



9 January 2018

**To:** The Leader and Deputy Leader of the Council; Councillors Howard Bairstow; Jeff Beck; David Fenn; Sarah Greenall; Elizabeth O’Keeffe, Margo Payne; Anthony Pick; Tony Stretton; Julian Swift-Hook; Martha Vickers.

**Substitutes:** Councillors Jeanette Clifford; Lynne Doherty; James Fredrickson; John Gardner, Arthur Johnson, Kuldip Singh Kang.

**Also:** All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Policy & Resources Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Monday 15 January 2018 at 7.30pm**. The meeting is open to the press and the public.

Yours sincerely,

**Gillian Durrant**  
Responsible Financial Officer

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## AGENDA

1. **Apologies for absence**

*Chairperson*

2. **Declarations of interest and dispensations**

*Chairperson*

**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. **Minutes (Appendix 1)**

*Chairperson*

**To approve** the minutes of a meeting of the Policy & Resources Committee held on Monday 16 October 2017 (previously circulated).

Town Hall, Market Place, Newbury, RG14 5AA

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4. **Questions and Petitions from members of the public**  
*Chairperson*
5. **Members' questions and petitions**  
*Chairperson*
6. **Health and Safety Report (Appendix 2)**  
*Chairperson*  
**To receive** the quarterly Health and Safety report as attached at Appendix 2 and comment as appropriate.  
  
**(Members are requested to raise any questions on this item prior to the meeting).**  
**(Large print - Excel - versions are available on request)**
7. **List of Payments (Appendix 3)**  
*Chairperson*  
**To authorise** the payments made during the period 1 October 2017 to 31 December 2017 as attached at Appendix 3.  
  
**(Members are requested to raise any questions on this item prior to the meeting).**  
**(Large print - Excel - versions are available on request)**
8. **In Year Budget Monitoring Quarter 2, 2017/18 (Appendices 4 & 4a)**  
*Chairperson*
  - 8.1. **To receive** the Income and Expenditure Account to December 2017 (Appendix 4).
  - 8.2. **To resolve** to approve the expenditure against cost centres that are over the annual budget, in accordance with this Council's financial regulation (4.2), as listed in Appendix 4a.**(Members are requested to raise any questions on this item prior to the meeting).**  
**(Large print - Excel - versions are available on request)**
9. **Debts over £500 and more than 3 months old**  
*Chairperson*  
There are no debts over £500 and more than 3 months old.
10. **Report on Key Performance Indicators (Appendix 5)**  
*Chairperson*  
**To receive** the Key Performance Indicators for the third quarter of 2017/18.
11. **Progress Report on the Council Strategy (Appendix 6) (To follow)**  
*Chairperson*  
**To receive** an update on the implementation of the Council Strategy.
12. **Services Revenues for 2018/19 Financial Year (Appendix 7)**  
*Chair of Community Services Committee*  
**To resolve** the charges for the services as set out in Appendix 7. Following the cancellation of the Community Services Committee in December due to the breakdown of the heating in the Council Chamber, this committee is to resolve the charges for the cemeteries, markets, football pitches, tennis courts for 2018/19, and allotments charges for 2019/20.

**13. 2018/2019 Budget (Appendix 8)**

*Chairperson*

**13.1. To consider** the draft budget (Appendix 8)

**13.2. To consider** any alternative budget and covering memo circulated a reasonable time in advance of the meeting. (To follow).

**13.3. To resolve** the budget for 2018/2019 in order that the Council can consider its adoption and formally set its precept when it meets on 29 January 2018 (while noting that the level of precept should be declared to the Billing Authority by 31 January 2018).

**14. CIL Money (Appendices 9 and 9a)**

*Chairperson*

**14.1. To approve** the draft policy for spending CIL money (Appendix 9)

**14.2. To consider** the expenditure of CIL money in 2018/19 (Appendix 9a)

**15. Section 106 Monies (Appendix 10)**

*Chairperson*

**To review** Section 106 balances and planned future expenditure of S.106 monies as set out in Appendix 10.

**16. Exclusion of the Press and Public**

*Chairperson*

**To move:** That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**17. Report from Staff Sub-Committee**

*Chairperson*

**To receive** an update on the meeting of the Staff Sub-Committee held on Thursday 30 November 2017 (draft minutes already circulated).

**18. Update on the use of the Council's Persistent Complainers Policy**

*Chairperson*

**To receive** an update on the use of the Persistent Complainers policy

**19. Legal Proceedings**

*Chairperson*

**To advise** the Committee on legal proceedings served on the Council.

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