

7 February 2017

To: The Leader and Deputy Leader of the Council; Councillors Jeff Beck; Jeanette Clifford; Jo Day; Adrian Edwards; Miles Evans; John Gardner; Elizabeth O’Keeffe; Margo Payne; Kuldip Singh Kang; Andrew Steel.

Substitutes: Lynne Doherty; David Fish; Sarah Greenall; Tony Stretton; Julian Swift-Hook; Martha Vickers.

Also: All Members of the Town Council for information.

Dear Councillor

You are required to attend a meeting of the **Planning & Highways Committee** to be held in the Council Chamber, Town Hall, Market Place, and Newbury on **Monday 13 February 2017 at 7.30pm**. The meeting is open to the press and public.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

THE PLANS WILL BE AVAILABLE FOR COUNCIL MEMBERS TO VIEW FROM 6.30 PM
(MEMBERS OF THE PUBLIC CAN VIEW THE PLANS FROM 7.00 PM)

- 1. Apologies**
Chief Executive Officer
- 2. Declarations of Interest and Dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Planning & Highways Committee held on Monday 23 January 2017 (already circulated). (Appendix 1)
- 4. Questions and Petitions from Members of the Public**
Chairperson
- 5. Members’ Questions and Petitions**
Chairperson

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- 6. Schedule of Planning Applications (Appendix 2)**
Chairperson
To comment on the planning applications listed at the attached schedule for which there are members of the public present.
- 7. Schedule of Prior Approval Applications (Appendix 3)**
Chairperson
To comment, if relevant, on prior approval applications listed at the attached schedule.
- 8. Schedule of Planning Decisions (Appendix 4)**
Chairperson
To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed at the attached schedule.
- 9. Schedule of Licensing Applications (Appendix 5)**
Chairperson
To comment on the licensing applications listed at the attached schedule.
- 10. Update from The Western Area Planning Committee**
Chairperson
To receive an update on any relevant business from the Western Area Planning Committee.
- 11. Town Design Statement**
Chairperson
To update the Committee on the public consultation.
- 12. Newbury Town Plan**
Chairperson
To update the Committee on the progress of the Newbury Town Plan.
- 13. Criteria for Newbury Blue Plaques**
Chairperson
That at least 10 years must have passed since an event has happened or a person's death before the Council will erect a blue plaque in commemoration.
- 14. Affixing of the Town Council Seal**
Chairperson
To resolve to authorise the sealing of a 99 year Lease of the public toilets at The Wharf between West Berkshire District Council and Newbury Town Council, in accordance with the terms approved by the Community Services Committee on 26 September 2016.
- 15. Sandford Park Working Group – Update**
Chairperson
To receive an update on any relevant information.