

27 September 2016

**To:** The Leader and Deputy Leader of the Council; Councillors Jeff Beck; Jeanette Clifford; Jo Day; Adrian Edwards; Miles Evans; John Gardner; Elizabeth O’Keeffe; Margo Payne; Kuldip Singh Kang; Andrew Steel.

**Substitutes:** Lynne Doherty; David Fish; Sarah Greenall; Tony Stretton; Julian Swift-Hook; Martha Vickers.

**Also:** All Members of the Town Council for information.

Dear Councillor

You are required to attend a meeting of the **Planning & Highways Committee** to be held in the Council Chamber, Town Hall, Market Place, and Newbury on **Monday 3 October 2016 at 7.30pm**. The meeting is open to the press and public.

Yours sincerely,



**Hugh Peacocke**  
Chief Executive Officer

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THE PLANS WILL BE AVAILABLE FOR COUNCIL MEMBERS TO VIEW FROM 6.30 PM  
(MEMBERS OF THE PUBLIC CAN VIEW THE PLANS FROM 7.00 PM)

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1. **Apologies**  
*Chief Executive Officer*
  
2. **Declarations of Interest and Dispensations**  
*Chairperson*  
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
  
3. **Minutes (Appendix 1)**  
*Chairperson*  
**To approve** the minutes of a meeting of the Planning & Highways Committee held on Monday 12 September 2016 (already circulated). (Appendix 1)
  
4. **Questions and Petitions from Members of the Public**  
*Chairperson*
  
5. **Members’ Questions and Petitions**  
*Chairperson*

Town Hall, Market Place, Newbury, RG14 5AA

 (01635) 35486     [towncouncil@newbury.gov.uk](mailto:towncouncil@newbury.gov.uk)  
 (01635) 40484     [www.newbury.gov.uk](http://www.newbury.gov.uk)  
 @NewburyTC     NewburyTC

- 6. Schedule of Planning Applications (Appendix 2)**  
*Chairperson*  
**To comment** on the planning applications listed at the attached schedule for which there are members of the public present.
- 7. Appeal Decisions (Appendix 3)**  
*Chairperson*  
**To receive and comment** as necessary on the appeal decisions listed at the attached schedule.
- 8. Schedule of Licensing Applications (Appendix 4)**  
*Chairperson*  
**To comment** on the licensing applications listed at the attached schedule.
- 9. Newbury Town Plan (Appendix 5)**  
*Chairperson*  
**To consider** proposals for the preparation of a Newbury Town Plan
- 10. Proposed Relocation of Newbury Crown Post Office**  
*Chairperson*  
**To note** the proposals to relocate work at Newbury Crown Post Office to the WHSmith store in Northbrook Street, Newbury.
- 11. 2016/17 Winter Service Plan - Consultation**  
*Chairperson*  
**To note** West Berkshire Council's 2016/2017 Winter Service Plan. A copy will be available at the meeting.
- 12. Sandford Park – Update**  
*Chairperson*  
**To receive** an update from Members of the Sandford Park Working Group.
- 13. Review of the Newbury Town Design Statement**  
*Chairperson/Cllr Adrian Edwards*  
**To consider** arrangements for the review of the Newbury Design Statement.