

6 September 2016

To: The Leader and Deputy Leader of the Council; Councillors Jeff Beck; Jeanette Clifford; Jo Day; Adrian Edwards; Miles Evans; John Gardner; Elizabeth O’Keeffe; Margo Payne; Kuldip Singh Kang; Andrew Steel.

Substitutes: Lynne Doherty; David Fish; Sarah Greenall; Tony Stretton; Julian Swift-Hook; Martha Vickers.

Also: All Members of the Town Council for information.

Dear Councillor

You are required to attend a meeting of the **Planning & Highways Committee** to be held in the Council Chamber, Town Hall, Market Place, and Newbury on **Monday 12 September 2016 at 7.30pm**. The meeting is open to the press and public.

Yours sincerely,



Granville Taylor
Community Services Manager

**THE PLANS WILL BE AVAILABLE FOR COUNCIL MEMBERS TO VIEW FROM 6.30 PM
(MEMBERS OF THE PUBLIC CAN VIEW THE PLANS FROM 7.00 PM)**

- 1. Apologies**
Chief Executive Officer
- 2. Declarations of Interest and Dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Planning & Highways Committee held on Monday 22 August 2016 (already circulated). (Appendix 1)
- 4. Questions and Petitions from Members of the Public**
Chairperson
- 5. Members’ Questions and Petitions**
Chairperson

Town Hall, Market Place, Newbury, RG14 5AA

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- 6. Schedule of Planning Applications (Appendix 2)**
Chairperson
To comment on the planning applications listed at the attached schedule for which there are members of the public present.
- 7. Schedule of Planning Decisions (Appendix 3)**
Chairperson
To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed at the attached schedule.
- 8. Appeal Decisions (Appendix 4)**
Chairperson
To receive and comment as necessary on the appeal decisions listed at the attached schedule.
- 9. Schedule of Licensing Applications (Appendix 5)**
Chairperson
To comment on the licensing applications listed at the attached schedule.
- 10. Sandford Park – Update**
Chairperson
To receive an update from Members of the Sandford Park Working Group.
- 11. Review of the Newbury Town Design Statement**
Chairperson/Cllr Adrian Edwards
To consider arrangements for the review of the Newbury Design Statement.
- 12. Signing of a lease for Suite 7 between Newbury Town Council and West Berkshire Council**
Chairperson
To authorise the sealing of a three-year Lease between West Berkshire Council and Newbury Town Council for the rental of the Suite 7 in the Town Hall with effect from 1 September 2016.