

29 June 2016

To: Councillors Adrian Edwards, David Fenn, John Gardner, Sarah Greenall, Arthur Johnson, Kuldip Singh Kang.

Substitutes: Councillors Jeff Beck, Jo Day, Lynne Doherty, David Fish.

Also: All Members for information (agenda papers only unless otherwise specified).

Dear Councillor

You are required to attend a meeting of the **Grants Sub-Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Wednesday 6 July 2016 at 7.30 pm**. The meeting is open to the press and public.

Yours sincerely,



Gillian Durrant
Responsible Financial Officer

AGENDA

1. Election of Chairperson and Vice-Chairperson

To elect the Chairperson and Vice-Chairperson of the Grants Sub-Committee for the 2016/17 municipal year.

2. Apologies for absence

3. Questions and petitions from members of the public

4. Members' questions and petitions

5. Schedule of grant applications (Appendix 1)

In accordance with its General Power of Competence under Section 1 - 8 of The Localism Act 2011, the Council is empowered to commit to reasonable expenditure, in the form of grants, which is not restricted by other legislation.

The Grants Sub-Committee has been delegated this responsibility and has £10,550 available to award as grant aid. The Council's criteria for awarding grant aid is shown at Appendix 1.

To receive presentations from invited organisations seeking grant aid.

6. Decision on Grants

To consider an adjournment of this meeting to a different day in accordance with item 20 of the Standing Orders.

7. Exclusion of the press and public

To move:

That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

8. Declarations of interest and dispensations

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

9. Award of Grant Aid (Appendix 2)

To consider the applications for Grant Aid that were received.

A summary of grants previously awarded to the applicants since 1998 is at Appendix 2.

To award Grant Aid in accordance with the Council's powers and in line with the Council's criteria for Grant Aid, taking into consideration the applications and presentations made to the Sub-Committee previously.

10. Presentation to successful applicants

To resolve the most appropriate method of acknowledging successful applicants. In previous years grant cheques were presented to the successful applicants at a meeting of Full Council, but now that the grant cheques will be posted out by Greenham Common Trust on the Town Council's behalf, an alternative method of congratulating those awarded with grants, and of publicising the scheme must be decided.

11. Grant Sub-Committee Budget 2017/2018

To consider the amount to request the Policy & Resources Committee for Grant Aid in the 2017/2018 Council Budget. ***Should this be the only meeting in the year, i.e. if all the grant funding is distributed at this meeting.***

CRITERIA FOR GRANT AID

Priority will be given to organisations which:

- ❖ Are based within the boundary of Newbury Town Council or which serve wholly or mainly the residents of Newbury.
- ❖ Would give benefit to the greatest number and range of Newbury town residents.
- ❖ Provide a benefit for the wider community beyond progressing the interest of its members.
- ❖ Have made an effort to raise funds themselves and are not reliant on donations to fund the total project
- ❖ Show a commitment to sustainability.
- ❖ Show a commitment to equality and diversity

In addition:

- ❖ Grants will not be awarded to bodies for activities which are statutorily funded.
- ❖ Priority will be given to those organisations whose objectives meet the priorities and targets laid down in the Council's Strategy.
- ❖ Applications will only be considered when **accompanied** by satisfactory financial statements.
- ❖ Preference will be given to organisations that **have not** already had a grant from Newbury Town Council in recent years.

CRITERIA FOR SHORT-LISTING

- ❖ Application form complete and all required documentation received by the deadline
- ❖ Application assessed against the above criteria
- ❖ Short-listed applicants **MAY BE** invited to attend the scheduled Grant Sub-Committee meeting to make a short presentation and answer questions from Members of the Grant Sub-Committee.

