

**MINUTES OF A MEETING OF NEWBURY TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY
ON WEDNESDAY 16 MAY 2018 AT 7.30PM.**

PRESENT

Councillors Howard Bairstow; Jeanette Clifford; Jo Day; Lynne Doherty; Adrian Edwards; Miles Evans; David Fenn (Town Mayor); James Frederickson; John Gardner; Dave Goff; Arthur Johnson; Mike Johnston; Elizabeth O'Keeffe; Margo Payne; Kuldip Singh Kang; Tony Stretton; Julian Swift-Hook and Martha Vickers.

OFFICERS PRESENT

Hugh Peacocke – CEO
Tony Hiller - Corporate Services Officer

56. APOLOGIES FOR ABSENCE

Councillor Jeff Beck, Sarah Greenall, David Fish and Anthony Pick

57. ABSENT

Councillor Andrew Steel

57. DECLARATIONS OF INTEREST

The Chief Executive Officer declared that Councillors Howard Bairstow, Jeanette Clifford, Lynne Doherty, Adrian Edwards, James Frederickson, Dave Goff and Mike Johnston are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

58. MINUTES

PROPOSED: Councillor Adrian Edwards
SECONDED: Councillor Kuldip Singh Kang

RESOLVED: That the minutes of a meeting of Newbury Town Council held on Monday 29 January 2018, be approved as a correct record and signed by the Town Mayor.

59. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were no questions or petitions from members of the public

60. MEMBERS' QUESTIONS AND PETITIONS

Councillor Jeanette Clifford asked the following question:

“At this meeting, the Council will agree nominations to many organisations that play an important part in our town. Would the Mayor please explain why this year the town council is not making a nomination to the Charity of Mrs Mabel Luke?”

The Town Mayor made the following response:

“Thank you for your question.

As many of you know, the Charity of Mrs Mabel Luke is a local alms-house charity established in 1928 by Mrs Luke, its generous benefactor, to provide homes for ‘deserving persons’ of Newbury Town and Greenham Parish.

This month, the charity will embark on a new phase in its long history, when it opens the doors of its sixteen new-build flats in Mill Lane to local residents, including a number of young families.

Newbury Town Council is pleased to have contributed £4,000 towards this impressive project. It is also proud of what was until last autumn its formal association with The Charity, which allowed the Council to nominate a member of the charity’s board. But a change in the law last autumn means this formal relationship has drawn to a close.

(The new law says that *representatives* of parishes, districts and other local government bodies may no longer hold positions on charities such as Mabel Luke – although councillors can of course still serve charity boards on a personal basis, as many in this chamber do.)

This change in the law is why there is no nomination this year.

Our thanks are due to Cllr John Gardner who has served with distinction as a Mabel Luke director on behalf of Newbury Town Council. I know that you too, Cllr Clifford, served alongside him as a representative of West Berkshire Council.

We all believe a relationship of another sort will continue. I know that our Mayor has been invited as a guest at the grand opening of Mabel Luke’s new homes on June 8th - a demonstration of a partnership between our two venerable organisations, shaped not by the small print in a legal document, but by a shared commitment to the people of this town.

Congratulations to the Charity of Mrs Mabel Luke for everything it does for Newbury – we at this Council are glad to support it in its achievements.”

61. TOWN MAYOR’S REPORT

The Town Mayor gave his periodic report and thanked the Officers and Councillors of the Town Council who have assisted him during his year in office; a copy of the report was published with the agenda.

62. LEADER'S REPORT

The Leader gave his periodic report, a copy of which was published with the agenda.

63. CHIEF EXECUTIVE OFFICER'S REPORT

The Chief Executive Officer presented his report, a copy of which was published with the agenda.

64. COMMITTEES

The Minutes of the following meetings were received:

Planning & Highways	22 January 2018
Civic Pride, Arts & Leisure	05 February 2018
Planning & Highways	12 February 2018
Community Services	26 February 2018
Planning & Highways	05 March 2018
Planning & Highways	26 March 2018
Policy & Resources (Draft)	30 April 2018

65. Nomination of Mayor Elect and Deputy Mayor Elect for the 2018/2019 municipal year

PROPOSED: Councillor Miles Evans
SECONDED: Councillor Tony Stretton

RESOLVED: That Councillor Margo Payne is confirmed as Mayor Elect for the municipal year 2018/2019.

PROPOSED: Councillor Adrian Edwards
SECONDED: Councillor Howard Bairstow

RESOLVED: That Councillor Kuldip Singh Kang is confirmed as Deputy Mayor Elect for the municipal year 2018/2019.

66. Election of Leader and Deputy Leader of the Council for the 2018/2019 municipal year

PROPOSED: Councillor Miles Evans
SECONDED: Councillor Kuldip Singh Kang

RESOLVED: That Councillor Adrian Edwards is elected Leader of the Council for the municipal year 2018/2019.

Councillor John Gardner, Martha Vickers, Arthur Johnson, Jo Day, Elizabeth O'Keeffe and Julian Swift-Hook abstained from the vote.

PROPOSED: Councillor Margo Payne
SECONDED: Councillor Adrian Edwards

RESOLVED: That Councillor Miles Evans is elected Deputy Leader of the Council for the municipal year 2018/2019.

Councillor John Gardner, Martha Vickers, Arthur Johnson, Jo Day, Elizabeth O’Keeffe and Julian Swift-Hook abstained from the vote.

67. COMMITTEE / SUB-COMMITTEE SEAT ALLOCATION FOR THE 2018/2019 MUNICIPAL YEAR

PROPOSED: Councillor Adrian Edwards
SECONDED: Councillor Miles Evans

RESOLVED: That the number of seats to be allocated to each party on each Committee and Sub-Committee is in line with Standing Orders.

68. COMMITTEES / SUB-COMMITTEES FOR 2018/2019 MUNICIPAL YEAR

PROPOSED: Councillor Adrian Edwards
SECONDED: Councillor Miles Evans

RESOLVED: That the composition of the Committees and Sub-Committees, together with named substitutes, shown as attached to the Agenda at Appendix 5, was agreed and will be ratified at the Annual meeting of the Council on 20 May 2018.

It was noted that the Leader and Deputy Leader were appointed as Chair and Deputy Chair of the Policy & Resources Committee and that each of the other Committees and the Sub-Committees will formally elect their own Chairperson and Vice-Chairperson at their first meeting.

69. LINK COUNCILLORS FOR SCHOOLS FOR 2018/2019

The meeting considered the proposals circulated with the agenda and made the following amendments:

Remove Councillor Jo Day from Winchcombe School
Remove Councillor Julian Swift-Hook from The Willows

Fir Tree – Councillor Margo Payne
Park House School – Councillor Howard Bairstow
St Nicolas Church – Councillor Sarah Greenall
VP Nursery – Councillor James Fredrickson
Winchcombe School – Councillor Tony Stretton

PROPOSED: Councillor David Fenn
SECONDED: Councillor Tony Stretton

RESOLVED: That the Council's link Councillors for Schools for 2018/2019 are as shown at Appendix 6 with the above amendments.

Councillor John Gardner, Arthur Johnson, Elizabeth O’Keeffe and Julian Swift-Hook abstained from the vote.

70. REPRESENTATION ON OUTSIDE BODIES FOR 2018/2019

The meeting considered the proposals circulated with the agenda and made the following amendments:

Time to Talk – Remove Councillor Elizabeth O’Keeffe
Disability Board – Remove Councillor Elizabeth O’Keeffe

The Winchcombe Project Board – Delete, as the project is completed.

CAB – Remove Councillor Jo Day, Add Councillor Margo Payne

NYC Link Councillors – Add Councillor Martha Vickers, Councillor Miles Evans
Remove Councillors David Fish and Tony Stretton

BID Marketing – Add Councillor Sarah Greenall

Remove Mabel Luke Charity as no appointment is required.

PROPOSED: Councillor Adrian Edwards

SECONDED: Councillor Miles Evans

RESOLVED: That the Council’s representation on outside bodies for 2018/2019 are as shown at Appendix 7 with the above amendments.

71. THE GENERAL DATA PROTECTION REGULATIONS

Town Mayor

Members received a presentation from Tony Hiller, Corporate services Officer, on the responsibilities that the Regulations place on individual officers and Councillors for the safety of the Town Council’s data.

Members received and noted the report on the Town Council’s preparations for the GDPR As at Appendix GDPR 8A of the agenda.

PROPOSED: Councillor Adrian Edwards

SECONDED: Councillor Howard Bairstow

RESOLVED: That the Council employs the services of Susan Ellis, through the BALC scheme, as their Data Protection Officer.

PROPOSED: Councillor Adrian Edwards

SECONDED: Councillor Miles Evans

RESOLVED: To spend £997.50 plus VAT of the Policy & Resources Project Fund on a software update to the Council’s firewall for full GDPR compliance as per the report attached at Appendix GDPR 8B of the agenda.

72. AMENDMENTS TO STANDING ORDERS

PROPOSED: Councillor Adrian Edwards

SECONDED: Councillor Miles Evans

RESOLVED: To agree to vary Standing Orders as listed in the report at Appendix 9 of the agenda (In accordance with current Standing Order 34.2, this resolution to vary the Standing Orders shall, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Full Council- 26 June 2018)

Councillor Jo Day and Martha Vickers abstained

73. FORWARD WORK PROGRAMME FOR FULL COUNCIL MEETINGS 2018/19

To note and agree any other items that Members resolve to add to the Forward Work Programme.

Remove Jan Rothwell and Bureau
2019/2020

Note Local Elections in May 2019 and Training for New Councillors may be required

THERE BEING NO FURTHER BUSINESS, THE TOWN MAYOR DECLARED THE MEETING CLOSED AT 21.14 PM

TOWN MAYOR