



24 October 2017

To: All Members of Newbury Town Council

Dear Councillor,

You are required to attend a meeting of **Newbury Town Council** to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Monday 30 October 2017 at 7.30 pm**. The meeting is open to the press and public.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

- 1. Apologies for absence**
Chief Executive Officer
- 2. Declarations of Interest**
Town Mayor/ Chief Executive Officer
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Town Mayor
To approve the minutes of a meeting of Newbury Town Council held on 26 June 2017 (previously circulated).
- 4. Questions and Petitions from Members of the Public**
Town Mayor/ Chief Executive Officer
- 5. Members' Questions and Petitions**
Town Mayor/ Chief Executive Officer

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6. Citizens' Advice Bureau

Town Mayor

To receive a presentation from Jan Rothwell, Chief Executive of West Berkshire Citizens Advice Bureau, on the work of the Bureau in Newbury and in particular the use of the Town Council's ongoing funding.

7. Town Mayor's Report (Appendix 2)

Town Mayor

To receive a report from the Town Mayor, Councillor David Fenn.

8. Leader's Report (Appendix 3)

Leader of the Council

To receive a report from the Leader of the Council, Councillor Adrian Edwards.

9. Chief Executive Officer's Report (Appendix 4)

Chief Executive Officer

To receive a report from the Chief Executive Officer, Hugh Peacocke. (Appendix 4)

10. Committees

Town Mayor / Committee Chairpersons

To receive the minutes of meetings of the Town Council's Committees:

Grants Sub-Committee	28 June 2017	(already circulated)
Policy & Resources	17 July 2017	(already circulated)
Planning & Highways	31 July 2017	(already circulated)
Planning & Highways	21 Aug 2017	(already circulated)
Civic Pride, Arts & Leisure	04 Sept 2017	(already circulated)
Planning & Highways	11 Sept 2017	(already circulated)
Community Services	25 Sept 2017	(already circulated)
Planning & Highways	02 Oct 2017	(already circulated)
Policy & Resources (Draft)	16 Oct 2017	(already circulated)

11. The Town Council Strategy (Appendix 5a and 5b)

Town Mayor

To approve the Review of the Town Council Strategy 2017-2020

12. Local Democracy Working Group

Chairman of the Local Democracy Week Working Group

To receive a verbal update on Local Democracy Week 2017.

13. Budget for 2018/19 (Appendix 6)

Town Mayor

Councillors are invited to make the Leader of the Council and the Responsible Financial Officer aware of any particular projects that may need to be undertaken in 2018/19, so that they may be considered for inclusion in the draft budget and / or service plans and / or project list. Such suggestions should be submitted with as much detail as possible by Friday 11 November 2017.

(The schedule for the preparation of the Budget is attached)

14. Variations to the Council's Standing Orders (Appendix 7)

Town Mayor

To approve the variations to Standing Orders as adjourned from the meeting of Full Council on 26 June 2017.

15. Appointment to Outside Body

Town Mayor

Councillor Jo Day has been the Newbury Town Council nominated Trustee on the Board of West Berkshire Citizens' Advice Bureau for almost 10 years and made a very valued contribution. However she has now decided to step down from the role. Newbury Town Council is invited to nominate a replacement to the Board.

To appoint a Trustee to the Board of West Berkshire Citizens' Advice Bureau.

16. Consultation on proposed changes to Parish Electoral Arrangements (Appendix 8)

Town Mayor

To respond to the Local Government Boundary Commission's consultation on proposed changes to the electoral arrangements for Newbury Town Council.

17. Exclusion of The Press and Public

Town Mayor

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. Proposed Café at Victoria Park (Appendix 9a and 9b)

Town Mayor

To agree the costings and financial arrangements for the proposed café at Victoria Park.

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