

21 June 2016

To: All Members of Newbury Town Council

Dear Councillor,

You are required to attend a meeting of **Newbury Town Council** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 27 June 2016 at 7.30 pm**. The meeting is open to the press and public.

Yours sincerely,



Hugh Peacocke
Chief Executive Officer

AGENDA

- 1. Apologies for absence**
Chief Executive Officer
- 2. Declarations of Interest**
Town Mayor/ Chief Executive Officer
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes**
Town Mayor
To Approve the minutes of a meeting of Newbury Town Council held on Wednesday 11 May 2016 (previously circulated). (Appendix 1)

To approve the minutes of the Annual Meeting of Newbury Town Council held on Sunday 15 May 2016 (previously circulated). (Appendix 2)
- 4. Questions and Petitions from Members of the Public**
Town Mayor/ Chief Executive Officer
- 5. Members' Questions and Petitions**
Town Mayor/ Chief Executive Officer

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6. End of Year Statutory Accounts 2015/16

Responsible Financial Officer

To receive the Annual Return (subject to external audit) for the financial year 2015/2016 as attached at Appendix 3.

To approve each individual paragraph (1-9) of the Annual Governance Statement as defined at Section 2 of the Annual Return

To adopt the accounts and **to authorise** the signing of the Annual Return (subject to external audit) by The Town Mayor in line with the regulatory requirement to sign the accounts by 30 June 2016.

To note that the external audit is planned to be undertaken by Mazars and that the date for the exercise of electors' rights has been set as 10 August 2016. The appropriate legal notice with regard to public inspection will be displayed following approval of the Annual return. The external audit may generate further amendments. The final Annual Return, including the Auditor's Certificate, is due for publication by 30 September 2016.

7. Notice of motion received from Councillor Martha Vickers

Town Mayor

Council notes that Craven Road has recently lost six attractive Cherry trees from an area of Sovereign Housing Land and that on approaching Sovereign Housing it was said that the plans for this area did not include replacing the trees.

A Petition from local residents has resulted in Sovereign Housing in principle agreeing to the planting of four trees in this area.

This Council is known for encouraging the planting of more trees on its land and for replacing any trees that are lost.

Therefore this Council resolves to fund the planting of these trees at a cost of £240.

8. Town Mayor's report

Town Mayor

To receive a report from the Town Mayor, Councillor Julian Swift-Hook.

9. Leader's report

Leader of the Council

To receive a report from the Leader of the Council, Councillor Dave Goff.

10. Chief Executive Officer's Report

Chief Executive Officer

To receive a report from the Chief Executive Officer, Hugh Peacocke. (Appendix 4)

11. Committees

Town Mayor / Committee Chairpersons

To receive the minutes of meetings of the Town Council's Committees:

Planning & Highways	18 April 2016	(already circulated)
Policy & Resources	25 April 2016	(already circulated)
Planning & Highways	09 May 2016	(already circulated)
Community Services	23 May 2016	(already circulated)
Planning & Highways	01 June 2016	(already circulated)
Civic Pride, Arts & Leisure (Draft)	13 June 2016	(already circulated)

12. Councillor Surgery Rota

Town Mayor

To note the time table for the Councillor Surgery rota for the municipal year 2016/2017 as attached at Appendix 5.

13. The Renewal of Newbury Business Improvement District

Town Mayor

To consider the renewal of Newbury BID – Mr. Russell Downing, MD of Newbury BID will make a presentation to the Council.

14. Applications for Grants from Newbury Town Council

Town Mayor/Chairman of the Council's Grants Sub-Committee

(a) **To confirm** that the Grants Committee will review live applications created on the Find Me A Grant website between Newbury Town Council's last grants application deadline of 23/10/15 and this round's deadline of 20/05/16.

(b) **To confirm** that future grant meetings shall consider live applications between the last application deadline and the new application deadline.

15. Review of Standing Orders

Town Mayor

To consider and approve the review of Standing Orders (Appendix 6)

16. Section 106 Monies

Chairperson

To consider the allocation of available Section 106 monies to enable preparation and installation of 9 replacement park benches and concrete bases and a further 5 new style litter bins and concrete bases throughout Victoria Park. In addition the removal of 11 redundant concrete bases and making good and re-turfing where necessary. The total cost, based on competitive quotations for the Works is £8,000.

17. Exclusion of The Press and Public

Town Mayor

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following item of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18. Newbury Bowls Club

Town Mayor

To consider financial arrangements with Newbury Bowls Club and

To Award the contract for the repairs to the Bowling Green and the Football pitch in Victoria Park. (Report re Bowls Club at Appendix 7)