

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD IN THE  
COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY  
ON MONDAY 4 JUNE 2018 AT 7.30PM**

**PRESENT**

Councillors Howard Bairstow; David Fish; Adrian Edwards; David Fenn; John Gardner; Sarah Greenall; Arthur Johnson; Margo Payne; Anthony Pick (substitute); Martha Vickers

**In Attendance**

Granville Taylor, Community Services Manager  
Caroline Edmunds, Community Services Officer

**1. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

Leader of the Council, Councillor Adrian Edwards, presided over the election of the Chairperson.

**PROPOSED:** Councillor Adrian Edwards

**SECONDED:** Councillor Margo Payne

**RESOLVED:** That Councillor Sarah Greenall be elected as Chairperson of the Community Services Committee for the Municipal Year 2018/2019.

Councillor Sarah Greenall took the Chair for the remainder of the Committee meeting.

**PROPOSED:** Councillor Adrian Edwards

**SECONDED:** Councillor David Fish

**RESOLVED:** That Councillor Howard Bairstow be elected as Vice-Chairperson of the Community Services Committee for the Municipal Year 2018/2019.

**2. APOLOGIES FOR ABSENCE**

Councillors Miles Evans; Kuldip Singh Kang

Absent: Cllr James Fredrickson

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Community Services Manager declared that Councillors Adrian Edwards, Anthony Pick and Howard Bairstow are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

Cllr David Fish declared a professional interest in item 11 – Lighting for Binary Conversation

Cllr Adrian Edwards declared an interest in item 19 – Renewal of lease of land at Derby Road, as he is a Trustee of Newbury Almshouse Trust

#### 4. MINUTES

**PROPOSED:** Councillor David Fenn

**SECONDED:** Councillor Howard Bairstow

**RESOLVED:** That the minutes of the meeting of the Community Services Committee held on 24 March 2018, be approved with the amendment to add Cllr Arthur Johnson to the attendees list.

Cllr Martha Vickers asked if there had been any response from West Berkshire Council to her Members question at the previous meeting regarding rough sleepers in Newbury where it was stated that Officers would ask the District Council if there are any practical measures which we, as the Town Council, can take to assist them in addressing this issue and report back to the next meeting of this Committee.

The Community Services Manager stated that the matter had been referred to the District Council but there had been no response to date. Any response received will be brought to the attention of the Committee

#### 5. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were none.

#### 6. MEMBERS' QUESTIONS AND PETITIONS

There were none.

#### 7. COMMUNITY SERVICES MANAGERS REPORT

The Community Services Manager's Report was noted.

The Community Services Manager thanked Caroline Edmunds, Community Services Officer for organising the Victoria Park Family Day event and thanked all Councillors, Officers and their families and the Friends of Victoria Park for their support on the day.

#### 8. VICTORIA PARK SENSORY GARDEN

**8.1** The Community Services Manager gave an overview of the project. Cllr Sarah Greenall thanked Fran Lawton, a member of the Newbury in Bloom Working Group, for her work in putting together the design at no cost to the Council.

**8.2 PROPOSED:** Councillor Martha Vickers

**SECONDED:** Councillor Margo Payne

**RESOLVED:** To allocate unspent S106 funds of £13,151 to help support the development of a Sensory Garden in Victoria Park.

#### 9. NEWBURY IN BLOOM

**9.1** The minutes of the Newbury in Bloom Working Groups of 14 March, 12 April and 17 May 2018 were noted.

**9.2** It was noted that the Newbury in Bloom Working Group recommend that the Town Council should enter Britain in Bloom in 2019. It is proposed to ask Full Council for approval on 25 June 2018.

- 9.3 An update was received from the chair of Newbury in Bloom, including details regarding an event in Parkway being organised by the Council's Newbury in Bloom Working Group on 16 June 2018 to promote Britain in Bloom and asking businesses and communities to get involved.

## 10. VICTORIA PARK CAFE

Community Services Manager, Granville Taylor, stated that upon receipt of the costings of alternative designs for the provision of improved community café facilities in Victoria Park, he had hoped to bring them to this Committee meeting for consideration.

The Committee also considered a proposal from Greenham Common Trust, which suggested that the new café facilities might be provided in a transformed shipping container. There were concerns expressed regarding available internal space and conservation compliance and it would not be a suitable solution.

He stated that Officers had reviewed the construction costs and are seeking a second opinion, as the costings submitted against all three options were unrealistic and had not met the brief of reducing build costs to an acceptable and affordable level.

It is hoped that these revised costings and further details would be available for the next Full Council meeting in June or alternatively the next Community Services Committee in September.

## 11. LIGHTING FOR THE BINARY CONVERSATION SCULPTURE

- 11.1 It was noted that the Civic Pride, Arts and Leisure Committee have requested that Officers investigate the potential of illuminating the sculpture 'Binary Conversation' at Old Hospital Green, in accordance with objective O1.STP4 of the Council's Strategy. Officers have carried out investigations on the suitability of an up-lighting scheme, which provides subtle lighting to the sculpture.

The cost of the lighting scheme would be in the region of £8,500, as the electricity supply would need to be taken from across Andover Road.

- 11.2 **PROPOSED:** Councillor Anthony Pick  
**SECONDED:** Councillor Adrian Edwards

**RESOLVED:** Not to go ahead with the lighting of the Binary Conversation sculpture.

*(Cllr David Fish did not take part in this item)*

## 12. ALLOTMENT TENANTS MEETING

The minutes of the Allotment Tenants meeting of 5 April 2018 were noted.

## 13. KEY PERFORMANCE INDICATORS

The Key Performance Indicators for Community Services were considered and agreed.

It was suggested that a KPI is added with timelines for the Britain in Bloom campaign.

**14. CIL ALLOCATIONS**

14.1 The proposed CIL allocations were noted.

14.2 **PROPOSED:** Councillor Adrian Edwards  
**SECONDED:** Councillor Margo Payne

**RESOLVED:** To agree to prioritise and allocate CIL funds to enable the majority of the proposed Works to be undertaken from current funds available, with the exception of 'item 4: Market Place seating', which will be removed from the listing.

**15. ALLOTMENT COUNCILLOR VISITS**

15.1 **PROPOSED:** Councillor Howard Bairstow  
**SECONDED:** Councillor Margo Payne

**RESOLVED:** That the 2018 Councillor Allotment Visits will take place over 3 evenings this year on the following dates: Tuesday 26 June, Thursday 28 June & Tuesday 3 July.

15.2 It was agreed that Officers would email all Members to ask volunteers to take part, in particular asking for volunteers from the Wards in which the allotments are located.

**16. NEWBURY MARKET REGULATIONS**

**PROPOSED:** Councillor Margo Payne  
**SECONDED:** Councillor David Fenn

**RESOLVED:** That the Newbury Market Regulations are amended to include:

*"All new traders and charity/promotional/information stalls will be located within the Market Place area of the Market and their position decided by the Market Managers."*

**17. WORKING GROUP MEMBERS**

**PROPOSED:** Councillor Howard Bairstow  
**SECONDED:** Councillor Arthur Johnson

**RESOLVED:** To remove the Shaw Cemetery Working Group.

**PROPOSED:** Councillor Adrian Edwards  
**SECONDED:** Councillor David Fenn

**RESOLVED:** To combine the Allotment Working Group and the Allotment Tenants Meeting.

It was agreed that at the next Working Group meetings, the members of each group would be confirmed.

*(8:36pm Cllr David Fish left the meeting)*

**18. FORWARD WORK PROGRAMME FOR COMMUNITY SERVICES COMMITTEE MEETINGS 2018/19**

The Forward Work Programme was noted. Further to item 11 of this meeting, the 'Binary Conversation Lighting' item should be removed for the meeting of 24 September 2018.

**19. RENEWAL OF LEASE OF LAND AT DERBY ROAD**

**PROPOSED:** Councillor David Fenn

**SECONDED:** Councillor Margo Payne

**RESOLVED:** To agree a short term lease of one year with the Newbury Almshouse Trust whilst the Council consider further what to do with the land at Derby Road.

*(Cllr Adrian Edwards did not take part in this item)*

Before closing the meeting, Cllr Sarah Greenall noted that Granville Taylor, Community Services Manager, would be retiring at the end of August 2018. She thanked him for his commitment and contribution to the Town Council during the last 11½ years and said that he would be sorely missed.

Granville thanked Councillors and Officers for their considerable support throughout the past 11½ years, and believed they had helped him make a positive contribution to the town of Newbury and wished everyone the very best for the future.

**THERE BEING NO OTHER BUSINESS THE CHAIRPERSON THANKED ALL THOSE IN ATTENDANCE AND DECLARED THE MEETING CLOSED AT 8:40pm.**

**CHAIRPERSON**