

29 May 2018

**To:** The Leader and Deputy Leader; Councillors Howard Bairstow; David Fish; David Fenn; James Fredrickson; John Gardner; Sarah Greenall; Arthur Johnson; Margo Payne; Kuldip Singh Kang; Martha Vickers.

**Substitutes:** Councillors Jeff Beck; Lynne Doherty; Jo Day; Mike Johnston; Elizabeth O'Keeffe; Anthony Pick.

**Also:** All Members of the Council for information.

Dear Councillor,

You are required to attend a meeting of the Community Services Committee to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Monday 4 June 2018 at 7.30pm**. This meeting is open to the Press and Public.

Yours sincerely,

**Granville Taylor**  
Community Services Manager

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## AGENDA

### 1. Election of Chairperson and Vice-Chairperson

*Chairperson*

**To elect** the Chairperson and Vice-Chairperson of the Community Services Committee for the 2018/2019 municipal year.

### 2. Apologies for Absence

*Community Services Manager*

### 3. Declarations of Interest and Dispensations

*Chairperson*

**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

### 4. Minutes (Appendix 1)

*Chairperson*

**To approve** the minutes of a meeting of the Community Services Committee held on Monday 24 March 2018, already circulated and as attached at Appendix 1.

### 5. Questions and Petitions from Members of the Public

*Chairperson*

## 6. Members' Questions and Petitions

*Chairperson*

## 7. Community Services Managers Report (Appendix 2)

*Community Services Manager*

**To receive** a verbal update from the Community Services Managers on "to note items" as attached at Appendix 2.

## 8. Victoria Park Sensory Garden (Appendix 3a & 3b)

*Chairperson*

**8.1 To consider** a proposal to develop a Sensory Garden in the open space between Victoria and Her Lions and the Tennis Courts as attached at Appendix 3a, 3b and screen presentation.

**8.2 To resolve** to allocate S106 funds to help support the development of a Sensory Garden in Victoria Park.

## 9. Newbury in Bloom (Appendix 4a, 4b, & 4c)

*Chairperson*

**9.1 To note** the minutes of the Newbury in Bloom Working Group of 14 March, 12 April and 17 May 2018 as attached at Appendix 4a, 4b, and 4c.

**9.2 To note** the Newbury in Bloom Working Group recommend that the Town Council should re-enter Britain in Bloom in 2019. It is proposed to ask Full Council for approval on 25 June 2018.

**9.3 To receive** an update from the chair of Newbury in Bloom.

## 10. Victoria Park Café (Appendix 5a & 5b)

*Chairperson*

**10.1 To consider** alternative options for the provision of improved community café facilities in Victoria Park as attached at Appendix 5a and 5b.

**10.2 To resolve** to proceed with Option 3 subject to the caveats in Appendix 5b.

## 11. Lighting for the Binary Conversation Sculpture

*Chairperson*

**11.1 To note** Civic Pride, Arts and Leisure have requested officers investigate the potential of illuminating the sculpture "Binary Conversation" in Old Hospital Green. Officers have carried out investigations on the suitability of an up-lighting scheme which provides subtle lighting to the sculpture. The provisional cost of installing a lighting scheme has been estimated at £8,500. A good proportion of these costs are attributed to providing a suitable power supply from the opposite side of Andover Road, which will entail digging up the road to run the supply.

**11.2 To consider** adding the proposition to the CIL list and once there are sufficient funds in place, proceed with its installation.

## 12. Allotment Tenants Meeting (Appendix 6)

*Chairperson*

**To note** the minutes of the Allotment Tenants meeting of 5 April 2018 as attached at Appendix 6.

## 13. Key Performance Indicators (Appendix 7)

*Chairperson*

**To consider** any additional Key Performance Indicators (KPIs) or amendments to existing KPIs that are relevant to this Committee. See the current Council KPIs at (Appendix 7).

#### **14. CIL Allocations (Appendix 8)**

*Chairperson*

**14.1 To note** CIL proposed allocations for consideration as attached at Appendix 8.

**14.2 To resolve** to agree to prioritise and allocate CIL funds to enable the majority of proposed Works in Appendix 8 to be undertaken from current funds available.

#### **15. Allotment Councillor Visits**

*Chairperson*

**15.1 To consider** that the 2018 Councillor Allotment Visits (formally known as Allotment Inspections) will take place over 3 evenings this year further to Councillor feedback from the 2017 Allotment Visits. The proposed dates are:

**Tuesday 26 June**

**Thursday 28 June**

**Tuesday 3 July**

For the purposes of allotment awards, a preliminary inspection will be carried out to provide a short list for Councillors to judge on the three days. Certificates will be awarded to successful tenants and a trophy will be presented to the overall allotment site winner. There will also be a special award for plots that are managed by schools.

**15.2 To request** volunteers from Members to participate in the Allotment visits.

#### **16. Newbury Market Regulations (Appendix 9a & 9b)**

*Chairperson*

**To consider** an amendment to the Market Regulations as highlighted in yellow as at Appendix 9, which states:

*“All new traders and charity/promotional/information stalls will be located within the Market Place area of the Market and their position decided by the Market Managers.”*

#### **17. Working Group Members (Appendix 10)**

*Chairperson*

**To agree** the membership of Working Groups and decide if all Working Groups noted are necessary, with the Community Services Committee as the parent Committee for the 2018/19 municipal year as attached at Appendix 10.

#### **18. Forward Work Programme for Community Services Committee meetings 2018/19 (Appendix 11)**

*Chairperson*

**To note** and agree any other items that Members resolve to add to the Forward Work Programme at Appendix 11.

#### **19. Renewal of lease of land at Derby Road (Appendix 12)**

*Chairperson*

**To approve** a one-year lease of land at Derby Road to the Trustees of Newbury Almshouse Trust.

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