

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD IN THE
COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY
ON WEDNESDAY 24 MAY 2016 AT 7.30PM**

PRESENT

Councillors Jeff Beck (named substitute); Jo Day (named substitute); Adrian Edwards; David Fenn; John Gardner; Sarah Greenall; Arthur Johnson; Margo Payne; Anthony Pick (named substitute).

1. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

Leader of the Council, Councillor Adrian Edwards, presided over the election of the Chairperson.

PROPOSED: Councillor David Fenn

SECONDED: Councillor Margo Payne

RESOLVED: That Councillor Sarah Greenall be elected as Chairperson of the Community Services Committee for the Municipal Year 2017/2018.

Councillor Sarah Greenall took the Chair for the remainder of the Committee meeting.

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor David Fenn

RESOLVED: That Councillor Howard Bairstow be elected as Vice-Chairperson of the Community Services Committee for the Municipal Year 2017/2018.

2. APOLOGIES FOR ABSENCE

Councillors Miles Evans, David Fish, Tony Stretton, Martha Vickers.

Absent: Councillors Howard Bairstow, James Frederickson.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

The Community Services Manager declared that Councillors Jeff Beck, Adrian Edwards, and Anthony Pick are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

4. MINUTES

PROPOSED: Councillor David Fenn

SECONDED: Councillor John Gardner

RESOLVED: That the minutes of the meeting of the Community Services Committee held on 29 February 2016, be approved with an amendment to item 65, which is the Newtown Road Cemetery Working Group and not Victoria Park Working Group as previously noted, and signed by the Chairperson.

5. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were none.

6. MEMBERS' QUESTIONS AND PETITIONS

There were none.

7. ALLOTMENT CHARGES FOR OUT OF PARISH

PROPOSED: Councillor David Fenn

SECONDED: Councillor Jeff Beck

RESOLVED: That the Out of Parish Allotment rents be doubled, this is to take effect immediately and overpayments be credited towards future charges, No other amendments to the Out of Parish charging scale are to be made until after April 2018.

There were 3 Abstentions; Councillors Jo Day, John Gardner and Arthur Johnson.

8. VICTORIA PARK

- 8.1 A verbal update relating to Victoria Park was given by Granville Taylor, Services Manager which included the ongoing repairs to the Parkway footpath and wall, the new bowling surface on the Bowls Club, the completion of the football pitch, the refurbishment of the tennis courts and the café and sports changing rooms projects.

It was noted that the Family Day would be taking place on Saturday 27 May. This event is to mark completion of the repair works within Victoria Park. The event will run from 10.00 am to 3.00 pm on Saturday 27 May (Spring Bank Holiday Weekend) and Councillors were invited to join in.

- 8.2 The minutes of the Victoria Park Working Group held on 21 March 2017 were noted.

- 8.3 Agenda items 8.3 to 8.6 were covered within the update.

- 8.7 **PROPOSED:** Councillor Anthony Pick
SECONDED: Councillor Arthur Johnson

RESOLVED: That a £50 cash float can be provided for the Family Day to give change to members of the public for the 'Green Borrow Bags' of sports equipment which will be available for hire on the day for a £5 deposit.

9. CITY REC CYCLE PATH

- 9.1 The request from West Berkshire District Council (WBDC) to provide cycling access through City Recreational Park, specifically on the path that runs from Andover Road to Rectory Close (public footpath NEWB/8A/1), was noted.

- 9.2 **PROPOSED:** Councillor David Fenn
SECONDED: Councillor Arthur Johnson

RESOLVED: That the Officers' recommendation to proceed with the WBDC proposal to convert the pathway to shared use, with the monies coming from the WBDC Cycle-ways budget to resurface and increase the width to 2.5mtrs is approved.

10. MARKET WORKING PARTY MINUTES

The minutes of the Market Working Party held on 13 March 2017 were noted.

11. ALLOTMENT TENANTS MEETING

The minutes of the Allotment Tenants meeting of 30 March 2017 were noted.

12. ALLOTMENT STEWARDS MEETING

The minutes of the Allotment Stewards meeting of 6 April 2017 were also noted.

13. ALLOTMENT COUNCILLOR VISITS

13.1 The dates of the 2017 Councillor Allotment Visits were noted. Thursday, 29 June for West Mills, Parsons, & Dairy Farm and Thursday, 06 July for Southbys, One Tree Park, & Wash starting at 5:00pm on both days.

13.2 Councillors were invited to participate in the Allotment visits. Councillors Adrian Edwards & John Gardner for 29 June 2017 only, with Councillors Jo Day, David Fenn, Sarah Greenall, Arthur Johnson & Margo Payne attending both dates.

It was agreed that an email be sent nearer the time inviting all Councillors to attend the dates, and if they were not able to attend from 5pm a contact telephone number will be provided so that they can attend at the next available site.

14. CITY RECREATION GROUND

The essential repairs to City Recreation Ground play area safer surfacing are complete. These repairs were funded from S106 monies.

15. KEY PERFORMANCE INDICATORS

PROPOSED: Councillor Arthur Johnson

SECONDED: Councillor Anthony Pick

RESOLVED: That the Key Performance indicators be accepted with the following amendments to the key service targets:

- the "Number of Vacant Allotment Plots" be increased from 10 to 17;
- A small typographical change in "Undertake Monthly Metailed Play Area Inspections", changing so that it reads "Detailed".

16. TOWN HALL CHAMBER CARPET

16.1 It was noted that 3 quotes have been received for the replacement of the existing chamber carpet, each offered two options. Consideration had been given to replacing the carpet with carpet tiles as this enables bad stains to be easily dealt with without the need for heavy cleaning of the carpet.

16.2 Councillor Sarah Greenall suggested an alternative option for consideration, using a very durable vinyl-flooring product. It was agreed to defer the decision on the type of flooring until quotes have been received for the vinyl-flooring option. In addition larger samples of the carpet colour options and samples of the vinyl flooring needed to be sourced to help assist in deciding the preferred option. The final decision to be made at the next appropriate Committee meeting ensuring that the flooring would be installed in time for a wedding reception in the chamber on 1 July 2017.

17. NEWBURY IN BLOOM

- 17.1** The minutes of the Newbury in Bloom Working Group of 3 May 2017 were noted
- 17.2** Councillor Sarah Greenall, Chair of the Newbury in Bloom Working Group asked for volunteers to carry out a leaflet drop for the Businesses and people to assist with the judging, which takes place from 10-14 July. Councillor Margo Payne volunteered and Councillor Adrian Edwards suggested contacting the BID.

18. VICTORIA PARK CCTV

- 18.1** The proposal for the supply and installation of CCTV within Victoria Park was noted.

18.2 PROPOSED: Councillor Arthur Johnson
SECONDED: Councillor Adrian Edwards

RESOLVED: That funding from available S106 monies for the supply and installation of a 360° CCTV system by Smart Integrated Solutions, costing £6,000 +VAT in Victoria Park, is approved.

19. NEWBURY LIBRARY WORKING GROUP

- 19.1** It was noted that a new Newbury Library Working Group consists of the following Councillors: Sarah Greenall, Elizabeth O’Keeffe and Margo Payne.

Councillor Adrian Edwards reminded those present that other Councillors are welcome to join the Working Group.

- 19.2** The notes of the first meeting of the Library Working Group of 25 April 2017 were noted.

20. SHAW CEMETERY TASK GROUP

PROPOSED: Councillor Arthur Johnson
SECONDED: Councillor Adrian Edwards

RESOLVED: That the Shaw Cemetery Task Group is no longer needed and the group be disbanded.

21. EXCLUSION OF THE PRESS AND PUBLIC

PROPOSED: Councillor Sarah Greenall
SECONDED: Councillor Anthony Pick

RESOLVED: That under Section 1, paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

22. SALE OF LAND AT CULVER ROAD

PROPOSED: Councillor Arthur Johnson

SECONDED: Councillor Sarah Greenall

RESOLVED: That the sale of a narrow strip of land in Culver Road be authorised.

THERE BEING NO OTHER BUSINESS THE CHAIRPERSON THANKED ALL THOSE IN ATTENDANCE AND DECLARED THE MEETING CLOSED AT 8.55PM.

CHAIRPERSON

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