

18 May 2017

**To:** The Leader and Deputy Leader; Councillors Howard Bairstow; David Fish; David Fenn; James Fredrickson; John Gardner; Sarah Greenall; Arthur Johnson; Margo Payne; Tony Stretton; Martha Vickers.

**Substitutes:** Councillors Jeff Beck; Jo Day; Mike Johnston; Elizabeth O'Keeffe; Anthony Pick; Kuldip Singh Kang.

**Also:** All Members of the Council for information.

Dear Councillor,

You are required to attend a meeting of the Community Services Committee to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Wednesday 24 May 2017 at 7.30pm**. This meeting is open to the Press and Public.

Yours sincerely,

**Granville Taylor**  
Community Services Manager

---

## AGENDA

- 1. Election of Chairperson and Vice-Chairperson**  
*Chairperson*  
**To elect** the Chairperson and Vice-Chairperson of the Community Services Committee for the 2017/2018 municipal year.
- 2. Apologies for Absence**  
*Community Services Manager*
- 3. Declarations of Interest and Dispensations**  
*Chairperson*  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 4. Minutes (Appendix 1)**  
*Chairperson*  
**To approve** the minutes of a meeting of the Community Services Committee held on Monday 13 March 2017, already circulated and as attached at Appendix 1.
- 5. Questions and Petitions from Members of the Public**  
*Chairperson*

Town Hall, Market Place, Newbury, RG14 5AA

## 6. **Members' Questions and Petitions**

*Chairperson*

## 7. **Allotment Charges for Out of Parish (Appendix 2a & 2b)**

*Chairperson*

**To review** the charges to out of parish tenants for Newbury Town Council allotments

## 8. **Victoria Park (Appendix 3)**

*Chairperson*

**8.1 To receive** a verbal update relating to Victoria Park from Chairperson of the Victoria Park Working Group, Cllr David Fish.

**8.2 To note** the minutes of the Victoria Park Working Group held on 21 March 2017 as attached at Appendix 3.

**8.3 To note** WBDC Planning Authority have agreed to reduce the BREEAM building restrictions on the proposed café which has resulted in a reduction in overall build costs. Detailed designs are being produced for submission in a revised detailed tender to be issued for the cafes construction. We hope that this will allow a significant reduction in build costs and ensure that the project can finally proceed to completion.

**8.4 To note** the tennis court coaching provision has now started, initially promoted through an open day in Victoria Park on 8 April 2017. The Mayor, Dave Reeve from LTA and the coaching team attended and children were encouraged to participate in free "taster" training sessions throughout the day. The court membership is steadily increasing and currently stands at 141. This does not include those who choose to pay and play.

**8.5 To note** a planning application for the construction of a sports changing room facility in Victoria Park has been submitted to WBDC Planning for consideration.

**8.5 To note** the Victoria Park Family Day will take place on Saturday 27 May from 10am – 3pm. The event is to showcase all of the facilities in the Park and the extensive refurbishment Works.

**8.6 To agree** a £50 cash float which is required for the event to give change to the public for the 'Green Borrow Bags' of sports equipment which will be available for hire on the day at £5 each

## 9. **City Rec Cycle Path**

*Chairperson*

**9.1 To note** West Berkshire District Council (WBDC) have asked for permission to provide cycling access through City Recreational Park, specifically on the path that runs from Andover Road to Rectory Close (public footpath NEWB/8A/1).

The condition of the footpath is deteriorating and the surface is very uneven. The asphalt is breaking up and in places the width is as narrow as 1.2m. If the pathway could be converted to shared use, WBDC could potentially use funds from the cycleways budget to resurface and increase the width to 2.5m.

**9.2 To approve** Officers recommendation to proceed with the WBDC proposal.

**10. Market Working Party Minutes (Appendix 4)**

*Chairperson*

**To note** the minutes of the Market Working Party held on 13 March 2017 as attached at Appendix 4.

**11. Allotment Tenants Meeting (Appendix 5)**

*Chairperson*

**To note** the minutes of the Allotment Tenants meeting of 30 March 2017 as attached at Appendix 5.

**12. Allotment Stewards Meeting (Appendix 6)**

*Chairperson*

**To note** the minutes of the Allotment Stewards meeting of 6 April 2017 as attached at Appendix 6.

**13. Allotment Councillor Visits**

*Chairperson*

**13.1 To note** the 2017 Councillor Allotment Visits (formally known as Allotment Inspections) will be taking place on the following dates, commencing at 5:00pm:

**29 June:** West Mills  
Parsons  
Dairy Farm

**06 July:** Southbys  
One Tree Park  
Wash Common

For the purposes of allotment awards, a preliminary inspection will be carried out to provide a short list for Councillors to judge on the two days. Certificates will be awarded to successful tenants and a trophy will be presented to the overall allotment site winner. There will also be a special award for plots that are managed by schools.

**13.2 To request** volunteers from Members to participate in the Allotment visits.

**14. City Recreation Ground**

*Chairperson*

**To note** the necessary repairs to City Recreation play area are being progressed and funded from an allocation of £9,000 of S106 monies.

**15. Key Performance Indicators (Appendices 7a and 7b)**

*Chairperson*

**To agree** a set of Key Performance indicators to help us to measure how well we are performing compared to key service targets and objectives as at Appendix 7a and 7b.

**16. Town Hall Chamber Carpet**

*Chairperson*

**16.1** The chamber carpet is in need of replacement. We have received 3 quotes for its replacement, with each offering two options. Consideration has been given to replacing the carpet with carpet tiles as this enables bad stains to be easily dealt with without the need for heavy "Vaxing" of the carpet.

**16.2 To approve** colourway options (carpet or carpet tiles) to be presented at the meeting and agree on an acceptable replacement.

**17. Newbury in Bloom (Appendix 8)**

*Chairperson*

**17.1 To note** the minutes of the Newbury in Bloom Working Group of 3 May 2017 as attached at Appendix 8.

**17.2 To receive** an update from the chair of Newbury in Bloom.

**18. Victoria Park CCTV (Appendix 9)**

*Chairperson*

**18.1 To note** quotations have been received for the supply and installation of CCTV in Victoria Park.

**18.2 To approve** funding of CCTV for Victoria Park, and if required approve funding from S106, as attached at Appendix 9.

**19. Newbury Library Working Group (Appendix 10)**

*Chairperson*

**19.1 To note** a new Newbury Library Working Group has been set up and consists of the following Councillors:

Sarah Greenall

Elizabeth O'Keeffe

Margo Payne

**19.1 To note** the notes of the first meeting of the Library Working Group of 25 April 2017 as attached at Appendix 10.

**20. Shaw Cemetery Task Group**

*Chairperson*

**To consider** the requirement of the Shaw Cemetery Task Group.

**21. Exclusion of the Press and Public**

*Chairperson*

**To move:** That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential personal and financial nature of the business to be transacted.

**22. Sale of Land at Culver Road (Appendix 11)**

*Chairperson*

**To authorise** the sale of a narrow strip of land in Culver Road as per Appendix 11.