

20 September 2016

To: The Leader and Deputy Leader; Councillors Howard Bairstow; David Fish; David Fenn; James Fredrickson; John Gardner; Sarah Greenall; Arthur Johnson; Mike Johnston; Tony Stretton; Martha Vickers.

Substitutes: Councillors Jeff Beck; Jo Day; Miles Evans; Elizabeth O’Keeffe; Margo Payne; Kuldip Singh Kang.

Also: All Members of the Council for information.

Dear Councillor,

You are required to attend a meeting of the Community Services Committee to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Monday 26 September 2016 at 7.00pm**. This meeting is open to the Press and Public.

Yours sincerely,



Granville Taylor
Community Services Manager

AGENDA

- 1. Apologies for Absence**
Community Services Manager
- 2. Declarations of Interest and Dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Community Services Committee held on Monday 29 February 2016, already circulated and as attached at Appendix 1.
- 4. Questions and Petitions from Members of the Public**
Chairperson

Town Hall, Market Place, Newbury, RG14 5AA

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5. **Members' Questions and Petitions**
Chairperson

6. **Allotment Awards (Appendix 2)**
Chairperson
To note the 2016 Allotment Awards as attached at Appendix 2 and to make presentations to the winning Tenants and Allotment Site.

7. **Victoria Park (Appendix 3)**
Chair of Victoria Park Working Group
7.1 To receive a verbal update relating to Victoria Park from Cllr David Fish.
7.2 To approve the funding arrangements for new paving around the Bowling Green in Victoria Park. (Appendix 3).

8. **Market Working Party (Appendix 4)**
Chairperson
To note the minutes of the Market Working Party of meeting of 17 July 2016 as attached at Appendix 4.

9. **Market Management (Appendix 5)**
Community Services Manager
To consider proposals for the appointment of a new Market Manager as attached at Appendix 5.

10. **Market Traders Parking Requirement (Appendix 6)**
Community Services Manager
To consider the impact that the planned redevelopment of the coach park next to the library will have on market traders parking requirements and the arrangements proposed by West Berkshire District Council as attached at Appendix 6.

11. **Cemetery Charges (Appendix 7a & b)**
Community Services Manager
To review cemetery charges as referred by the Policy & Resources meeting of 18 July 2016 as attached at Appendix 7a & b.

12. **Charitable/ Community Use of Town Council Resources**
Chairperson
To ratify an amendment to the Terms & Conditions of Hire of Council assets, such as Victoria Park and the Town Hall, where they are given for free for Charitable/ Community use, to request that in future those who benefit from this, acknowledge the Town Council's support in their publicity, on their websites, etc.

13. **Section 106 Monies (Appendix 8)**
Community Services Manager
To consider Officers recommendation to re-allocate S.106 funds as attached at Appendix 8.

14. **Grit Bins (Appendix 9)**
Community Services Manager
14.1 To consider whether to set up additional/special budgetary measures to continue with the Town Council's grit bin service as attached at Appendix 9.

14.2 To consider whether to set up additional/special budgetary measures to take over the filling of WBC grit bins as attached at Appendix 9.

15. Play Area Inspections

Community Services Manager

To note the Community Services Team has updated the playground inspections to bring them in to line with the RPII (Register of Play Inspectors International Ltd), method of inspection. These changes apply to inspections carried out both in-house and by the Grounds Maintenance Contractors.

16. Allocation of Allotment Plots to Applicants from Outside Newbury Parish (Appendix 10)

Community Services Manager

To consider allowing residents from outside the Parish of Newbury to join the waiting list for Newbury Town Council's six allotment sites as attached at Appendix 10.

17. Grounds Maintenance Contract

Community Services Manager

17.1 To note Newbury Town Council's (NTC) Community Services Manager recently met with West Berkshire Council (WBC) and Thatcham Town Council to discuss the potential of a single grounds maintenance contract between WBC, NTC and Thatcham. It is anticipated that operating a single contract could offer greater economies of scale for all three Councils. A single Tender for the supply of grounds maintenance services for all three Councils would also include individual lots covering all three Councils. This would help ascertain whether a single Tender would offer significant benefits, but also offer the flexibility to select alternative options for each Council should they not decide to go under a joint contract.

17.2 To agree to proceed with the proposal.

18. Soulstice Lease

Chairperson

To authorise the sealing of a ten-year Lease between Russell and Sandra Weir (trading as Soulstice) and Newbury Town Council for the rental of the Suite 1 in the Town Hall with effect from 26 September 2016.

19. Exclusion of the Press and Public

Chairperson

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

20. Victoria Park Café Feasibility Study (Appendix 11)

Community Services Manager

To consider the new Victoria Park Café Feasibility Study as attached at Appendix 10.

21. Public Toilets at The Wharf, Newbury (Appendix 12)

Community Services Manager

To consider proposals for the long-term management of this facility by Newbury Town Council.