

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD IN THE  
COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY  
ON MONDAY 23 MAY 2016 AT 7.30PM**

**PRESENT**

Councillors Howard Bairstow; Jo Day (substitute); David Fish; Dave Goff; Sarah Greenall; Arthur Johnson; Mike Johnston; Anthony Pick; Martha Vickers.

**1. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

**Leader of the Council, Councillor Dave Goff, presided over the election of the Chair.**

**PROPOSED:** Councillor Anthony Pick  
**SECONDED:** Councillor Sarah Greenall

**RESOLVED:** That Councillor Howard Bairstow be elected as Chairperson of the Community Services Committee for the Municipal Year 2016/2017.

**Councillor Howard Bairstow took the Chair for the remainder of the meeting.**

**PROPOSED:** Councillor David Fish  
**SECONDED:** Councillor David Fenn

**RESOLVED:** That Councillor Tony Stretton be elected as Vice-Chairperson of the Community Services Committee for the Municipal Year 2016/2017.

**2. APOLOGIES FOR ABSENCE**

Councillors John Gardner; Tony Stretton.

**Absent:** Councillor James Fredrickson.

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Community Services Manager declared that Councillors Howard Bairstow, David Fish, Dave Goff, Mike Johnston and Anthony Pick are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

**4. MINUTES**

**PROPOSED:** Councillor Anthony Pick  
**SECONDED:** Councillor David Fenn

**RESOLVED:** That the minutes of the meeting of the Community Services Committee held on 29 February 2016, be approved as a correct record and signed by the Chairperson.

**5. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were none.

**6. MEMBERS' QUESTIONS AND PETITIONS**

There were none.

**7. PRESENTATION BY ICTHUS EVENT SOLUTIONS LTD**

A presentation was received from Douglas Bennett of Icthus Event Solutions on a proposal for a Christmas Festival in Victoria Park in 2016.

**PROPOSED:** Councillor Arthur Johnson

**SECONDED:** Councillor David Fish

**RESOLVED:** To agree in principle for the event to go ahead as planned with the finer detail to be agreed with the Community Services Manager.

**8. VICTORIA PARK**

The minutes of the Victoria Park Working Group meeting held on 12 May 2016 were noted.

Cllr David Fish gave an update on the current activities relating to Victoria Park and the refurbishment programme.

**9. ALLOTMENT WORKING GROUP MINUTES & STRATEGY**

The minutes of the Allotment Working Group meeting held on 20 April 2016 were noted.

**PROPOSED:** Councillor David Fenn

**SECONDED:** Councillor Martha Vickers

**RESOLVED:** That the amended Allotment Strategy as attached as Appendix 5 is agreed.

**10. ALLOTMENT STEWARDS MEETING**

The minutes of the Allotment Stewards meeting held on 9 March 2016 were noted.

**PROPOSED:** Councillor Arthur Johnson

**SECONDED:** Councillor David Fenn

**RESOLVED:** That the proposed Allotment Rule changes are agreed as follows:

2. The Tenant will: (j) not obstruct, encroach or reduce the width of the pathways surrounding their allotment and keep the adjoining path to the left and rear of the Allotment in good repair and regularly cut.

2. The Tenant will: (l) before erecting any structure (including polytunnels), obtain written consent from the Council, which will not be unreasonably withheld. Sheds and greenhouses can be a maximum of 8 x 6ft with a height of no more than 8ft. Polytunnels can be of various size (to be agreed with the Council) and all structures must not cause an obstruction of light issue. (Consideration will be given to the erection of more than 1 structure).

**11. COUNCILLOR ALLOTMENT VISITS**

It was noted that the 2016 Allotment visits would take place on the following dates, commencing at 5pm:

22 June – Southby's, One Tree Park & Wash Common

29 June – Dairy Farm, Parsons & West Mills

Councillors were asked to volunteer to attend.

**12. ALLOTMENT BEEKEEPING**

**PROPOSED:** Councillor Martha Vickers

**SECONDED:** Councillor Sarah Greenall

**RESOLVED:** That the proposed beekeeping guidelines, attached at Appendix 7 on the Agenda, are agreed.

**13. MARKET WORKING PARTY**

The minutes of the Market Working Party meeting held on 13 April 2016 were noted.

**PROPOSED:** Councillor Anthony Pick

**SECONDED:** Councillor Dave Goff

**RESOLVED:** That the amended Market Regulations are accepted.

**14. FARMERS MARKET**

**PROPOSED:** Councillor Anthony Pick

**SECONDED:** Councillor Sarah Greenall

**RESOLVED:** That the Farmer's Market Agreement as attached at Appendix 10 of the Agenda is agreed.

**15. CEMETERY CHARGES**

**PROPOSED:** Councillor Mike Johnston

**SECONDED:** Councillor Dave Goff

**RESOLVED:** That the Community Services Manager conduct research to ascertain burial prices at other local parishes and present a recommendation at the next Policy & Resources Committee for the Committee to make an informed choice as to whether to increase our cemetery charges.

**16. EXCLUSION OF THE PRESS AND PUBLIC**

**PROPOSED:** Councillor Anthony Pick

**SECONDED:** Councillor Dave Goff

**RESOLVED:** That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was resolved that members of the Newbury BID, Russell Downing, Nigel Morrison and Richard Farley could join this part of the meetings discussions.

**17. BID PROPOSAL TO MANAGE CCTC HUB FOR NEWBURY AND SURROUND AREA**

**PROPOSED:** Councillor Anthony Pick

**SECONDED:** Councillor Dave Goff

**RESOLVED:** That the BID CCTV HUB proposal as attached at Appendix 11b is approved with the agreement that the Newbury BID would liaise with the Police for the location of the 13<sup>th</sup> camera. The location would then be confirmed to NTC through the CEO.

**THERE BEING NO OTHER BUSINESS THE CHAIRPERSON THANKED ALL THOSE IN ATTENDANCE AND DECLARED THE MEETING CLOSED AT 9:30PM.**

**CHAIRPERSON**