



14 November 2017

To: The Leader and Deputy Leader of the Council; Councillors Howard Bairstow; Jeanette Clifford; Jo Day; David Fish; Sarah Greenall; Arthur Johnson; Margo Payne (Chairperson); Kuldip Singh Kang; Tony Stretton; Julian Swift-Hook.

Substitutes: Councillors Lynne Doherty; Miles Evans; John Gardner; Mike Johnston; Andrew Steel; Martha Vickers.

Also to: All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Leisure Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 20 November 2017 at 7.30pm**. The meeting is open to the Press and Public.

Yours sincerely,

Joyce Lewis
Civic Manager

AGENDA

- 1. Apologies**
Civic Manager
- 2. Declarations of interest and dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Civic Pride, Arts & Leisure Committee held on Monday 4 September 2017 (previously circulated).
- 4. Questions and petitions from members of the public**
Chairperson
- 5. Members' questions and petitions**
Chairperson

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- 6. Newbury Art Trail Steering Group (Appendices 2 & 3)**
Chairperson
To receive minutes of the Newbury Art Trail Steering Group held on 27 September and 24 October 2017. (Appendix 2)

To agree the Newbury Art Trail Steering Group Terms of Reference. (Appendix 3)
- 7. World Wars Working Group (Appendices 4 & 5)**
Chairperson/Councillor Jo Day
To receive the minutes of the World Wars Working Group meeting held on 27 September and 18 October 2017. (Appendix 4)

To receive a report on the WW1 Exhibition 2017. (Appendix 5)
- 8. 20th anniversary of Newbury Town Council in May 2017 (Appendix 6)**
Chairperson/Cllr Kuldip Singh Kang
To receive a report on the 20th Anniversary Reception held on 22 May 2017. (Appendix 6)
- 9. Town Hall Open Day in conjunction with the National Heritage Week (Appendix 7)**
Chairperson/Civic Manager
To receive a report on the Town Hall Open Evening on Saturday 9 September 2017 in conjunction with the National Heritage Week. (Appendix 7)

To consider holding an open day in conjunction with the National Heritage Week in 2018.
- 10. Remembrance Sunday 12 November 2017 (Appendix 8)**
Chairperson/Civic Manager
To receive a report on the Remembrance Sunday parade and service. (Appendix 8)
- 11. Twinning with Carcaixent, Spain**
Chairperson
To consider a request from Newbury Twin Town Association to make a presentation to Full Council at its meeting on 29 January 2018 to consider a proposed twinning arrangement between Carcaixent and Newbury.
- 12. Civic Pride Arts & Leisure Budget 2018-19 (Appendix 9)**
Chairperson
To note the amount spent against the current financial year 2017/18. This will be tabled at the meeting.

To consider any items or events that need to be covered in the 2018-19 budget for consideration in the upcoming budget setting activity. (Appendix 9)
- 13. Key Performance Indicators (Appendix 10)**
Chairperson/Civic Manager
To consider any additional Key Performance Indicators (KPIs) or amendments to existing KPIs that are relevant to this committee. See the current Council KPIs at (Appendix 10)
- 14. Mayor's Attendance Protocol (Appendix 11)**
Chairperson/Civic Manager
To agree the Mayor's Attendance protocol which has been produced to aid those inviting the Mayor of Newbury to attend their events.

15. **Newbury Town Civic Award 2018**
Chairperson/Civic Manager
To discuss any changes to be considered for the Civic Award process for 2018 including the possibility of an additional award for the business that has contributed most to the community of Newbury.
16. **Annual Town Meeting - 19 March 2018**
Chairperson/Civic Manager
To discuss any changes to be considered for the Annual Town Meeting scheduled for 19 March 2018.
17. **Community Clean 2018**
Chairperson/Civic Manager
To discuss plans for the spring Community Clean.
18. **The Bombing of Newbury 75th anniversary – 10 February 2018**
Chairperson/Civic Manager
To discuss plans to commemorate this event.
19. **Raising the Profile of the Council in the Community (Appendix 12)**
Chairperson/Civic Manager
To agree the procedure of raising the profile of the Council in the Community.
20. **Debit Cards for the Town Council Number 2 Account (Appendix 13)**
Chairperson/Finance and Corporate Services Manager
To approve the application for debit cards on the Council number 2 account as per the recommendation. (Appendix 13)
21. **Town Hall - Damp**
Chairperson/Community Services Manager
To approve the expenditure necessary to address the damp problems along the Mansion House Street side of the town hall. Paperwork to follow.
22. **Civic Events**
Chairperson/Civic Manager
- a) **To review** civic events since the last meeting of the Committee
Heritage Open Day – 09.09.2017
Newbury in Bloom Presentation Evening – 19.09.2017
Local Democracy Schools Presentations – October 2017
Local Democracy Schools Debate – October 2017
World Wars Exhibition 6–12.11.2017
Remembrance Sunday 12.11.2017
 - b) **To note** the programme of Civic Events until the next meeting
Christmas Lights Switch-On & Reception 26.11.17
Civic Carol Service in St George the Martyr Church 17 12 17
Launch of Civic Awards 2018
 - c) **To receive and consider** ideas for suggested or potential future events or activities.

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