



6 June 2017

To: The Leader and Deputy Leader of the Council; Councillors Howard Bairstow; Jeanette Clifford; Jo Day; David Fish; Sarah Greenall; Arthur Johnson; Mike Johnston; Margo Payne; Kuldip Singh Kang; Julian Swift-Hook.

Substitutes: Councillors Lynne Doherty; James Fredrickson; John Gardner; Andrew Steel; Tony Stretton; Martha Vickers.

Also to: All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Leisure Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 12 June 2017 at 7.30pm**. The meeting is open to the Press and Public.

Yours sincerely,

Hugh Peacocke

**On behalf of Joyce Lewis
Civic Manager**

AGENDA

- 1. Election of Chairperson and Vice-Chairperson**
Leader / Chairperson
To elect the Chairperson and Vice-Chairperson of the Civic Pride, Arts & Leisure Committee for the 2017/2018 Municipal Year.
- 2. Apologies**
Chief Executive Officer
- 3. Declarations of interest and dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 4. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Civic Pride, Arts & Leisure Committee held on Monday 20 February 2017 (already circulated).

Town Hall, Market Place, Newbury, RG14 5AA

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1997 - 2017

20 years at the heart of the town



5. **Questions and petitions from members of the public**
Chairperson

6. **Members' questions and petitions**
Chairperson

7. **Annual Community Clean (Appendix 2)**
Councillor Margo Payne
To receive a report on the Annual Community Clean which took place on 25 March 2017.

8. **Newbury Art Trail Steering Group**
Councillor Margo Payne
To receive the minutes of the Newbury Art Trail Steering Group held on 4 April 2017.

9. **Music in the Market Place – Sunday 13 August 2017**
Chairperson
To receive an update from Councillor Arthur Johnson on the Music in the Market Place event scheduled to be held on Sunday 13 August 2017 between 12 noon and 5pm.

10. **Newbury Town Civic Award Presentation Evening (Appendix 3)**
Chairperson/Civic Manager
To receive a report on the Newbury Town Civic Award Presentation evening.

11. **Mayor Making Ceremony held on 14 May 2017 (Appendix 4)**
Chairperson/Civic Manager
To receive a report on the Mayor Making Ceremony which took place on 14 May 2017.

12. **World Wars Working Group (Appendix 5)**
Chairperson/Councillor Jo Day
To receive the minutes of the World Wars Working Group meeting held on 3 May 2017.

13. **Newbury in Bloom (Appendix 6a, b, c and 6d)**
Chairperson/Cllr Sarah Greenall
To receive the minutes of the Newbury in Bloom Working Group meetings held on 15 February, 15 March, 5 April and 2 May 2017.

14. **20th anniversary of Newbury Town Council in May 2017 (Appendix 7a, b, c, d & 8)**
Chairperson
 - 14.1 **To receive** the minutes of the of the 20th Anniversary Working Group meetings held on 14 March, 11 April, 2 May and 16 May 2017 (Appendix 7a, b, c and 7d)
 - 14.2 **To receive** a report on the 20th Anniversary Reception held on 22 May 2017. (Appendix 8)
 - 14.3 **To agree** a permanent commemoration of the 20th anniversary of Newbury Town Council
(The Working Group recommends a seat in The Market Place, outside the Town Hall, estimated to cost £1,050 for supply and installation).

15. **Key Performance Indicators (Appendices 9a and 9b)**
Chairperson
To agree a set of Key Performance indicators to help us to measure how well we are performing compared to key service targets and objectives as at Appendix 9a and 9b.

16. Town Hall Chamber Flooring

Chairperson/ Community Servicers Manager, Granville Taylor

16.1 The chamber carpet is in need of replacement. We have received quotations for three alternatives.

- a) Direct carpet replacement £3,300
- b) Carpet tiles (samples provided) £3,600
- c) Vinyl flooring – sound deadening option (samples provided) £6,000

Officer have considered options and recommend either carpet tiles, due to the ease of replacement if an area becomes badly damaged/stained or vinyl flooring offering ease of cleaning and 35 year guarantee, although only recommend the sound deadening option to avoid any resonance within the chamber and the offices below.

16.2 To approve the replacement of the carpet in the chamber and agree colourway options (carpet tiles or vinyl) against samples to be presented at the meeting.

17. Discussion on Potential Future Events

Chairperson

To note upcoming events in Newbury

11.06.2017 Rotary Boules competition

16.07.2017 Newbury Carnival

18. Civic Events

Chairperson/Civic Manager

- a) **To review** civic events since the last meeting of the Committee

20.02.2017 – Tigris Memorial Service

20.03.2017 – Annual Town Meeting

25 03 2017 – Community Clean

14.05.2017 – Mayor Making & Civic Service

22.05.2017 – 20th Anniversary Reception

27.05.2017 – Victoria Park Fun Day

- b) **To note** the programme of Civic Events until the next meeting

25.06.2017 – Armed Forces Parade & Service

05.07.2017 – Mayor's Drive & Tea Party