

23 February 2021

To: The Leader and Deputy Leader of the Council; Councillors Jo Day; Billy Drummond; Sue Farrant; Olivia Lewis; Steve Masters; Gary Norman & Elizabeth O'Keeffe.

Substitutes: Councillors Jeff Beck; Nigel Foot; Chris Foster; David Marsh; Martha Vickers.

Also to: All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Leisure Committee** to be held on **Monday 1st March at 7.30pm**. The meeting is open to the Press and Public. This meeting will NOT take place in the Town Hall and will be conducted virtually over Zoom.

<https://us02web.zoom.us/j/81671743560>

Yours sincerely,

Elisa Adams
Civic Manager

AGENDA

- 1. Apologies**
Civic Manager
- 2. Declarations of interest and dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1 & Appendix 2)**
Chairperson

Town Hall, Market Place, Newbury, RG14 5AA

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 @NewburyTC  NewburyTC

Making Newbury a Town
we can all be proud of.

3.1 To approve the minutes of the meetings of the Civic Pride, Arts & Leisure Committee held on Monday 30 November 2020 (previously circulated).

3.2 Report on actions from previous minutes.

4. Questions and petitions from members of the public

Chairperson

(Questions, in writing, must be with the Civic Manager by 2.00 pm on Monday 1 March 2021)

5. Members' questions and petitions

Chairperson

(Questions, in writing, must be with the Civic Manager by 2.00 pm on Monday 1 March 2021)

6. Newbury Twin Town Association (Appendix 3)

Chairperson

To receive a presentation from the Newbury Twin Town Association on their activities over the past year with forthcoming activities.

7. Newbury Town Trail (Appendix 4)

Civic Manager

To approve arrangements to introduce Newbury Town Trails concept.

8. Art on the Park

Chairperson/Cllr Sue Farrant

To receive an update on the status of Art on the Park for 2021.

9. Newbury Town Civic Awards 2021

Chairperson

To note that the Civic Awards 2021 nominations have been received and the Awards will be presented virtually on Wednesday 17th March 2021.

To note that the Pin Badge competition had taken place and a winner was chosen.

10. Local Democracy Working Group (Appendix 5a, 5b & 5c)

Chairperson

To receive a report on outcomes of the Local Democracy Working Group Meetings which took place on 19th January & 9th February 2021.

To approve the working group terms of reference.

To report on the outcomes of the Youth Voice survey.

To approve the impact report which tells the outcomes of the Youth Voice Survey.

11. Mayor Making

Civic Manager

To update the Committee verbally on current working arrangements for Mayor Making 2021.

12. Newbury Town Council Silver Anniversary

Chairperson

To note that Newbury Town Council will be celebrating its 25th Anniversary in 2022.

13. Queen's Platinum Jubilee (Appendix 6)

Chairperson

To note that national and local celebrations and commemorations will take place to recognise the Her Majesty the Queen's Platinum Jubilee in June 2022.

14. Mayor's Drive and Tea Party

Civic Manager

To update the Committee verbally on current standings for the Mayor's Drive and Tea Party.

15. Celebrating Cultural Diversity in Newbury

Chairperson/Cllr Sarah Slack

To discuss an idea raised by Cllr Sarah Slack about whether Newbury Town Council should be acknowledging cultural festivals and religious, celebrating Newbury's diverse community.

16. Raising the Profile of the Council in the Community (Appendix 7)

Chairperson

To note the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in the community since the last meeting of this committee.

17. Civic Events

Chairperson/Civic Manager

a) **To review** civic events since the last meeting of the Committee

- Mayor's Christmas Raffle – Throughout December 2020
- Launch of Civic Awards 2021 – 27th January 2021

b) **To note** the programme of civic events until the next meeting

- Virtual Civic Awards Presentation – 17th March 2021
- Mayor Making – 16th May 2021

c) **To receive** ideas for suggested or potential future events or activities.

18. Forward Work Programme for Civic Pride, Arts & Leisure Committee meetings 2021/22 (Appendix 8)

Chairperson

To note and agree any other items that Members resolve to add to the Forward Work Programme

Next Meeting:

5TH July 2021, 7pm

**Minutes of a meeting of the Civic Pride, Arts & Leisure Committee held virtually on
Monday 30 November 2020 at 7.30pm**

Present

The Leader and Deputy Leader of the Council; Councillors Jo Day (Chairperson); Sue Farrant; Gary Norman; Elizabeth O’Keeffe; Sarah Slack; Martha Vickers (substitute).

Officer present:

Elisa Adams, Civic Manager

35. Apologies for absence

Apologies: Councillor Billy Drummond

Absent: Councillor Steve Masters

36. Declaration of Interest and Dispensations

The Civic Manager declared that Councillor Martha Vickers is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow him to partake in discussions relating to West Berkshire Council business.

Councillors Sue Farrant and Elizabeth O’Keeffe declared they are both involved as volunteers with The Corn Exchange, with a relevant agenda item to be discussed later in the meeting.

37. Minutes

37.1

Amendment: to standardise the wording of ‘Town Trail’ rather than ‘Art Trail’ as consistency is required throughout to avoid confusion.

Proposed: Councillor Sue Farrant

Seconded: Councillor Elizabeth O’Keeffe

Resolved: That the Minutes of the meeting of the Civic Pride, Arts & Leisure Committee held on Monday 7th September 2020, with the amendment, be approved and signed by the Chairperson.

37.2 Actions from previous meeting

Outcomes to be discussed through relevant agenda items.

38. Questions and petitions from members of the public

There were none.

39. Members' questions and petitions

There were none.

40. Newbury & District Arts Association

A report was received from the Newbury & District Arts Association reflecting on their activities from the past year, and the struggles that the industry has faced due to Covid-19.

The report was noted and Council wish Newbury & District Arts Association well for the future and continue to support them in their future endeavours.

41. Newbury Art Trail

Following a brief discussion of the minutes, it was agreed going forward that this item would now be referred to as the Newbury Town Trail, providing inclusivity beyond Art and extending to other creative mediums and heritage within the town.

Proposed: Cllr Sue Farrant

Seconded: Cllr Martin Colston

Resolved: A recommendation will be made to the Planning and Highways Committee that any proposals for revitalising the Town Centre should consider public art which reflects the 'Flow' concept of the Town Council's art trail.

Following an amendment to the wording, the following resolution was approved:

Proposed: Cllr Sue Farrant

Seconded: Cllr Olivia Lewis

Resolved: To recommend that the Town Council writes to West Berkshire District Council regarding the local plan review requesting that any large development in the

Newbury settlement area *should* provide a piece of public art in Newbury and that the pieces should reflect the concept of 'flow'.

42. Newbury Town Civic Awards

The Civic Manager presented contingency plans for the Newbury Town Civic Awards and arrangements for the pin-badge design competition for the new Community Champions Award.

Proposed: Cllr Jo Day

Seconded: Cllr Gary Norman

Resolved: That arrangements were approved for the 2021 Newbury Town Civic Awards.

43. Heritage Open Day 2020

The Civic Manager reported on the outcomes of this year's Heritage Open Day event. While the outcomes of the work were disappointing and it was agreed that more time needed to be put into the event in the future, with the hope that the Town Hall would be back open for visitors in September 2021.

Councillors suggested local networks to see if they would be interested in being involved and provided further suggestions of what could be incorporated in the future, both if the Town Hall is open to visitors or not. The Civic Manager noted these ideas.

44. Remembrance Sunday 2020

The Civic Manager reported on the outcomes of this year's Remembrance Sunday event and the challenges that came with it with sudden changes regarding National Lockdown.

The Committee thanked the Civic Manger for her hard work in arranging this year's event.

45. Local Democracy Working Group

45.1 The Chairperson reported on the minutes of the last two meetings of the Local Democracy Working Group which fed into the report provided regarding engaging with young people.

Councillor Gary Norman further reported on the developments members of the Local Democracy Working Group made on their findings with Berkshire Youth and Community United to engage youth with the Council.

Proposed: Cllr Martha Vickers

Seconded: Cllr Martin Colston

Resolved: Arrangements for engaging with young people were approved. An online survey will be set up to capture the views and areas of interest for young people living in Newbury, these results will be analysed and then an online youth event will be arranged and implemented with a theme based off the results of this survey.

45.2 The Local Democracy Working Group Terms of Reference were presented to the Committee, however following discussions of engaging young people the committee had queries about the wording of it. It was also suggested that the Working Group considered including scope to extend activities beyond schools and young people.

The approval of recommendations to the Terms of Reference failed to gain support.

It was agreed that these would be reviewed at a Local Democracy Working Group Meeting in January to bring to the next Civic Pride, Arts and Leisure Committee Meeting in March 2021.

46. The Corn Exchange Learning Centre

After a long discussion, while Councillors are in agreement that the arts sector has suffered due to Covid and that we should be supporting the Corn Exchange; it may not be the right route to recommend to Policy and Resources Committee that the Corn Exchange have their own budget line to support their Learning Centre Projects, or if we will have the full amount to support them.

There was also discussions about whether our funding would support the Town Council strategy objectives to be a more inclusive town, and if it would be possible for the Corn Exchange to put conditions in their proposal to demonstrate their support of our Strategy, which may be difficult to control. An alternative proposal was considered:

Proposed: Cllr Gary Norman

Seconded: Cllr Martin Colston

Resolved: Having considered the proposal, the committee recommends that it would be more appropriate for the Corn Exchange to apply for funding through our small grants system.

47. Council Strategy

It was recommended that the Policy and Resources Committee should consider further provisions for youth engagement to be emphasised throughout the Council Strategy. This will provide further scope to carry out activities to engage young people with the Town Council beyond the schools' presentations and the Youth Council.

48. Civic Pride, Arts and Leisure Budget 2021/22

It was proposed that a budget of £500 for Art on the Park be recommended to the Policy & Resources Committee.

Proposed: Cllr Sue Farrant

Seconded: Cllr Gary Norman

Resolved: That Civic Pride, Arts and Leisure Committee recommends £500, to cover provisions for the revival of Art On The Park in Summer 2021, for the Policy and Resources Committee to consider.

49. Raising the Profile of the Council in the Community

The Civic Manager let the Committee know that 63 letters of congratulations had been sent out to members of the community since the last meeting in September.

The Committee thanked the Civic Manager and the Mayor for their continued work on this.

50. Civic Events

- a. The information regarding Civic events held since the last meeting of this committee was received and noted.
- b. The information relating to future Civic Events as detailed on the agenda was received and noted by the Committee. Future events include:
 - Mayor's Christmas Raffle – throughout December raising money for the Mayor's Benevolent Fund. The Civic Manager encouraged all to share with their networks and take part.
 - Launch of the Civic Awards 2021 – 27th January 2021
 - Mayor's Charity Gala Fundraiser in collaboration with Time To Talk – 27th February 2021
- c. Potential future events or activities:

Ideas were discussed for a post-covid celebratory event to take place in Victoria Park when our communities can come together again.

An online quiz fundraiser was pitched as a fundraising idea. The Civic Manager will look further into the logistics of hosting this online and how funds would be collected.

51. Forward Work Programme for Civic Pride, Arts and Leisure Committee Meetings

It was agreed that the following would be added to the Forward Working Programme for the next March meeting:

- Art on the Park
- Local Democracy Working Group Terms of Reference
- Queen’s Platinum Jubilee event planning (June 2022)

The Civic Manager also said that plans for Mayor Making would be discussed in March.

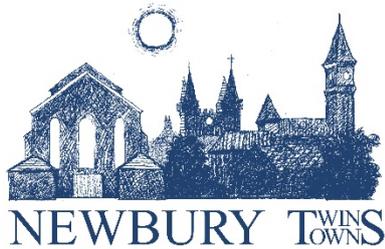
There being no further business the Chairperson declared the meeting closed at 9.15pm.

Chairperson:

Date:

CPA&L Action Sheet**Civic Pride, Arts and Leisure Committee****Date: 30/11/2020**

Item	Resolved	Actions	who	when
Agenda Item 41 – Newbury Town Trail	-A recommendation to the Planning and Highways Committee that any proposals for revitalising the Town Centre should consider public art which reflects the 'Flow' concept of the Town Council's Town Trail -To recommend that the Town Council writes to West Berkshire District Council regarding the local plan review requesting that any large development in the Newbury Settlement area should provide a piece of public art in Newbury and that the pieces should reflect the concept of 'flow'	-Information about the Town Trail and the concept of Flow written up to be provided to the Planning & Highways Committee for information. -Written information to be provided to West Berkshire District Council regarding the Town Trail -Inform the P&R Committee Officer	Civic Manager	11/02/21
Agenda Item 42 – Newbury Town Civic Awards	Arrangements for the 2021 Newbury Town Civic Awards were approved	-Launch Pin Badge Competition -Launch Event	Civic Manager	07/12/21 27/01/21
Agenda Item 45 – Local Democracy Working Group	- Arrangements for engaging with young people were approved. Set up a survey, analyse and arrange and implement an online youth event. -Review Terms of Reference to bring to next Committee Meeting	-Inform LDWG of outcomes of recommendations to start progressing survey -Set up LDWG Meeting to go through Terms of Reference	Civic Manager & LDWG	23/12/20 28/01/21
Agenda Item 46 – The Corn Exchange Learning Centre	Recommendation for the Corn Exchange to apply for funding through our small grants system.	Notify Corn Exchange of outcome and signpost them to the information regarding our grants system	Civic Manager	16/01/21
Agenda Item 47 – Council Strategy	Provision of youth engagement to be further considered by the Policy and Resources Committee	Inform P&R Committee Officer	Civic Manager	04/12/20
Agenda Item 48 – Civic Pride, Arts and Leisure Budget 2021/22	Recommendation of £500 to cover the revival of Art On The Park.	Inform P&R Committee Officer	Civic Manager	04/12/20
Agenda Item 50 – Civic Events	Suggestions of an online quiz & a post-covid celebratory event	Civic Manager to further investigate	Civic Manager	11/02/21
Agenda Item 51 – Forward Work Programme	Art On The Park LDWG Terms of Reference Queen's Platinum Jubilee	Add to Forward Work Programme for March 2021 meeting	Civic Manager	11/02/21



Newbury Twin Town Association Annual Report to Newbury Town Council

Since reporting to the Civic Pride, Arts and Leisure Committee a year ago, I am sorry to say that only one activity has taken place, and that was our last monthly coffee morning at the beginning of March 2020.

The network of Twin Towns to which Newbury belongs sought permission from the EU to delay the planned activities in 2020 as a result of the Coronavirus pandemic. The EU had to be approached, as they are funding the activities which are part of the 3-year Thematic Network Project. Fortunately they agreed, and a further year's postponement has now been requested.

The activities on hold are the events in Eeklo in March, Bagnols in May, Zamosc July and Feltre in August.

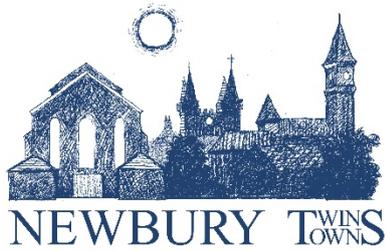
Additionally the planned Youth for Europe event for people aged 18-25 in Newbury, and the Annual General Meeting for 2021 have also been postponed to 2022.

I was asked to report on the future of the Association. Following Brexit, the NTTA will no longer have access to the grants that we have enjoyed for a number of years – we must be one of the most successful organisations in Newbury for obtaining European funding successfully for so long. The other Twin Towns will continue to apply for funding, and if successful have advised us that they will share it proportionately with Newbury, so we can continue to take part in those events.

For Newbury however, we will look to organise smaller events going forward – inviting guests from just one twin town at a time, which is what used to be the norm before EU funding became available for much larger gatherings. The committee has been careful to save up some of this funding over the years, which will enable us to be self-sufficient for a few years to come, but after that, funding for any large events will be an issue.

Our membership numbers remain stable at around 100 – many are very loyal and have been members for years. We have tried many things to encourage people to join, including having stalls at Culture Fest, Crafty Craft, St Barts School Fair, and entering the carnival to promote ourselves. We send press releases out about our activities to the local press, and have sponsored language cups in three local secondary schools, including free membership. We have even organised a week's school exchange trip with Trinity and been in talks with Park House school to encourage school exchanges with Carcaixent. We also have our annual coffee morning at the Town Hall where we promote our Association and try and recruit new members, and we have held a town-wide photography competition. In addition to members, we encourage community groups to go on exchange visits – in the past Newbury Rugby Club and several local choirs have visited our twin towns.

We are always open to new ideas to promote ourselves and look forward to hearing any ideas you have. We do all we can to be inclusive – encouraging all age ranges, abilities and nationalities to join.



I was also asked to address the idea of twinning with Kiskunfélegyháza in Hungary. In recent years, the current Mayor and administration at the Town Hall in Kiskunfélegyháza are not very interested in Twinning activities, and have not taken part in the current Thematic Network Project. The Twinning committee on the Town Council has also been disbanded. It is therefore very unlikely that they would be interested in Twinning with Newbury at the moment.

Finally, the NTTA Committee would like to ask the Town Council when the Town welcome signs will be replaced, to include Carcaixent as the fifth Twin Town, as nearly two years have now passed since we twinned with them.

Gillian Durrant
Chairperson
Newbury Twin Town Association
17 February 2021

Public Report to Civic Pride, Arts and Leisure Committee

1st March 2021

Newbury Town Trails

Recommendation: To approve arrangements to introduce ‘Newbury Town Trails’ concept.

Background/Context/Current Position:

Newbury Town Trail has previously existed with an aim to introduce a series of public and temporary works of public art into the town. Work began on the project in 1998, introducing the concept them of Flow.

The theme was developed by local artist, Michael Fairfax, and was chosen by Newbury Town Council in 1999 to represent the importance of the movements of people, of goods, of water, of ideas, of vehicles and, most recently, of data, through Newbury. The theme came from Fairfax’s research in a wish to reflect the importance of the history of the town, highlighting the wool industry, trade in agricultural and other commodities, new technological industries, and Newbury’s position at the intersection of major North-South and East-West routes for travellers by road, rail, and water.

The first piece of art that was produced under the theme of Flow and as part of the Trail was Ebb & Flow, installed in 2003. Since then, there have been a number of art pieces that have been installed in the Town, but not all have been directly commissioned or linked with Newbury Town Council.

While there are pieces that have been installed and commissioned by the Town Council that form part of the Town Trail, it is believed that *all* art works and pieces of cultural interest should be celebrated and given a presence in the town.

Need for Report:

Currently, there is no point of information about all the art pieces in the town on our website. The Town Trail as a whole, as a product of Newbury Town Council, has no presence. By giving the Town Trail, and other areas of local interest, a presence this can improve tourism throughout the town and educate local people about the pieces of art and history that are among them, celebrating Newbury’s heritage.

Options considered:

The title ‘Newbury Town Trails’ would be used as an umbrella term to provide numerous trail routes of local interest, categorised by different themes. Newbury

Town Trails will aim to celebrate and encourage the appreciation of Newbury's cultural arts and heritage.

The first trail would be an Art trail, defined by public art which has been specially commissioned, site specific art works (including community and temporary works) using the theme of Flow from conception. This would incorporate the likes of Ebb & Flow and Binary Conversations. This trail would also include art works of local interest as an extension of the trail but weren't developed under the concept of Flow, such as The Symphony of the Trees and Newbury Mosaic.

The second trail would be a Heritage/History trail which would incorporate pieces in the town that are significant to the history of the town and should be recognised. This would incorporate Queen Victoria, Fame in Greenham House Gardens, Echo Circle, the Town Hall water fountain and more.

The overarching theme will provide scope for development of more Town Trails in the future to be included as part of the initiative.

The trails will first be developed to find appropriate trail 'routes' and information about each of the pieces to be included will be obtained. Digital content would then be produced for our website as a soft launch of the initiative to the public. There would then be scope for the trails to grow and printed content could then be produced to share with local providers for members of the public to enjoy and actively participate in learning about the town's heritage.

Consultation:

Members of the Heritage Working Group would be consulted on for the clarification of information to be published. There may be opportunity for the Blue Plaques to be included as a separate trail as part of the umbrella.

Financial:

The Civic Pride, Arts and Leisure Committee have a budget of £1000, as well as earmarked reserves, to support project development, for example expanding to provide printed information.

Strategy:

Goal 2E – Celebrate and encourage appreciation of public art and Newbury's heritage

- Further develop the town's heritage trail
- Promote the art and heritage trails, working with partners where appropriate

Elisa Adams (Civic Manager)

10 February 2021

19th January 2021

**Local Democracy Working Group Minutes
Tuesday 19th January 2021, 10am**

Attendance: Councillors Jo Day (Chairperson); Jeff Beck; Gary Norman; Elizabeth O’Keeffe; Martha Vickers.

Officer support:

Elisa Adams, Civic Manager

1. Apologies

Cllrs Nigel Foot and David Marsh send their apologies.

2. Minutes (Appendix 1)

Proposed: Cllr Jeff Beck

Seconded: Cllr Gary Norman

Resolved: Minutes of the meeting taking place on Tuesday 17th November 2020 were approved.

3. Terms of Reference (Appendix 2a & 2b)

The Civic Manager presented a new draft Terms of Reference for the group following the last Civic Pride, Arts and Leisure Committee meeting. The new Terms of Reference provided further breadth beyond the focus specifically on Primary Schools and has the inclusion of people of all backgrounds beyond youth to promote local democracy in Newbury.

While this change was positively received, further work still needs to be done looking at the Deliverables and the Scope/Jurisdiction section; setting out what we are able to achieve as part of the group, and how we do so.

It was agreed that the Civic Manager would review and make amendments to send to the group in an email, for them to respond to the Civic Manager with any further suggestions. These would then be brought to the next Working Group meeting.

4. Zoom Event

The Youth Survey had been launched and currently received around 40 responses. Key themes that were emerging included indoor and outdoor spaces for young people to meet, jobs and career opportunities and signposting to services and events in the town.

With the wish for the survey to not be open for too long, it was agreed that the following schedule would take place:

- w/c 18th January - Further TV and Media promotion. The Civic Manager will reach out to local outlets
- w/c 25th January – Boost the survey with Councillors, link councillors and the mailing list
- w/c 1st February – Close the survey and analyse findings to bring to the next meeting.

5. Primary & Secondary Events – Autumn 2021

It was agreed that now is not a good time to try and plan for our usual events in the Autumn due to the uncertainty of the pandemic and the restrictions it is causing. For the time being, we will focus on the Zoom event that is currently in the planning as our main local democracy outreach.

6. Future Meeting

Tuesday 9th February 2021 11am

9th February 2021

**Local Democracy Working Group Minutes
Tuesday 9th February 2021, 11am**

Attendance: Councillors Jo Day (Chairperson); Jeff Beck; Billy Drummond; Nigel Foot; David Marsh; Gary Norman; Martha Vickers.

Officer support:

Elisa Adams, Civic Manager

1. Apologies

Councillor Elizabeth O’Keeffe sent her apologies

2. Minutes (Appendix 1)

Proposed: Cllr Jeff Beck

Seconded: Cllr Nigel Foot

Resolved: Minutes of the meeting taking place on Tuesday 19th January 2021 were approved.

3. Terms of Reference (Appendix 2)

With a slight text alteration:

Proposed: Cllr Jeff Beck

Seconded: Cllr Gary Norman

Resolved: The Working Group’s Terms of Reference will be taken to the Civic Pride, Arts and Leisure committee on the 1st March 2021 for approval.

4. Youth Survey Feedback (Appendix 3)

The Civic Manager presented the findings and data from the Youth Voice Survey. All Councillors were impressed with the strong response rate from young people.

There was a very varied response to the survey to find a particular topic for the Zoom event. It was agreed that we would share the findings (the current document) with representatives from Berkshire Youth to go through the responses, and with a view to find a topic of interest to be used for the Zoom event which would take place after Easter.

It is important to note 'with me, not about me' as a key quote when moving forward with this work in making young people a part of finding the solutions to the suggestions addressed.

The Civic Manager will create a variation of the data analysis document as an impact report with the intentions for this to be shared with young people, the public, and with those who supported us in distributing the survey. It was agreed to not focus on the numerical data and to focus on the qualitative results and the topics submitted to publicise. A draft of this document will be presented at Civic Pride, Arts and Leisure Committee for approval on the 1st March 2021.

5. Future Meeting

Thursday 8th April, 11am

Local Democracy Working Group (LDWG)
Terms of Reference

Name: Newbury Town Council Local Democracy Working Group

Members can be added/removed as agreed at any meeting.

Secretarial support (Agendas, minutes, circulation of information) is provided by Newbury Town Council.

Quorum of 3 Members at each meeting for decision making, including the Chair.

Goals

- 1. To promote the work of Newbury Town Council by engaging with young people through various youth channels.**
 - Work closely with schools and other youth organisations and clubs.
- 2. To promote local democracy and the fundamentals of the Town Council to local primary schools.**
 - Successfully contact Newbury local schools, inviting them to learn about Newbury Town Council.
 - To successfully deliver interactive Meet The Town Council sessions with primary school groups in the Town Hall.
- 3. To inform and engage local secondary schools in the democratic processes and the working of their local councils.**
 - Deliver quality and engaging sessions to secondary school students, facilitating their interest in local issues.
 - Encourage secondary school students to participate in sharing their views on local issues with the Town Council.
- 4. To encourage people of all backgrounds to engage in activities and events which are centred around topics of local interest, encouraging healthy and informative discussions.**
 - Engage with the public through online consultations to seek out topics of interest in Newbury.
 - Facilitate the organisation of online session events which local people can take part in to have their say on local matters which they have raised as part of the online consultations.

Deliverables

The Working Group is tasked with delivering to the parent Committee (CPA&L):

- A detailed plan, with clear responsibilities to implement sessions as part of Meet The Town Council Week, targeted at Primary and Secondary schools to take place in the Autumn Term.
- Detailed plans and responsibilities to implement online sessions to engage local people in discussion events on topics of local interest which they have raised.
- The implementation for the recommendations and actions approved by the parent committee while the Working Group is in action.

Scope/Jurisdiction

To primarily work with organisations that have a direct impact on the Newbury civic parish, but to be inclusive of those who travel to Newbury for work and education purposes.

The Civic Manager take the findings from any online sessions and events to other Officers to see what can be supported in further delivery in line with the Council Strategy.

Guidance from the Council

Reports to Civic Pride, Arts and Leisure Committee.

To advise Full Council of the programme within Meet The Town Council Week and to encourage Member participation closer to the time.

Resources and Budget

Supported by the Civic Manager in meetings, and the Corporate Support Officer in updating resources.

Relies on the participation of Councillors in addition to members of the Working Group to deliver sessions.

Use of Town Council meeting rooms, as approved by CPA&L.

Administration resources and officer time as approved by the Civic Manager and CEO.

The Local Democracy Working Group has separate budget lines defined within the Annual Budget for the delivery of their activities.

Governance

The Working Group will discuss proposals proposed by members and decide through majority vote, with the Chair's casting vote if necessary.

Additional Notes

Activities for Meet The Town Council events usually take place in the school's Autumn term, in October. The Civic Manager will send invitations to the primary schools at the end of the Spring term, with follow ups at the start of the Autumn term. If sessions are unable to take place, alternative arrangements may be considered. The participation of the Mayor and the Civic Staff play an important part of the primary school visits. The Civic Manager will coordinate all member and staff availability.

Councillors will lead the delivery of presentations for all age groups.

A report of proceedings for 'Meet The Town Council', and other events, is promoted at Full Council in June to encourage member participation. Progress feedback reports to be provided for Civic Pride, Arts and Leisure Committee meetings.

The Working Group will communicate through email, phone and at Working Group meetings. Relevant electronic documentation is stored on the Town Council IT data store.

The group will meet at least 3 times a year, or as required.

These Terms of Reference may be reviewed and changed as necessary by the parent committee.



Young People in Newbury — Making Your Voice Heard!

Newbury Town Council launched a survey to reach out to young people who live and study in the town. The aim of the survey was to find topics of interest that young people care about, needing their input to make changes for the better to become a more improved and inclusive town. The survey ran for a 3 week period with responses categorised into key themes. This is a snapshot which summarises the responses we received from the survey results.

OUTDOOR ACTIVITIES

“Greater park and leisure facilities south side of town”

“More parks”

“Pump/BMX Track really badly! They are in almost every town and city these days. Newbury is missing out!”

JOBS & CAREER SUPPORT

“Improve career opportunities in local government/Newbury businesses—hosting careers fairs, work experience at the Town Hall/partnering businesses would be good. Also assist/publicise advice for school leavers wanting to create their own business in Newbury”

“Many teenagers will want a job and may not know where to look for one... it can be tough to find a job that hires teenagers that are under 16”

PLACES TO MEET

“Places where teenagers can hang out without it being an organised event”

“Create a safe space (indoors) where young people can meet/hang out”

“More inside areas for us to chill without making a purchase (like the ping pong parlour)”

SIGNPOSTING

“Youth clubs with mentors to set good examples and check the kids on an emotional level. Some young people don’t have an adult they can talk to that’s not involved with their life”

“Mental health groups need to be publicly known or created and encourage younger people to come forward and tell their story... I don’t know any services around my area that I can turn to”

“I know too many friends that don’t receive the support they need even though they are struggling”

INCLUSIVITY

“Better hearing loop systems”

“There has been a surge in environmental awareness and the push for equality between races, genders and sexualities. These are issues young people care about the most and are things which need to be constantly addressed”

“My sister is disabled and is wheelchair bound. She loves going out but she can’t do this because there is not enough access for people in wheelchairs”

OTHER NOTABLE MENTIONS

“I would like to see people living on the streets and get more help”

“Encourage new businesses/activity providers which offer activities aimed at young people and incentives, such as reduced commercial rates or grants to attract them to the area”

“Cleaner facilities”

“Have more bins and have more people emptying them”

THINGS TO DO

“There are not enough activities in Newbury that can be done in the town centre. We need to travel to other towns and do lots of extra activities, so it would be great to have more things to do, especially inside activities such as an ice rink, bowling alley, climbing walls, trampoline centre, or a ski slope”

“It would be cool if there were more things we could do for free/a low cost since most of us don’t have much money”

“Better promote and publicise activities relating to young people via approved and well promoted channels. For example, have a dedicated website... I don’t know where to go/look for upcoming events”

ENVIRONMENT

“More colour in Newbury, such as artistic work or structures that liven up the place”

“Improve the beauty of the roads and surrounding areas in the town”

“Make more walkways and cycle routes”

“More eco-friendly public transport, such as busses and taxis”

SAFETY

“A safer feel to the town, so that teenagers can feel safe when out and about. E.g. More CCTV and more police on patrol”

“It would be good if the traffic around St Barts was less of a nightmare, I know quite a few people who’ve been hit or knocked by cars... there’s always cars going really fast down there or people just won’t stop for us”

“I would like a town warden. Sometimes when I’m in town with my friends and we go to the Park it can be quite overwhelming because of the order children and adults playing on the play equipment or smoking or drinking... A warden or more police could help with this and stop people doing things they shouldn’t and intimidating us”

LOCAL DEMOCRACY

“Making sure all young people know what is happening both in Newbury Council and wider politics. Perhaps through the council talking to or providing a video for schools each week about both current news, actions in Newbury Council, and how our council/politics in general, works. I think this is very important as young people cannot make positive change unless properly informed”

“Have more facilities where we can openly talk about our views and opinions about a range of areas and then those ideas being passed on to the local MP. This means we can have more say in things and suggest ways to improve schools, making younger people feel like they have a voice that is being heard”

Our survey received **83** responses with **229** individual comments.

The average age of those who took part was **16** years old.

What Now?

WE WANT YOUNG PEOPLE TO BE A PART OF THE SOLUTION

Keep an eye out for online events for young people to participate in sharing their views, taking place after Easter. The Council wants to offer young people a voice and listen to the views of young people to make changes for the better!

To find out more, keep an eye on our social media platforms and our website

www.newbury.gov.uk

[Facebook.com/NewburyTC](https://www.facebook.com/NewburyTC)

What Newbury Town Council are currently doing to Support Young People

Support for young people forms a large part of the Town Council’s 2019-2023 Strategy. One of the Council’s goals is to **provide focused support for young people, elderly, minorities and vulnerable** with a key focus on young people being to provide **funding to organisations which support youth work in Newbury** and to **support initiatives to make Newbury a more inclusive town.**

In 2020 we established an outreach youth work partnership with Berkshire Youth. **The Newbury Youth Work Project** will deliver 12 hours a week of detached youth work across Newbury, aiming to reach 750 young people per year. The project will support young people aged 13—19 aiming to protect and provide appropriate information and advice to vulnerable young people. Newbury Town Council is investing £25,000 per year for the next 3 years into the project.

The Town Council also aims to provide funding support for youth work initiatives locally at the **Greenham Community Youth Project** at The Nightingales, and at the **Riverside Centre** in Clay Hill. Newbury Town Council is supporting Berkshire Youth in the re-development of the **Waterside Centre** to become a safe place where young people can go and feel comfortable.

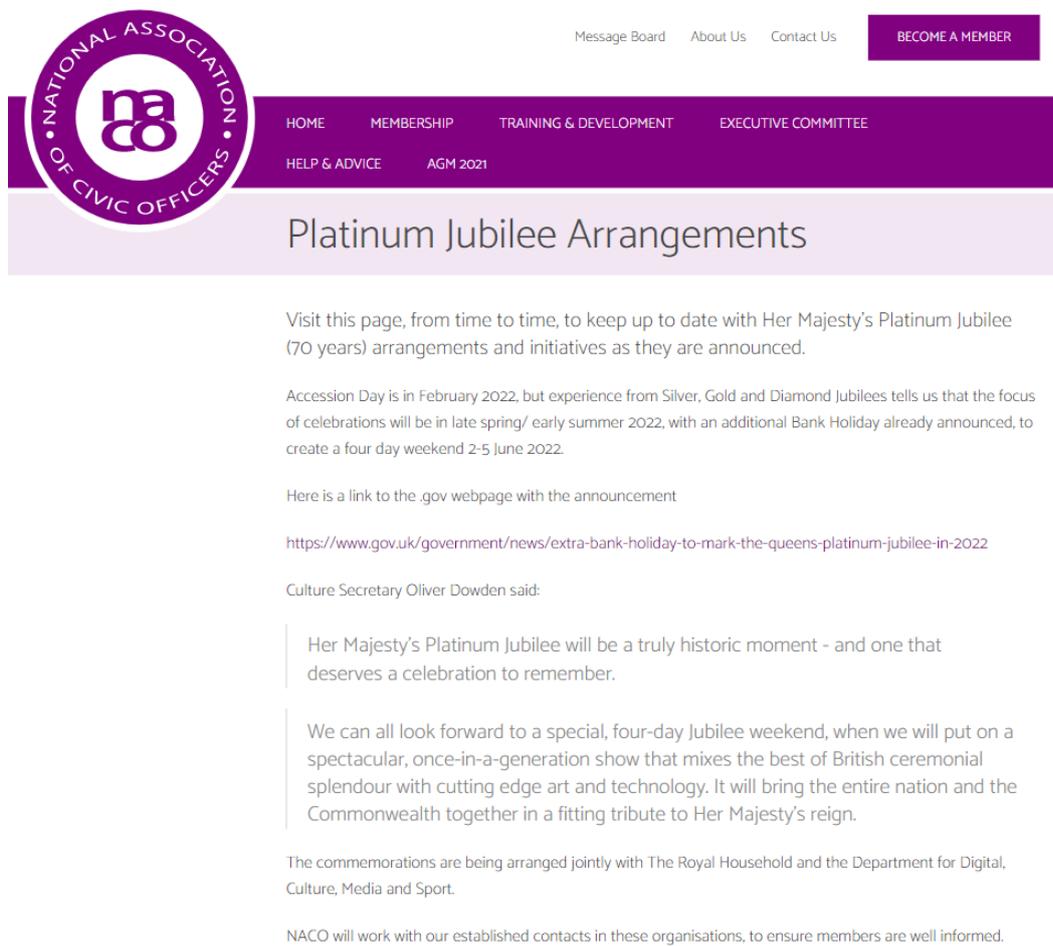


Newbury: a town we can all be proud of.



NEWBURY
Town Council

Queen's Platinum Jubilee



The screenshot shows the NACO website with a purple header. The logo on the left is a circular emblem with 'na co' in the center and 'NATIONAL ASSOCIATION OF CIVIC OFFICERS' around the perimeter. The navigation menu includes 'HOME', 'MEMBERSHIP', 'TRAINING & DEVELOPMENT', 'EXECUTIVE COMMITTEE', 'HELP & ADVICE', and 'AGM 2021'. A 'BECOME A MEMBER' button is in the top right. The main heading is 'Platinum Jubilee Arrangements'. The text below reads: 'Visit this page, from time to time, to keep up to date with Her Majesty's Platinum Jubilee (70 years) arrangements and initiatives as they are announced. Accession Day is in February 2022, but experience from Silver, Gold and Diamond Jubilees tells us that the focus of celebrations will be in late spring/ early summer 2022, with an additional Bank Holiday already announced, to create a four day weekend 2-5 June 2022. Here is a link to the .gov webpage with the announcement https://www.gov.uk/government/news/extra-bank-holiday-to-mark-the-queens-platinum-jubilee-in-2022 Culture Secretary Oliver Dowden said: Her Majesty's Platinum Jubilee will be a truly historic moment - and one that deserves a celebration to remember. We can all look forward to a special, four-day Jubilee weekend, when we will put on a spectacular, once-in-a-generation show that mixes the best of British ceremonial splendour with cutting edge art and technology. It will bring the entire nation and the Commonwealth together in a fitting tribute to Her Majesty's reign. The commemorations are being arranged jointly with The Royal Household and the Department for Digital, Culture, Media and Sport. NACO will work with our established contacts in these organisations, to ensure members are well informed.'

Press release – www.gov.uk

Extra Bank Holiday to mark The Queen's Platinum Jubilee in 2022

Culture Secretary announces plans to mark Her Majesty The Queen's Platinum Jubilee in June 2022.

Published 12 November 2020

From:

[Department for Digital, Culture, Media & Sport](#) and [The Rt Hon Oliver Dowden CBE MP](#)



- Nation will come together over a four-day Bank Holiday weekend to celebrate The Queen's 70 year reign
- Extensive programme of public events will mix traditional pageantry with cutting edge technological displays
- Jubilee medal will be created and awarded to public services workers

The UK will celebrate Her Majesty The Queen's 70th anniversary as monarch with a blockbuster weekend of celebrations, Culture Secretary Oliver Dowden has announced today.

The May Bank Holiday Weekend will be moved to Thursday 2 June and an additional Bank Holiday on Friday 3 June will see a four-day weekend to celebrate Her Majesty The Queen's Platinum Jubilee - the first time any British monarch has reached this historic milestone.

This historic event will reflect on Her Majesty's reign, and her impact on the UK and the world since 1952.

Activity will build across 2022 in the run up to the four day weekend, when the eyes of the world will turn to the UK.

The four day celebrations will feature an extensive programme of events that mix the best of British ceremonial splendour and pageantry with cutting edge artistic and technological displays. These will be interspersed with the traditional nationwide fanfare and celebrations.

Spectacular moments in London and other major cities will be complemented by events in communities across the UK and the Commonwealth, allowing people to join together in celebration and thanks at a national and local level.

Plans for the Platinum Jubilee are being developed in conjunction with some of the UK's leading creative minds, event organisers and world class digital design companies. Using the talents of the UK's cultural and creative sectors, the

programme will engage young people from across the Commonwealth and use new technology in exciting ways.

In keeping with tradition, a Platinum Jubilee medal will be awarded to people who work in public service including representatives of the Armed Forces, the emergency services and the prison services. This tradition stretches back to the reign of Queen Victoria when an official medal was designed to mark her 50th anniversary on the throne.

Culture Secretary Oliver Dowden said:

Her Majesty's Platinum Jubilee will be a truly historic moment - and one that deserves a celebration to remember.

We can all look forward to a special, four-day Jubilee weekend, when we will put on a spectacular, once-in-a-generation show that mixes the best of British ceremonial splendour with cutting edge art and technology. It will bring the entire nation and the Commonwealth together in a fitting tribute to Her Majesty's reign.

The commemorations are being arranged jointly with The Royal Household and the Department for Digital, Culture, Media and Sport.

Further details on all aspects of programming, including events and how the public can get involved will be released in the months ahead.

2022 will be a significant year for Britain as we will also host The Birmingham 2022 Commonwealth Games and Festival UK 2022, each of which will bring a worldwide focus to the UK and will showcase the best of 21st Century Britain.

ENDS

Public Report to Civic Pride, Arts and Leisure Committee

1st March 2021

Agenda Item 16: Raising the Profile of the Council in the Community Report

Background

In accordance with the Newbury Town Council Strategy, Other Objectives No. 5
“Acknowledge the contributions made by those who improve Newbury life”

Objective

To raise the profile of all the positive things that happen in the community and, wherever possible, to acknowledge them.

Raising the Profile of the Council in the Community

The total number of letters of congratulations sent since the last meeting of this committee is **59** (as of 22 02 2021):

- 07 12 2020 – ER Marketing, new Newbury business
- 07 12 2020 – Helix Group, Employee Recognition Scheme
- 07 12 2020 – Jackie Paynter, mural in Kennet Centre
- 07 12 2020 – Newbury BID Christmas Lights Switch On
- 07 12 2020 – St John’s & St Georges Churches fundraiser
- 07 12 2020 – Trinity School, 1000 meals to West Berkshire Foodbank
- 15 12 2020 – High Score Arcade opening
- 15 12 2020 – Living Advent Calendar
- 15 12 2020 – Over 80s Parcel Fund
- 15 12 2020 – St Nicolas Church first wedding since Covid
- 15 12 2020 – Sterling Garages toy drive
- 22 12 2020 – Charlotte Payne, Olympic Futures Academy membership
- 22 12 2020 – Fawcetts Newbury, Motor Trader Awards
- 22 12 2020 – Newbury Lions Club, Santa’s Sleigh Visits
- 22 12 2020 – Newbury MG Motors Club fundraising success
- 22 12 2020 – Newbury Velo Club, finalist for Club of the Year

22 12 2020 – The Corn Exchange Winter Lantern Trail
22 12 2020 – West Berkshire Foodbank
12 01 2021 – Cecilia Consort carol singing
12 01 2021 – Newbury Tesco Branches Fare Share campaign
12 01 2021 – Ruth Saunders MBE
20 01 2021 – Edie Kingston promoting thanks to teachers
20 01 2021 – Greenham Trust Laptops for Lockdown Learning campaign
20 01 2021 – John Hall Spencer book republishing
20 01 2021 – Newbury Racecourse vaccination centre success
20 01 2021 – Newbury Women RFC fundraising
20 01 2021 – Parkway Shopping fundraising
26 01 2021 – Donnington Valley Hotel & Spa shortlisted for award
26 01 2021 – Kennet Radio Ray of Hope campaign
26 01 2021 – Lizzie Hayes fundraising
26 01 2021 – Newbury College lateral flow testing
26 01 2021 – The Corn Exchange fundraising success
26 01 2021 – Tim Jeffery selected for 2021 Paralympic Games in Tokyo
01 02 2021 – Community United West Berkshire vaccination information sessions
01 02 2021 – Newbury Soup Kitchen pop up vaccination clinic
09 02 2021 – Colline's Kitchen, Random Acts of Kindness initiative
09 02 2021 – Willow & Blooms, Random Acts of Kindness initiative
09 02 2021 – Dr Angus Whitfield, Burns Night bagpipe joy
09 02 2021 – Park House School Holocaust campaign
09 02 2021 – Church Vigil for 100,000 Covid deaths
15 02 2021 – Beth Chun, Wash Common Colour March
15 02 2021 – Derek People, TWO 15 challenge with Paula Radcliffe
15 02 2021 – Gardner Leader, dementia friendly offices
15 02 2021 – Great Western Railways extra services to Newbury Racecourse

- 15 02 2021 – Greenham Trust, 1000 laptops funded for schools
- 15 02 2021 – Steve Masters service to Eight Bells for Mental Health
- 22 02 2021 – Soroptimists Pancake Day Races Virtual Lunch
- 22 02 2021 – Temptation Gifts winning Christmas Window Competition
- 22 02 2021 – Parkway Shopping offer of IT equipment to local schools
- 22 02 2021 – Garry Poulson taking part in Public Health for Berkshire video
- 22 02 2021 – Adrian Foster-Fletcher, publication of book for older job seekers
- 22 02 2021 – A-Plan insurance, £10 donation to local schools for every quote
- 22 02 2021 – Jason Heaver, Newbury darts player competing on PDC ProTour
- 22 02 2021 – Open letter to all volunteers supporting the vaccine rollout at the Racecourse
- 22 02 2021 – Letters to 5 Volunteer Leaders supporting the Vaccine Rollout at the Racecourse:
- Beverley Cross
 - Jon Cross
 - Mike Howie
 - Tim Marsdon
 - Graham Stanley

Elisa Adams (Civic Manager)

23 02 2021

Newbury Town Council

Work Programme for Civic Pride, Arts & Leisure Committee Meetings

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensation
3. Approval of Minutes of previous meeting & update of actions
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions form Members of the Council
6. Work programme and future business
7. Update from Town Trail Steering Group
8. Update from Local Democracy Working Group
9. Mayoral Letters
10. Past Civic Events
11. Future Civic Events
12. Discussion on Potential Future Civic Events

Meeting Date	Item
June/July	Election of Chairperson Report on Mayor Making Report and Review Civic Award Presentation Evening Heritage Open Day Art on the Park Local Democracy Event
September	Remembrance Sunday Planning Heritage Open Day Local Democracy Event
Nov/Dec	Report on Heritage Open Day Remembrance Sunday Report Report from Newbury & District Arts Association Report of Local Democracy Event Budget and future projects Civic Awards Planning
Feb/March	NTTA Report Local Democracy Working Group – Terms of Reference Art on the Park Mayor Making Queen's Platinum Jubilee