

**24<sup>th</sup> November 2021**

**To:** The Leader and Deputy Leader of the Council; Councillors Jo Day; Billy Drummond; Sue Farrant; Stuart Gourley; Olivia Lewis; Steve Masters; Gary Norman & Elizabeth O’Keeffe.

**Substitutes:** Councillors Jeff Beck; Nigel Foot; Chris Foster; David Marsh; Martha Vickers.

**Also to:** All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Culture Committee** to be held on **Monday 29<sup>th</sup> November at 7.30pm** in the **Council Chamber**. This meeting is open to the Press and Public.

Yours sincerely,

**Elisa Mullen**  
**Civic Manager**

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## AGENDA

- 1. Apologies**  
*Civic Manager*
- 2. Declarations of interest and dispensations**  
*Chairperson*  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1 & Appendix 2)**  
*Chairperson*  
**3.1 To approve** the minutes of the meetings of the Civic Pride, Arts & Culture Committee held on Monday 6<sup>th</sup> September 2021 (previously circulated).  
**3.2 Report** on actions from previous minutes.
- 4. Questions and petitions from members of the public**  
*Chairperson*  
(Questions, in writing, must be with the Civic Manager by 2.00 pm on Friday 26<sup>th</sup> November 2021)

Town Hall, Market Place, Newbury, RG14 5AA

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 @NewburyTC     NewburyTC

Making Newbury a Town  
we can all be proud of.

**5. Members' questions and petitions**

*Chairperson*

(Questions, in writing, must be with the Civic Manager by 2.00 pm on Friday 26<sup>th</sup> November 2021)

**6. Newbury & District Arts Association (Appendix 3)**

*Chairperson*

**To receive** a report from the Newbury & District Arts Association on their activities of the past year and their forthcoming activities.

**7. Art On The Park (Appendix 4)**

*Chairperson*

**To approve** arrangements for Art on the Park 2022.

**8. Newbury Town Council Silver Anniversary (Appendix 5a & 5b)**

*Chairperson*

**To approve** arrangements for Newbury Town Council's Silver Anniversary.

**9. Queen's Platinum Jubilee (Appendix 6a & 6b)**

*Chairperson*

**To approve** the event plan for the Queen's Platinum Jubilee in June 2022.

**10. Ebb & Flow Information Panel (Appendix 7a & 7b)**

*Chairperson*

**To approve** arrangements to install a new Information Panel for Ebb & Flow, and refurbish the current Information Panel for Lock Island.

**To approve** the wording for a new Ebb & Flow information Panel.

**11. Newbury Town Civic Awards 2022 (Appendix 8)**

*Chairperson/Civic Manger*

**To approve** arrangements for the 2022 Newbury Town Civic Awards.

**12. Heritage Open Day 2021 (Appendix 9)**

*Chairperson*

**To receive** a report on the Heritage Open Day that took place on the 18<sup>th</sup> September 2021.

**13. Remembrance Sunday 2021 (Appendix 10)**

*Civic Manager*

**To receive** a report on 2021's Remembrance Sunday Parade & Service.

**14. Local Democracy Working Group (Appendix 11a & 11b)**

*Chairperson/Civic Manager*

**To receive** a report on this year's Meet the Town Council events.

**To receive** a report on the Young Person's Town Hall visit.

**15. Council Strategy**

*Chairperson*

**To consider** any strategy items for approval of recommendation to Policy & Resources Committee

**16. Civic Pride, Arts & Culture Budget 2022/23 (Appendix 12)**

*Chairperson/Civic Manager*

**To note** the amount spent against the current financial year 2021/22.

**To consider** any items for events that need to be covered by the 2022/23 budget for the approval of recommendation to the Policy & Resources Committee.

**17. Raising the Profile of the Council in the Community (Appendix 13)**

*Chairperson*

**To note** the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in the community since the last meeting of this committee.

**18. Civic Events**

*Chairperson/Civic Manager*

a) **To review** civic events since the last meeting of the Committee

- Heritage Open Day – 18<sup>th</sup> September 2021
- Mayor’s Charity Quiz Night – 1<sup>st</sup> October 2021
- LDWG Meet the Town Council events – October & November 2021
- Armistice Day – 11<sup>th</sup> November 2021
- Remembrance Sunday – 14<sup>th</sup> November 2021
- Christmas Lights Switch On Civic Reception– 20<sup>th</sup> November 2021

b) **To note** the programme of civic events until the next meeting

- Mayor’s Festive Afternoon Tea – 16<sup>th</sup> December 2021
- St Nicolas Christmas Carol Service – 19<sup>th</sup> December 2021
- Civic Awards Launch – 17<sup>th</sup> January 2022

c) **To receive** ideas for suggested or potential future events or activities.

**19. Forward Work Programme for Civic Pride, Arts & Leisure Committee meetings 2021/22 (Appendix 14)**

*Chairperson*

**To note** and agree any other items that Members resolve to add to the Forward Work Programme

**Next Meeting:**

**28<sup>th</sup> February 2022, 7:30pm**

**Minutes of a meeting of the Civic Pride, Arts, & Culture Committee held in the Council Chamber on Monday 6 September 2021 at 7.30pm**

**Present**

Councillors Jo Day (Chairperson); Martin Colston, Sue Farrant; Chris Foster (Substitute); Olivia Lewis & Gary Norman

**Officer present:**

Elisa Mullen, Civic Manager

**21. Apologies for absence**

**Apologies:** Councillor Billy Drummond, Stuart Gourley, Elizabeth O’Keeffe & Sarah Slack

**Absent:** Councillor Steve Masters.

**22. Declaration of Interest and Dispensations**

None

**23. Minutes**

**23.1**

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor Olivia Lewis

**Resolved:** That the Minutes of the meeting of the Civic Pride, Arts & Culture Committee held on Monday 5<sup>th</sup> July 2021 be approved and signed by the Chairperson.

Councillor Gary Norman abstained from voting.

**23.2 Actions from previous meeting**

Actions were completed by the Civic Manager and further outcomes to be discussed through relevant agenda items.

**24. Questions and petitions from members of the public**

There were none.

## 25. Members' questions and petitions

Councillor Chris Foster asked the following question:

*"Will this committee join me in congratulating Newbury based independent publisher Holland House Books on the inclusion of their novel An Island, by Karen Jennings, on the Booker Prize longlist?"*

The Chairperson responded as follows:

*"It is wonderful to see a local independent publisher to be included on the Booker Prize longlist. Our scheme to write letters acknowledging achievements by members of the public and local organisations from the Mayor of Newbury would be an appropriate way to recognise this success. The Civic Manager would be welcome to seek approval of this suggestion from the Leader and the Mayor to write this letter of congratulations. Councillors are encouraged to provide suggestions for any individuals or organisations who deserved to be acknowledged with a letter of congratulations by sending an email of recommendation to the Civic Manager."*

## 26. Newbury Town Trails

The Committee were presented with the draft of the Newbury Town Trails Public Art and Blue Plaque Map.

**Proposed:** Councillor Sue Farrant

**Seconded:** Councillor Martin Colston

**Resolved:** Subject to some small adjustments, the final draft of the Public Art and Blue Plaque 'Newbury Town Trails' map was approved for printing and distribution.

## 27. Local Democracy Working Group

The Chairperson reported that the Local Democracy Working Group are planning for the 'Meet The Town Council' sessions to go ahead with primary schools visiting the Town Hall in the middle of October, and Councillors visiting secondary schools when they are able to host the event. Invitations to all schools encouraging their participation have been sent.

An event inviting the young people who took part in the online 'Ask A Young Person' event to come to the Town Hall will take place on Wednesday 20<sup>th</sup> October.

**28. Newbury Town Council Silver Anniversary**

**28.1** The Committee was presented with the Working Group Terms of Reference.

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor Gary Norman

**Resolved:** The Terms of Reference for the Newbury Town Council Silver Anniversary Working Group were approved.

**28.2** The Committee received a report of the initial ideas that the Working Group discussed for the Silver Anniversary Celebrations. The Group will be meeting before the next Committee to refine their plans and ensure they are appropriately budgeted for.

Councillor Foster raised the point of ensuring that the celebrations showcase what the Council can do to serve the residents of the town, and use it as an opportunity to help the public understand what we do and our services avoiding public confusion with West Berkshire Council.

**29. Queen's Platinum Jubilee**

The Committee received a report from the Civic Manager with an update on event plans for the Queen's Platinum Jubilee.

Civic Manager would continue to explore the costs associated with this event and ensure they're prepared for Full Council meeting in October, and a fully refined event plan would be ready for approval for the next Committee meeting in November. The Civic Manager will also explore alternative, greener ways to commemorate the event as an alternative to burning a gas beacon.

**30. Heritage Open Day**

The Chairperson reminded the Committee that the Heritage Open Day will be taking place on Saturday 18<sup>th</sup> September with a special exhibition on Newbury market, the allotments and crop growing initiatives instigated by the Town Council.

The Civic Manager has encouraged anyone who would like to volunteer to let her know.

**31. Remembrance Sunday 2021**

The Chairperson reported that the planning for Remembrance Sunday is underway, with arrangements currently returning to the event plan of 2019. The Civic Manager is working closely with Thames Valley Police and the Safety Advisory Group to monitor any changes that may come into place regarding Covid-19 which may affect the event.

The Civic Manager agreed to explore an opportunity to give Councillors a briefing before the event, similar to that of Mayor Making to outline their role on the day.

**32. Ebb & Flow Sculpture Signage**

The project at hand was to produce a new information panel closer to the Ebb & Flow sculpture as the current one is situated too far away from the piece.

The Civic Manager agreed to seek advice from the Canal & River Trust regarding the current signage present and the memorial stone for John Gould.

The Civic Manager will also check to see if there are any earmarked reserves for this project.

The Committee felt that the wording needed amending and updating to ensure it is factually correct and appropriate before being used and published on the website. The Civic Manager agreed to work on this piece of work with Councillor Sue Farrant to bring to the next Committee meeting for approval.

It was also noted that there is rubbish in the sculpture bowl which requires cleaning.

**33. Raising the Profile of the Council in the Community**

Letters of congratulations were noted by the Committee. The Civic Manager and the Mayor were thanked for the work that has been put into this scheme.

Letters are now being scheduled to be posted on Twitter and Instagram.

Members are encouraged to provide suggestions for letters to be sent to the Civic Manager.

**34. Civic Events**

- a. The information regarding Civic events held since the last meeting of this committee was received and noted.

- b. The information relating to future Civic Events as detailed on the agenda was received and noted by the Committee.
- c. Potential future events or activities:  
No ideas received

**35. Forward Work Programme for Civic Pride, Arts and Culture Committee Meetings**

It was agreed that the following would be added to the Forward Working Programme for the next February/March meeting:

- Review timings of Civic Awards for 2023.

**There being no further business the Chairperson declared the meeting closed at 8:47pm.**

**Chairperson:**

**Date:**

DRAFT

CPA&C Action Sheet**Civic Pride, Arts and Culture Committee****Date: 06/09/2021**

<b>Item</b>	<b>Resolved</b>	<b>Actions</b>	<b>who</b>	<b>when</b>
Agenda Item 21 – Apologies	Billy Drummond, Stuart Gourley, Elizabeth O’Keeffe, Sarah Slack Absent: Steve Masters	Write up attendance register	DSO	09/09/21
Agenda Item 23 - Minutes	Approved & Signed	Send signed minutes to DSO for archive	Civic Manager	09/09/21
Agenda Item 25 – Member’s Questions and Petitions	Cllr Foster’s question regarding congratulating local independent publisher	Refer to the Leader and Mayor for approval for a letter to be produced	Civic Manager	13/09/21
Agenda Item 26 – Newbury Town Trails	Subject to some small adjustments, the final draft of the Public Art and Blue Plaque ‘Newbury Town Trails’ map was approved for printing and distribution.	Address adjustments and send to printers.	Civic Manager	20/09/21
Agenda Item 29 – Queen’s Platinum Jubilee	Civic Manager would continue to explore the costs associated with this event and ensure they’re prepared for Full Council meeting in October, and a fully refined event plan would be ready for approval for the next Committee meeting in November.  The Civic Manager will also explore alternative, greener ways to commemorate the event as an alternative to burning a gas beacon.	Refine Event Plans  Explore greener alternatives	Civic Manager	11/10/21
Agenda Item 31 – Remembrance Sunday	Briefing for all Councillors	Arrange an opportunity for the Councillors to be briefed in advance of Remembrance Sunday – potentially at Full Council in October	Civic Manager/CEO	18/10/21
Agenda Item 32 – Ebb & Flow Sculpture Signage	Seek advice from the Canal & River Trust regarding the current signage present and the memorial stone for John Gould.  Check Earmarked Reserves for this project  Take the wording for the sculpture to the next meeting.  Rubbish in the sculpture bowl and requires cleaning	Contact Canal & River Trust  Check Earmarked Reserves  Work with Cllr Sue Farrant to go through the wording for the Ebb & Flow Signage  Feedback to Community Services Team	Civic Manager	15/11/21
Agenda Item 35 – Forward Working Programme	‘Review of the timing of Civic Awards 2023’ to be added to February/March	To be added to Forward Working Programme	Civic Manager	15/11/21

## Newbury and District Arts Association

### Autumn 2021

A number of arts organisations managed to maintain a limited presence and a much curtailed schedule of activities during the various lockdowns over Winter 2020 and Spring 2021. Most of these initiatives took place on ‘virtual’ platforms with varying degrees of success.

Kennet Opera was one of the few groups to mount an outdoor event during the Summer of 2021 at Shaw House. Since September and the start of a new academic year, most groups have resumed their former activities. Judging from the publicity material displayed on the Northbrook Street Arts board, there is a steady run of musical events in many genres with photographic and hands-on art workshops taking place.

Newbury’s professional arts Festival took place in September 2021 in a reduced format, but it is planning to return to its regular May dates in 2022. Open Studios also took place in the late Summer with various Covid safeguarding measures such as pre-booking encouraged. Amateur dramatic groups seem to have had more challenges in adapting their activities to meet Covid-safe requirements but most are active again.

The next twelve months will be challenging for arts groups as having resumed activities, they will have financial outgoings such as venue hire and yet there are great uncertainties about the level of income they might recoup from reduced numbers of participants and smaller audiences.

## **Public Report to Civic Pride, Arts and Leisure Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 7: Art on the Park 2022**

#### **Background**

Newbury Town Council are working closely with Newbury Art Group, City Arts and Newbury District Arts Association to bring Art on the Park back to the town following hiatus.

We were unfortunately unable to bring the event back for Summer 2021 due to the logistics of drop-off points causing problems, and time constraints. The organising group agreed to aim for the event to go ahead in 2022, however alternative options for the location and logistics for parking/drop off would be considered.

#### **Current Position**

For 2022, it is suggested that the event takes place using the Victoria Park Nursery and the Family Hub boundary railings facing onto Victoria Park.

The nursery manager, Maria Morgan, has been consulted who is very keen to support this event.

There are 24 railings in total which could be used, and the nursery are also allowing use of their grassed car park next door to the nursery accessible by St Mary's Road which would solve the issues we were having trying to get 2021's event running.

The provisional date in the diary for the event is Sunday 28<sup>th</sup> August 2022. This will be the bank holiday weekend and there is also likely to be a band performing during the afternoon.

It's acknowledged that the event will block the footpath for the length of the railings and people will have to go onto the grass rather than the path which may cause some inconvenience, especially to wheelchair or mobility scooter users, but the grass should be dry, the Nursery and Family Hub will be closed so parents will not need access and there are alternative paths across the Park which could be used by people not looking at the art.

Volunteer stewards will be needed from set-up at about 8.00am until the event closes and the artists leave.

#### **Financial**

The Council have £500 budgeted to help support Newbury Art Group in the running of this event.

**Strategy**

2B. 2 – Support the re-establishment of Art on the Park and other public arts events.

**Decision Required:**

To approve the current arrangements for Art on the Park to take place in 2022.

Elisa Mullen

12 11 2021

## **Public Report to Civic Pride, Arts and Leisure Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 8: Newbury Town Council's 25<sup>th</sup> Anniversary**

#### **Background**

Newbury Town Council is due to celebrate the 25<sup>th</sup> Anniversary of its formation in 1997.

A working group has been formed to ensure that this special anniversary is appropriately acknowledged.

The working group have been working on the arrangement of different events and commemorations to celebrate the Council's silver anniversary.

#### **Current Position**

The NTC25 Working Group recommend that the following events are held:

- Celebratory Reception in St Nicolas Church Hall on Friday 1<sup>st</sup> April 2022. This will be a private event inviting both current and former Members and Staff who have been with the Council since 1997.
- Beating the Bounds, north and south routes. Also potential to do a Beating the Bounds by Bike event. Summer 2022.
- Victoria Park Family Day Youth Event. Working closely alongside Berkshire Youth to deliver some activities which will attract young people to the town. June 2022.
- Annual Bowls Match. Bowls Club have agreed to support the Council in celebrating this special occasion.

Special display boards will be created which showcase a timeline of 'big wins' and key events Newbury Town Council have delivered since 1997. There will also be an additional section which will focus on the future of Newbury Town Council, our strategy and upcoming projects. This will be showcased at some of our events which attract the public to the town hall, including Heritage Open Days, Coffee Mornings, Climate Change Workshops and more.

As a gift back to the town, the Working Group would also like to look at refurbishing the approach road signs that are currently in place at 7 key roads when entering the town. The panels with information about Newbury's Twin Towns and the Markets require updating on all approach road signs. Quotations are currently being explored to the costs of these being replaced and the signage to be cleaned.

#### **Financial**

It is proposed that the Council consider a budget of £2500 to cover all events and costs associated with this celebration as a separate budget line for 2022/23. A breakdown of the event budget has been supplied as a separate appendix item.

The approach road signs are not to be considered as part of this budget. Following the source of quotations, this matter will be considered as a separate agenda item at future meetings. It is anticipated that sponsorship would be obtained from local companies to cover these costs.

**Decision Required:**

To approve the recommendation of the NTC25 Working Group to host the programme of events to celebrate the Town Council's silver anniversary.

Elisa Mullen

28 10 2021

## Appendix 5b

### Events

1st April 2022	Private Reception at St Nics Church Hall
Summer 2022	Beating the Bounds
Throughout	Public events with Display Boards of 25yrs of NTC
Summer 2022	Annual Bowls Match
June 2022	Victoria Park Family Day (Youth Event)

### Other

Special Mayor's Bears Badges	£545 x 300 (not inc. VAT)
Approach Road Signs	Longer term project which will seek sponsorship

### COSTS

£	210.00	St Nics Church Hall Hire 6 - 10:30
£	500.00	Reception Buffet
£	100.00	Special Open Days/Coffee Mornings
£	100.00	Beating the Bounds Refreshments
£	650.00	Mayor's Bears
£	800.00	Family Day
£	<b>2,360.00</b>	
		Additional funds will act as a safety net

## **Public Report to Civic Pride, Arts and Leisure Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 9: The Queen's Platinum Jubilee Beacon Lighting Celebrations**

#### **Background**

Her Majesty Queen Elizabeth II is due to celebrate her Platinum Jubilee in June 2022, the first time any British monarch will reach the historic milestone of 70 years.

Accession Day is in February 2022, but experience from Silver, Gold and Diamond Jubilees tells us that the focus of celebrations will be in late spring / early summer 2022, with an additional Bank Holiday already announced, to create a four-day weekend 2-5 June 2022.

Plans for the Platinum Jubilee are being developed jointly with The Royal Household and The Department for Digital, Culture, Media and Sport. Two of their major projects which are being pushed to local authorities are 'The Queen's Green Canopy' and 'Queen's Platinum Jubilee Beacons'.

#### **Current Position**

The Queen's Green Canopy (QGC) is a unique, UK-wide, tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022, by inviting people to "Plant a Tree for the Jubilee.". This initiative has been shared with the Community Services Team for consideration of the Community Services Committee.

Building on the success of previous Jubilees, there is an ambitious Beacon Lighting initiative due to take place on Thursday 2<sup>nd</sup> June 2022. As the sun sets across the UK, the aim is to have more than 1,500 beacons lit throughout the UK, Channel Islands, Isle of Man, UK Overseas Territories and one in each of the capital cities of the Commonwealth Countries to pay tribute to The Queen's service.

It is likely that this will be the last opportunity for the beacon to be lit during Queen Elizabeth's reign, therefore it is encouraged that as many organisations take part as possible as a national celebration of civic pride.

It is proposed that on Thursday 2<sup>nd</sup> June 2022, Newbury Town Council host a Beacon Lighting event in Victoria Park between 7pm and 9:30pm.

The event will encourage families and residents of all aged to come to the pond area of Victoria Park to listen to music, enjoy food and be entertained by local groups in the lead up to the beacon lighting ceremony.

The beacon lighting itself will take up around 15 minutes of the total event time.

A full rundown of an event plan has been attached as an appendix.

#### **Financial**

It is proposed that the Council consider a budget of £1500 for this event. A draft budget has been created and is part of the additional appendix. Event sponsorship will be investigated for additional support.

Staff will also be required to work at a Bank Holiday rate of pay for this event.

### **Risk Assessment**

A full risk assessment will be carried out for this event and the Safety Advisory Group will be informed. The event will follow the same format and safety proceedings that were used in 2012 for the Queen's Diamond Jubilee and in 2016 for the Queen's 90<sup>th</sup> birthday beacon lighting events.

Weather permitting will always be a risk on any outdoor event. In the event of forecasted heavy rain, the event will be cancelled the day before and all volunteers and stakeholders will be notified.

### **Environmental Impact**

This event will call for the burning of gas canisters for 45 - 60 minutes. Greener alternatives have been explored by the Civic Manager however there has not been much success in finding cost effective alternatives. The only other suggestion is that a bonfire takes place as an alternative however the risks of this taking place are greater.

It is to be noted that this is likely to be the last event that the beacons will be lit for in a very long time. The purpose of this event is to join in the national movement to light as many beacons as possible for Her Majesty.

### **Consultation:**

To approve the arrangements in place to commemorate the Queen's Platinum Jubilee on the 2<sup>nd</sup> June 2022.

Elisa Mullen

22 09 2021

**Queen's Platinum Jubilee Beacon Lighting Celebration**  
**Thursday 2nd June 2022**  
**7pm - 9:30pm**  
**Victoria Park Pond Area**

Appendix 6b

<b>EVENT PROGRAMME</b>		
<b>Time</b>	<b>Content</b>	<b>Notes</b>
17:00	Event Set Up in Victoria Park	Arrival of Kennet Radio & Food Vendors (St Mary's Gate access). Set up of Beacon in VP Pond
18:30	Stewards Arrival & Briefing	
19:00	Event Start	Entertainment programme running 7pm - 9pm
21:09	Piper to play "Diu Regnare"	
	Reading (due to be advised/supplied)	
21:15	Beacon Lit	Exact time TBC w/c 30/5/22
21:17	National Anthem	
	Words of Thanks from the Mayor	
21:30	Event end & Packdown	Beacon will be burning until 22:00

<b>COSTS ASSOCIATED</b>		<b>£1105 +VAT</b>
PA	Kennet Radio	£595 + VAT
First Aid	Civic Manager is trained first Aider	-
Beacon	2 x 19kg gas cylinders	£490 +VAT
Food Vendors	Offer local traders a free pitch (Fink Street Food/Pizza Pilot)	-
Entertainments	Offer slots to local groups (VoxFresh, Rock Choir, Sing for Fun)	-
Misc.	Bin Bags, cable ties etc	£30
Piper	Jo Day's Contact - may not charge	
Safety	Fencing around beacon	TBC

<b>STAFF REQUIREMENTS</b>	
Civic Manager	Event Manager
Parks & Open Spaces Officer	Beacon set up & lighting
Caretaker	Event Support
Volunteer Stewards	At least 6
Town Crier	Master of Ceremonies

## **Public Report to Civic Pride, Arts and Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 10: Ebb & Flow Sculpture Signage**

#### **Background & Current Position:**

Ebb & Flow was installed at Newbury Lock in 2003. There is currently signage located next to the lock which includes information about the Ebb & Flow sculpture and Lock Island.

For several years, there have been discussions to not only replace the wording that is in the information panel due to it fading and requiring updating, but to also move the information panel itself. It is believed that the current information panel that is in place is too far away from the Ebb & Flow sculpture, and that it would be more methodical for information about the sculpture to be placed next to where it is located.

The reason that this project hasn't been fulfilled already is that there is a memorial stone that is in place for John Gould where the current signage is in place. It's important that any activity that takes place does not affect the memorial stone or cause any damage.

#### **Options Considered:**

While there have been previous discussions the possibility of moving the whole information panel closer to the Ebb & Flow sculpture, the memorial stone will still be in place where the current signage is, making it more vulnerable to damage if the stone is present on its own.

It is also important to note that the moving of the information panel and the replacement of the wording will also result in losing the information that is in place about Lock Island.

The recommendation in this report is to suggest that the current panel stays in place and the wording is updated to only state information about Lock Island; and then a second, brand new, information panel is installed closer to the Ebb & Flow sculpture with the wording solely about Ebb & Flow.

Wording for both information panels would have to be considered subject to the approval of this recommendation.

#### **Consultation:**

Consultation has been made with the family of John Gould regarding the need for the proposed change of information within the panel, and assurance that no damage would be caused to the memorial stone. The sister of John Gould was in favour of the proposed plans, particularly knowing that there would still be information in place about Lock Island where the current information panel is located.

The Growing Newbury Green and The Lock Island Secret Garden project will be advised of plans and proposed locations going forward. They have longer term plans to enhance these areas and could be of assistance to the project.

**Legal:**

Once we have an agreed plan forward, we will have to consult the Canal & River Trust as our landlords for this particular area of land regarding the placement of the new panel to ensure it is as close to Ebb & Flow as possible.

**Financial:**

There are earmarked reserves under an 'Art and Town Trail' budget worth £6,000 which would be appropriately used for this project to support the one of the Councils' first pieces of public art.

Crescent Signs have quoted £1,600 for a brand new information panel located by Ebb & Flow.

**Recommendation:** to approve the arrangements for a new Ebb & Flow information panel installed next to the sculpture.

Elisa Mullen

Civic Manager

06 10 2021



# Ebb and Flow

A water sculpture by Peter Randall-Page RA

In 1998, Newbury Town Council embarked on an ambitious, long term project to create a Town Trail of public art with the theme of 'Flow', reflecting the town's pride in its heritage and ambitions for the future. The Council launched a competition and invited leading sculptors to submit designs incorporating water.

Peter Randall-Page's design for 'Ebb and Flow' to be sited at Newbury Lock was the winner and his enormous silver-grey granite bowl, was the first piece to be installed in our Trail. Lifted into place in 2003 across the river by a crane positioned in Northcroft Lane, 'Ebb and Flow' fills and empties in parallel with the water in Newbury Lock. Look closely and you'll appreciate the way the water circles into the bowl and then withdraws. Stand back and notice how the setting enhances its beauty.

The theme of 'Flow' encapsulates Newbury. The town has long flourished as a hub of movement: goods trading in the market, boats passing along the waterways, vehicles travelling far and wide by road and rail, and most recently, electronic data flowing constantly and invisibly all around us.



In the flow of time, Civil War soldiers, generals, merchants and princes, travellers by coach between London and Bath, women from the Greenham Common Peace Camps, protestors during the 'Battle of the By-pass', pioneers of the digital age are among those who have flowed into Newbury and while many have stayed, others have gone, leaving behind only memories.

Now, as we look to a future where people, goods, information and ideas will continue to flow through our town from all over the world, we welcome residents and visitors alike to enjoy our Trail and everything else our historic town has to offer.

## Some Ebb and Flow facts and figures



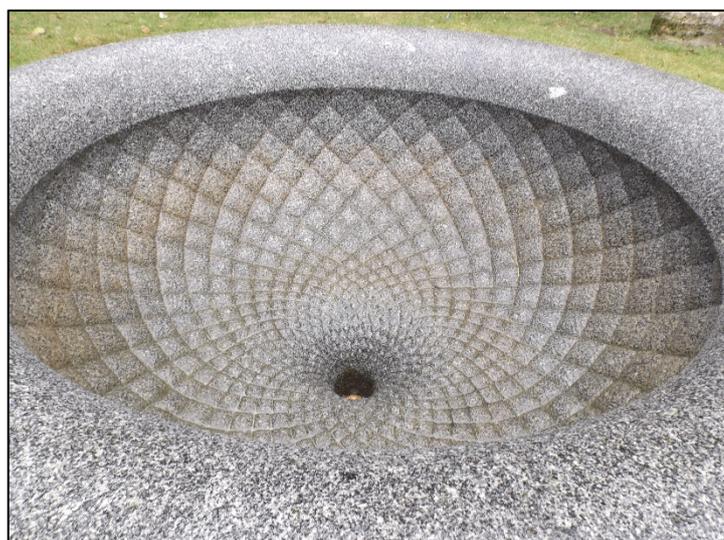
The bowl is 2.4 metres in diameter and weighs seven tonnes. That is the weight of two elephants!

The rock was quarried and turned in Germany and then brought to Peter Randall-Page's studio on Dartmoor for carving.

Ebb and Flow is connected to the lock by piping which goes through the lock wall and runs under the ground. When the lock fills to allow a boat to pass up or down the canal, water pressure causes the bowl to fill. When the lock gates are opened and the water flows out, the bowl empties.



If you look inside the bowl you will see it is beautifully carved. The pattern is a Fibonacci sequence and as the bowl fills and empties the carving shapes the water, directing its flow.



If there are no boats, why not have a look at this video of Ebb and Flow in action

<https://fb.watch/8iJT3TxeGP/>

**Newbury Town Council, Town Hall, Market Place, Newbury, RG14 5AA  
01635 35486  
www.newbury.gov.uk**

## **Public Report to Civic Pride, Arts & Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 11: Newbury Town Civic Awards 2022**

#### **Background**

The Newbury Town Civic Award was launched in 1998 and have since grown, both in the number of awards presented and the number of nominees received. There are currently four awards which form part of the Civic Awards Ceremony; the main Civic Award, the Young Person's Civic Award specifically for young people under the age of 18 which was introduced in 2009, the Business Civic Award in 2018 which was introduced to raise the profile of businesses in Newbury who support the local community, and the Environmental Contribution Award which was introduced in 2020 to recognise either individuals or groups who have made a significant contribution to improve our local environment.

The Civic Awards are launched in January of each year. Nominations are received by the closing date in March. The nominations are considered by a panel of judges including the Mayor of Newbury, the Chairperson of CPA&L and a member of staff from the Newbury BID. All nominees are invited to the Awards Ceremony and everyone, including the winners, receive a certificate from the Mayor. The winners will receive a personalised engraved trophy for display, and their names engraved on our Civic Award shields which are on display in the Town Hall.

Invitations to attend the Civic Award Presentation evening includes our MP, The Lord Lieutenant, High Sheriff, Chairperson WBC, Mayor's Chaplain, NTC Councillors, previous award winners, nominees and nominators.

#### **Current Position**

The Civic Awards Presentations have previously been combined with the Annual Town Meeting, it was agreed that 2020's Awards Presentation would operate as a stand alone event, however due to the Covid Pandemic 2020's awards presentation was cancelled and 2021's awards took place virtually. The Mayor then met with the winners from 2020 and 2021 to present them with their awards on the Council steps at the end of her term.

For 2022, it is proposed that the Civic Awards Presentation Ceremony takes place as a stand alone event with the following dates scheduled:

- Monday 17<sup>th</sup> January 2022, Awards Launched & Nominations Open

- Sunday 20<sup>th</sup> February 2022, Nominations Closed
- Wednesday 16<sup>th</sup> March 2022, Civic Awards Presentation

### **Financial and Legal Implications**

The current budget provision is £1000.

### **Reference to the Council Strategy, where relevant**

It is an objective of the Council to run and sponsor an annual Civic Awards scheme (Strategy, objective O2.6).

### **Equality and Diversity Impacts**

The awards are open to all the communities in Newbury.

### **Recommendation(s)**

-That the Council resolves to host the Newbury Town Civic Awards Presentation in the Council Chamber on Wednesday 16<sup>th</sup> March 2022.

Elisa Mullen  
Civic Manager  
21 09 2021

## **Public Report to Civic Pride, Arts and Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 12: Heritage Open Day 2021 Report**

On Saturday 18<sup>th</sup> September, the Town Hall was opened to the public from 10 am to 2pm as part of the National Heritage Open Days Festival.

There was a display on the Town Hall's history, a member of the Civic Team with our maces and regalia, information on the paintings which are permanently on display, as well as free refreshments available throughout the day. The Mayor's Chair, hats and robes were available for viewing and for children to try on and to take photos.

There was also a special exhibition on the Council's edible initiatives to mark the Heritage Open Day Festival's theme 'Edible England'. There was information about the history of Newbury Market, allotments and the Growing Newbury Green initiative. A special presentation board was provided by Tony Hammond for Growing Newbury Green, I would like to thank him for allowing us to use this and for his time putting the presentation board together.

For the first time this year, the Mayor's Parlour was also open where visitors could meet the Mayor who was wearing his chain & robes.

We had a good amount of advertising this year in comparison to previous events. The Chairperson, Cllr Jo Day, had an interview with BBC Radio Berkshire on the morning of the event; there was good coverage from the Newbury Weekly News and a full page advertisement in Out and About magazine. The event was also registered on the Heritage Open Days website available for anyone to view.

The event was stewarded by Councillors, Civic Staff and Officers throughout the day as follows:

<b>Time</b>	<b>Lead Officer</b>	<b>Volunteers</b>				
<b>10.00 – 12.00</b>	<b>Elisa Mullen</b>	<b>Brian Sylvester</b>	<b>Rod Thomason</b>	<b>Barry Digby</b>	<b>Gary Norman</b>	<b>Billy Drummond &amp; Ian Campbell</b>
<b>12.00 – 14.00</b>		<b>Hugh Peacocke</b>	<b>Joyce Lewis</b>	<b>Martha Vickers</b>	<b>Jo Day</b>	
Role	Refreshments	Door	Maces & Silver	'Floater'	Mayor's Chair & Robes	Mayor's Parlour

The open day this year was the most successful one to date. The morning was very well attended and busy throughout, the afternoon was more steady but still welcoming visitors right through to the end. By the end of the day we had 248

visitors through the doors, 100 more than 2019's event and more than tripling our visitor count from 2018. Of those 248 visitors, 99 of those were children and 149 adults.

We also received £9.00 worth of donations towards the Mayor's Benevolent Fund.

While the visitor book didn't receive any traction throughout the day, verbal feedback from visiting members of the public was very positive.

Some of the highlights from the day include children sitting in the Mayor's chair and wearing the Councillors' hat and robes, which was very popular with families. High praise also went towards the volunteers who were very knowledgeable about the building's history and regalia.

There was also very positive reception from the Mayor's Parlour being open where visitors got to meet the Mayor and have photos with him. They really enjoyed seeing the signature of HM Queen Elizabeth II and learning about her visit in 1996. The Mayor handed out 100 Mayor's Bear pin badges in the Mayor's Parlour.

Feedback from volunteers for consideration:

- Further advertisement. Not many people knew it was taking place, many were just passing through the town.
- A shortage of Members volunteering meant that the Civic Team was required, resulting in greater cost for the Council.
- The strong presence of the Town Crier was a fantastic way to increase attendance
- Is there a way we can encourage attendees to post on social media/leave a review about how they enjoyed their visit?

Each Year the national Heritage Open Day Festival organisers pick a theme and we consider this to highlight significant areas of history and heritage in Newbury. While next year's theme has not been announced, it may be worth focusing our energy on highlighting the Town Council's 25<sup>th</sup> Anniversary rather than focusing on the theme that has been suggested by Heritage Open Days Festival.

Recommendations for 2021:

- Have the Town Crier on the Town Hall steps for the full duration of the Open Day.
- Earlier call out for volunteers, the more volunteers we have on the day means more possibilities of what we can deliver on the day.

Elisa Mullen

Civic Manager

20/09/2021

## **Public Report to Civic Pride, Arts and Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 13: Remembrance Sunday Parade & Service 14<sup>th</sup> November 2021**

This year's Remembrance Service Parade & Service followed the format of that of 2019 and previous years. Following a heavily reduced service in 2020, key stakeholders and parade participants were looking forward to taking part in this year's event.

We attracted in the region of 2,500-3,000 people attending as part of the parade and spectators.

Watership Brass – The Newbury Town Band lead the parade once again down Northbrook Street towards the Market Place who were very excited to take part this year after being unable to take part in 2020.

Following response to 2019's event being too quiet, this year we invested in a 3<sup>rd</sup> loudspeaker which was located at the War Memorial allowing those who were located around the corner of the Market Place to hear the service which was delivered by Revd. Keri Eynon. This was a very good investment to make, and one which should be made moving forward for future events.

We also once again had the raised staging for the 'Signer' for those in our community who are deaf and hard of hearing who was positioned suitably and in clear view of those who required her services positioned by the old Strada restaurant. This was very well received by the public and the deaf community, some of which travelled to Newbury specifically for the signed service.

In the church, the service led by Revd Will Hunter-Smart and also involved the Mayor's Chaplain Fr. Becky Bevan. The Mayor of Newbury supported and delivered a reading. All went according to plan.

Positive comments have already been received for the number of community groups involved in this year's parade. The Newbury Royal British Legion once again loaned us their knitted 'River of Poppies' displayed by the War Memorial and provided Standard Bearers training to the youth groups on the evening of the 12<sup>th</sup> November which was hosted in the Town Hall Chamber.

There was a lot of positive comments from this year's event, and many people were glad to see it return to full capacity. The Civic Manager and Thames Valley Police were concerned about crowd control safety when the public made their way from Northbrook Street to fill Mansion House Street, this is to be reviewed for next year to

ensure safe and appropriate practices are in place. While there were a few other minor hiccups, these were only noticeable to those who have been involved in the planning and not to the public. A wash-up meeting will have taken place on 22<sup>nd</sup> November with all those playing a key role to review this year's event.

Overall, I would consider this year's event to be highly successful. While there were a couple of minor issues on the day, which will be ironed out for next year, what is important to remember is that thousands in our community came together to pay their respects to those who lost their lives. It was a wonderful, poignant occasion following last year's reduced event; having so many members of the community come together on this occasion forming fundamental part of our Civic calendar, it was great to see the event return in strong form.

Elisa Mullen  
Civic Manager  
15 11 2021

## Public Report to Civic Pride, Arts and Culture Committee

29<sup>th</sup> November 2021

### Agenda Item 14: Report on Meet the Town Council Events

Local Democracy Working Group hosted 'Meet the Town Council' events during the month of October with an aim to encourage local children to take an interest in and understand the workings of their local council.

Our local primary schools are invited into the Town Hall where they could meet the Mayor, have a fun tour of the Town Hall, and listen a short presentation explaining what Newbury Town Council do.

For secondary schools, Members take the opportunity to visit the schools, giving a short presentation and also hosting Q&A sessions with them about local politics.

#### Primary Schools

2021's event received a very strong response to our invitation, with 5 out of 10 primary schools we invited filling all the presentation spots that were on offer during the 2<sup>nd</sup> and 3<sup>rd</sup> week of October. Due to popular demand, we offered additional dates to schools which were the first week of October and the first week of November, taking half-term into account. The dates that sessions took place was in the period of Wednesday 13<sup>th</sup> October – Tuesday 9<sup>th</sup> November.

Unfortunately, due to the rising number of Covid-19 cases in schools, we did have 4 cancellations. 3 of those requested to reschedule their visit as they didn't want to miss out. They were rescheduled to take place in the first week of November.

Participating Schools:

School	Sessions Arranged	Sessions Delivered
St Nics	2 Sessions	2 Sessions
Falkland	3 Sessions (1 cancellation and rearranged)	3 Sessions
Speenhamland	3 Sessions	3 Sessions
St Josephs	2 Sessions (both cancelled and rearranged for 1 to take place)	1 Session
The Winchcombe	1 Session (cancelled, rearranged following half term but cancelled again due to staff absences)	0 Sessions
John Rankin	1 Session	1 Session

The Willows	2 Sessions (1 cancelation but not rearranged)	1 Session
<b>TOTAL SESSIONS</b>	14	11

Replies of 'no thank you': None

No Response: **Fir Tree Primary, Robert Sandilands First School**

The Mayor and the Leader also attended **St John the Evangelist Infant School** for a short, condensed visit where the Year 2 students got to meet the Mayor and learn about the Town Council.

The primary school sessions that have taken place so far have all gone very well. They were enjoyed by Councillors who participated.

Due to the rise in Covid cases across West Berkshire, some schools requested to reschedule their sessions.

The sessions were very well received by both the children and the teachers, as well as receiving very positive feedback on our evaluation forms.

One of the things that stood out this year was the addition of the Civic Team taking the time to chat to the children about the Maces and history of Civic Regalia. The Civic Manager will pass this feedback onto the Civic Team and thank them for all their support at this year's event.

Ideas for consideration for next year's event:

- Include a slide on our Climate Change Emergency as part of the 'What We Do' section.
- Updated photos, e.g. medicinal garden
- Order more clipboards to avoid children sitting on the floor for their wordsearches
- An opportunity for all in Working Group to go through the presentation together via Zoom screen sharing to ensure all are comfortable and happy.
- Information/preparation pack to schools beforehand

- Embellish the 'democracy' relation of the presentation, but making it age appropriate.
- Only one or two civic staff required per session, sometimes there was too many.

Councillor attendance is important at these sessions, and the voluntary offering from Councillors who were able to cover the sessions was good. All sessions were appropriately covered by up to 4 members to assist in delivery, variable on the number of students in attendance. For next year's sessions, it will be requested that all volunteers arrive a minimum of 15 minutes before their session is due to start to ensure all are appropriately briefed for the school due to attend and to set a good impression to the school upon arrival.

Dates for next year will be considered for 2022, provisional booking for **3<sup>rd</sup> - 14<sup>th</sup> October**. While this year had exceptional circumstances due to Covid, it is preferable that for next year we stick to a 2 week time period for all sessions to take place as this year's event took up a lot of Councillor and Officer time as they were spread out over the course of the month.

### Secondary Schools

For the Secondary Schools, we offered them the opportunity for Councillors to visit their school to deliver a short presentation about how the Town Council works, to promote the new ways in which we are trying to engage young people with the Council, and to partake in any questions that students may have.

Participating Schools: **Trinity School**

No Response: **St Bartholomew's, Park House School, St Gabriels, Newbury College.**

The only school to take up this offer was Trinity. Councillors Gary Norman, Stuart Gourley and Jeff Beck visited the school and took part in an hour long session with Sixth Form students.

Feedback from this session was that it went very well. Students were interested in the workings of the Town Council and were engaged in asking relevant questions as part of the Q&A session. The presentation portion of the event took less time than the opportunity for questions to be asked, which worked in the favour of the school as there was plenty of time for students who had prepared questions in advance to

have them answered. This format worked and it is recommended that this is taken forward in future years.

Ideas for consideration for next year:

- Shorter presentation
- Change the orientation of the presentation to talk about what Newbury Town Council do in comparison to West Berkshire Council
- Inclusion of Youth involvement
- Inclusion of Climate Change
- Linking towards the work of Berkshire Youth and the youth provision the Council has made
- Benefit of the secondary event comes from the Q&A Session
- The Young People's Visit (next agenda item) asked what "Making Newbury A Town We Can All Be Proud Of" meant to them, may be worth doing this next year.
- Potential for a large group to do 'break out' sessions with Councillors for one-to-one questions.

It's to be noted that the secondary schools have been very busy this year and that we shouldn't be disappointed that we weren't able to get the schools to participate at our usual time.

### Overall Observations

On the whole, the sessions with both the primary and secondary schools went very well and were very well received from Councillors and Civic Staff involved. Feedback from schools was very positive, with high scoring marks on our evaluation forms from the primary schools and verbal feedback from Trinity School.

There are some suggested ideas to improve the sessions from the Local Democracy Working Group, some of these can very easily be done but others will require more work and preparation. A lot of Officer time was taken up this year to ensure the sessions ran to schedule and maintaining contact with those schools who were rescheduling their sessions. Autumn is a very busy time period for the Civic Manager, and this should be taken into consideration when considering any suggestions to improve the event going forward.

Elisa Mullen

Civic Manager

09 11 2021

## **Public Report to Civic Pride, Arts and Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 14: Report on Young Person Town Hall Visit**

Following the 'Ask A Young Person' online Zoom session in June 2021, the Local Democracy Working Group hosted an opportunity for the young people that were present on the call to visit the Town Hall as many had expressed that they had never visited before.

This event acted as a reward for the young people who were present and as a hook to encourage the young people who were involved in the initial event to stay involved and continue to find new ways in which we can involve young people with Newbury Town Council.

The event was held on Wednesday 3<sup>rd</sup> November 4:30pm – 6pm and was hosted by the Mayor, Cllr Gary Norman and the Civic Manager.

4 young people attended the Young Person's Town Hall Visit on 3<sup>rd</sup> November. All that were present were also in attendance at the Zoom event in June.

Structure of the event was as follows:

- Arrival & Pizza
- Introductions & brief overview of how the Council works, e.g elected members from different wards & committees they sit on.
- Tour of the Town Hall.
- Back up to the Council Chamber for discussion

The young people received almost the same presentation that was presented to the secondary schools, they then received a tour of the building before being asked what "Making Newbury a Town We Can all be proud of" means to them when returning to the Chamber. Their responses are as follows:

- Identity
- Unique to Newbury
- Inclusivity
- Something Special
- Community

- Attention to Detail
- Green Spaces

They were then asked if Newbury Town Council could help improve the town for them, what would it be? Their responses are as follows:

- Enlightening young on local history
- Places outdoors with lights (to hang out and walking home after clubs)
- Enrichment activities
- More clubs and societies
- Festivals, food etc.
- More online 'Ask A Young Person' events
- More competitions

Contact has since been made to all the young people who attended to say 'thank you' for coming along, and for an insight into their thoughts making it a really useful session to hold and that we would love for them to continue to be involved with the Council moving forward.

A suggestion on how we can get more young people involved was to invite all the School Councillors at secondary schools to a meeting in the Town Hall, and also the young people who took part in this session to try and build on the young people we already have engaged. This suggestion is a very good way to involve an established group of young people in Council activity who have already expressed an interest in school politics and improving the lives of pupils in their school so could be a good fit to involve with the Council moving forward.

The Local Democracy Working Group is due to meet again in the New Year.

Elisa Mullen

Civic Manager

09 11 2021

Civic Pride, Arts and Culture Committee – 29<sup>th</sup> November 2021  
 Agenda Item 16: Civic Pride, Arts and Culture Budget 2022/21

Appendix 12

500 CPA&C General		Agreed Budget	Spend to 06/10/21	Projected Expenditure	Next Year's Budget 2022/23	(+/-)	NOTES	EMRs	Non-Precept NTC
4600	CPA&C Committee Fund	500	-	500	500				
4620	Music in the Market Place	1,000	-	-	-	+1000	Remove		
4625	Art Trail <b>(Newbury Town Trails)</b>	1,000	216	1000	1000			6143.77	
4637	Local Democracy WG	600	515	600	600				
4638	Youth Voice Event	5000	200	300	2000	+3000	Don't require as much		2,000
4639	Art on the Park	500	-	-	500		Carry Over?		
<b>NEW</b>	<b>NTC 25<sup>th</sup> Anniversary</b>	-	-	-	<b>2,500</b>	<b>-2500</b>	Addition		
<b>NEW</b>	<b>Queen's Platinum Jubilee Celebration</b>	-	-	-	<b>1,500</b>	<b>-1500</b>	Addition		1,500
	<b>NET EXPENDITURE</b>	<b>8,600</b>	<b>931</b>	<b>2,400</b>	<b>8,600</b>	<b>0</b>		<b>6143.77</b>	<b>3,500</b>
<b>505 Civic Responsibility</b>									
4652	Mayors Allowance	1000	0	1000	1000				

Civic Pride, Arts and Culture Committee – 29<sup>th</sup> November 2021  
 Agenda Item 16: Civic Pride, Arts and Culture Budget 2022/21

Appendix 12

4655	Honorarium	4000	1625	4000	4000				
4660	Mayor Making	2,500	810	810	2500				
4665	Remembrance	4000	0	4000	4000				
4670	Regalia	3000	383	3000	3000			251.00	
4680	Civic Hospitality & Events	1,500	600	1500	1500				
4690	Twin Towns	250	-	-	250		Carry Over?	3005.02	
4700	Civic Award Scheme	1,000	500	1000	1,000				
4705	Watership Brass	650	650	650	650				
	<b>NET EXPENDITURE</b>	<b>17,900</b>	<b>4,568</b>	<b>15,960</b>	<b>17,900</b>	<b>0</b>		<b>3256.02</b>	<b>0</b>
	<b>TOTAL NET EXPENDITURE</b>	<b>26,500</b>	<b>5,499</b>	<b>18,360</b>	<b>26,500</b>	<b>0</b>		<b>9399.79</b>	<b>3,500</b>

## **Public Report to Civic Pride, Arts and Culture Committee**

**29<sup>th</sup> November 2021**

### **Agenda Item 17: Raising the Profile of the Council in the Community Report**

#### **Background**

In accordance with the Newbury Town Council Strategy, Other Objectives No. 5  
“Acknowledge the contributions made by those who improve Newbury life”

#### **Objective**

To raise the profile of all the positive things that happen in the community and, wherever possible, to acknowledge them.

#### **Raising the Profile of the Council in the Community**

The total number of letters of congratulations sent since the last meeting of this committee is **44 (as of 22 11 2021)**:

06 09 2021 – Eleanor Lockhart, Miss British Isles Pageant finalist

06 09 2021 – Greenham Peace Womens Commemorations

06 09 2021 – Louise Sugden, Tokyo Paralympics success

06 09 2021 – Vodafone's Charities Connected scheme

07 09 2021 – Catie Colston, raising more than £1,500 for Time to Talk

07 09 2021 – Holland House Books, novel included on Booker Prize longlist

13 09 2021 – Community United West Berkshire Cricket Match & Family Fun Day

13 09 2021 – Highwood Copse opening

13 09 2021 – Team Kennet delivery of Newbury Triathlon

20 09 2021 – Bharti Shakha Newbury honouring emergency workers

20 09 2021 – Martin Clayton commemorating the First Battle of Newbury

20 09 2021 – Olivia Delahunty judo success

20 09 2021 – Timothy Griffin, 16-year-old's 683-mile charity cycle

27 09 2021 – Camp Hopson 100 years

27 09 2021 – Kennet Shopping, support to Afghan refugees

27 09 2021 – Parkway Shopping, support to Afghan refugees

- 04 10 2021 – Falkland Grange Care Home official opening
- 04 10 2021 – Isabel Carnsew, new store opening
- 04 10 2021 – KD Gymnastics regional success
- 11 10 2021 – 137 Gin Distillery national awards
- 11 10 2021 – Blues Smokehouse Opening
- 11 10 2021 – Cole Bowers fundraising concert
- 11 10 2021 – Dave Shields athletics success
- 11 10 2021 – HMV Opening
- 11 10 2021 – London Marathon runners' success
- 11 10 2021 – Mike Sheridan, fastest British London Marathon runner over age 70
- 11 10 2021 – Newbury Brazilian Jiu-Jitsu roll-athon fundraiser
- 11 10 2021 – Newbury Weekly News shortlisted for national award
- 11 10 2021 – Olivia Delahunty judo success
- 11 10 2021 – Race For Life participants success
- 26 10 2021 – Barbara Kelly 100<sup>th</sup> Birthday
- 26 10 2021 – Ed Smith rowing Atlantic for Victoria's Promise
- 26 10 2021 – Leila Whitehouse Muay Thai British Open Winner
- 26 10 2021 – St Bartholomew School raising funds for wellbeing projects
- 26 10 2021 – The Green Sewing Shop Opening
- 08 11 2021 – Newbury Rugby Club 25 years at Monks Lane
- 08 11 2021 – Sally & Lowri Seager book publication
- 08 11 2021 – Sequoia Hair & Beauty Coffee Shop Opening
- 22 11 2021 – Diana Morgan recycled poppy display
- 22 11 2021 – Falkland Cricket Club Fireworks fundraiser
- 22 11 2021 – Josh Ladds Obstacle Course World Championship qualifier
- 22 11 2021 – Newbury Cancer Care 'Boys in Bras' fundraiser
- 22 11 2021 – Newbury Lions Club Fireworks fundraiser
- 22 11 2021 - 'Rainbow Trio' raising funds for pub defibrillator

Elisa Mullen (Civic Manager)

25 11 2021

## Newbury Town Council

Work Programme for Civic Pride, Arts & Culture Committee Meetings

### Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensation
3. Approval of Minutes of previous meeting & update of actions
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions form Members of the Council
6. Work programme and future business
7. Update from Local Democracy Working Group
8. Mayoral Letters
9. Past Civic Events
10. Future Civic Events
11. Discussion on Potential Future Civic Events

Meeting Date	Item
<b>June/July</b>	Election of Chairperson Report on Mayor Making Report and Review Civic Award Presentation Evening Heritage Open Day Art on the Park Local Democracy Event Newbury Twin Town Association Report on ideas for NTC Silver Anniversary & Queen's Platinum Jubilee Local Democracy Working Group – Terms of Reference
<b>September</b>	Remembrance Sunday Planning Heritage Open Day Local Democracy Event NTC Silver Anniversary Queen's Platinum Jubilee Ebb & Flow Sculpture Signage
<b>Nov/Dec</b>	Report on Heritage Open Day Remembrance Sunday Report Report from Newbury & District Arts Association Report of Local Democracy Event Budget and future projects Civic Awards Planning Art on the Park NTC Silver Anniversary Queen's Platinum Jubilee

	Ebb & Flow Information Panel
<b>Feb/March</b>	NTTA Report Art on the Park Mayor Making Queen's Platinum Jubilee Review Timing of the Civic Awards 2023