



NEWBURY Town Council

22 September 2023.

To: Councillors Gary Norman, Jo Day, Pam Lusby-Taylor, Elizabeth O’Keeffe, Steve Masters and Vaughan Miller

Substitutes: Councillors Jayne French-Drayton, Billy Drummond, Nigel Foot, Ian Jee, Chris Hood and David Marsh

Dear Councillor

You are required to attend a meeting of the Staff Sub-Committee to be held in the Elsie Kimber Room, Town Hall at 4.00 pm, Thursday 28 September, 2023.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest and dispensations**
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes of the Staff Sub- Committee meeting held on 2nd February 2023 (Appendix 1)**
To agree the minutes of the Staff Sub-Committee meeting held on 2nd February 2023.
- 4. Staff Merit awards and Progression (Appendix 2)**
To Review the current arrangements for staff merit awards and progression
- 5. Appraisal Panel for the Council’s CEO**
To Appoint an Appraisal Panel for the Council’s CEO

6. Exclusion of the press and public

Chairman

To move That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential and personal nature of the business to be transacted.

7. Staff updates

To update the Staff Subcommittee on matters relating to the Council's staff.