



NEWBURY Town Council

26 February 2020.

To: The Leader of the Council, the Deputy Leader of the Council,
Councillors Jeff Beck, Elizabeth O’Keeffe, Andy Moore and Vaughan Miller

Substitutes: Councillors Billy Drummond, Nigel Foot, Sarah Slack and Jeff Cant.

Dear Councillor

You are required to attend a meeting of the **Staff Sub-Committee** to be held on **Wednesday 4 March 2020 at 6.30 pm** in the Elsie Kimber Room, Town Hall.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

1. Apologies for absence

Chairman

2. Declarations of interest and dispensations

Chairman

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. Minutes of the Staff Sub- Committee meeting held on 7 January 2020

Chairman

To agree the minutes of the Staff Sub-Committee meeting held on 7 January 2020
(Appendix 1)

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4. Payment of overtime (Appendix 2)

Chairperson

To approve payment of overtime (instead of Time Off in Lieu) for work arising from The Green Spaces Working Group actions, meetings and events.

5. Exclusion of the press and public

Chairperson

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential personal and financial nature of the business to be transacted.

6. Recruitment of the Council's Finance and Corporate Services Manager

Chairman

To Consider the recommendations of the Selection Panel for this post and

To Authorise the Chief Executive Officer to offer the post to the most suitable candidate, subject to suitable references and any other checks required, in line with the terms and conditions approved by the Policy and resources Committee on 20 January 2020.

7. Corporate Services

Chairman

To consider the delivery of the Council's Corporate Services and make any appropriate arrangements for same.

8. Appointment of Honorary Civic Staff (Appendix 3)

Chairman

To approve the appointment of The Keeper of the Robes and a reserve Mace Bearer for the Council.