

**Newbury Town Council****Public Report****To:** Policy and Resources Committee**Date of meeting:** 17 January 2022.**Agenda item No. 8: 2022/23 Budget**

**Decision Required: To approve** the budget for 2022/23 in order that the Council can consider its adoption and formally set its precept when it meets on 31 January 2022.

**Budget Highlights**

The full details of the proposed budget for 2022-23 are shown on the attached table.

The table details the budget as approved this year, the projected outturns for this year, the proposed expenditures for next year and the sources of funds for this expenditure.

In summary, the “bottom lines” are as follows:

Year	Total Expenditure	Source of funds					
		NTC income	Precept	Reserves	CIL/S106	PWLB	External
21-22	1,964,260	162,288	1,135,249	224,852	191,871	250,000	0
22-23	2,326,418 <sup>1</sup>	244,825 <sup>2</sup>	1,180,623	395,585	114,635	250,000	140,750

The draft budget continues the work of the Council in delivering the 4 key elements of the Council’s Strategy 2019-2024:

1. Help make Newbury a unique, welcoming, safe and well cared for Town
2. Foster a real sense of community
3. Take actions to address the climate emergency
4. Focused support for youth, the elderly, minorities and the vulnerable

To further these aims and objectives, the main variances on last year’s budget are as follows:

**A) The proposed upgrade of the public toilets at The Wharf:** The toilets need upgrading and re-designing to make them fit for purpose. The refurbishment will also accommodate the Council’s wish to provide a Changing Places facility for Newbury.

The estimated costs of these works are £150,000, to be funded by reserves ( £50,000), a Public Works Loan (£50,000) and external funding ( a grant of £50,000)- see budget line 329.

<sup>1</sup> This figure includes £48,000 for bus shelters- Line 182 on the attached table, and

<sup>2</sup> The income for 22-23 includes a corresponding receipt from bus shelter advertising- line 174.

(See indicative refurbishment plans attached. These proposals will require District council approval and public consultation, as well as approval at Community services Committee)

**B) Upgrading playgrounds at Fifth Road and The Nightingales:** Some of our playgrounds are in urgent need of upgrading, otherwise we will have to close them as they bare an unacceptable risk. We have been carrying out “ emergency”, running repairs but this cannot continue.

It is proposed to spend £115,000 from reserves to upgrade playgrounds- see budget line 212.

The Community Services Committee at their meeting on 28th June 2021 considered options for the replacement of play equipment at Fifth Rd following a negative External inspection Report.

The immediate issues were dealt with as maintenance items and a regular inspection & management process to ensure low/moderate risk introduced.

In the Budget for 2022/23 provision has been made to replace the smaller children’s play areas with a completely new facility, based around the facility installed at Skyllings, as well as an update to the remaining play facilities to use by older Children. An upgrade of the Gym equipment will also be considered.

The objective is to provide good quality, modern play facilities for a mixed ability & age group at this location.

The Council will put forward a proposal for Public Consultation before making any final plans for this project.

Nightingales: The Council has a need to replace and refurbish the play areas on the Nightingales estate.

Members visited the estate and made the following recommendations for Officers to consider :

1. The MUGA which is sited on the Willow School grounds which has facility for public access but not currently available as such. Potential for NTC to take control. This might open opportunities to refocus on other areas away from Youth activities. The matter has been referred to the School and the education authority and we await their responses.
2. Sayers Close – 2 issues, a) should we look to sell off part of development & raise cash b) should we be looking at adding play equipment (skate ramp) etc. to this area to substitute for losses elsewhere?

3. Christie Heights – this area is a sunken play space behind garages only partly overlooked. Movement on retaining brick walls. This is an area which has a history of ASB. Seek alternative use options?
4. Bodin Gardens – a newer play space, well used & in good condition. Potential to remove the MUGA and create a younger play space.
5. Christie Heights – sloping grounds, in need of major refurbishment. History of issues with Ball games. Central location could be re organised with more challenging equipment
6. Hamilton Court – in need of refurbishment. Damaged retaining wall, Quote £8,500 for repairs. Has redevelopment option potential as an alternative.

Once the Project for Fifth Road is under way, Officers will look at this recommendation with a view to bringing forward a firm proposal for Public Consultation.

Part of the funding allocation for 2022/23 is to facilitate this project development which is intended to be part self-funding should Members agree an alternative use provision for some of this land as suggested above.

Longer term, the Council will need to establish a sinking fund to properly plan for refurbishment and upgrading of the council's playgrounds.

**C) Various upgrades at Victoria Park:** the budget includes 3 new proposed items for Victoria Park, which require external funding before they will be progressed ( grants, contributions from partners, and/or sponsorship.). These 3 items are:

1. A new roof for the bandstand in Victoria Park ( budget line 227). The budget provides £8,259 for emergency repairs, if needed, but ideally, a new roof, at an additional cost of 42,750 is needed.
2. Inclusive play equipment: If we can secure external funding (£25,000), we would like to provide more inclusive play equipment in Victoria Park. (line 229)
3. A new liner is needed to deal with leaks at the boating pond ( £19,000) (line 228)

**D) Hutton Close Upgrades:** The Council's lease of the construction compound at Hutton close has now expired and the land reverted to our use. The Council has resolved to spend the income from the lease primarily on this area, subject to public consultation. Accordingly, £35,000 has been proposed form reserves for this purpose. (line 259)

**E) Upgrade of public open spaces at Wash Common:** Following the public consultation, it is proposed to spend £18,600 from reserves on phase 1 of the upgrade ( line 200)

**F) Allotment Notice Boards:** £7,700 provided for the provision and installation of new notice boards at the Council's allotments ( lines 302 and 316)

**G) Football pitch management:** The Council's football pitches are deteriorating and a proper management/ maintenance programme is required to ensure that they are fit for purpose. £9,870 has been provided at budget line 188.

**H) Newtown Road Cemetery:** An additional £8,000 provided in the Repairs and Maintenance budget ( line 108) to commence a programme of re-pointing on the huge expanse of stone walls around the Cemetery. The Friends of NRC have requested the Council to provide toilet facilities at the Cemetery in order to enhance the facilities and public access. A composting toilet could be provided at a cost of £14,000. £10,000 can be spent from reserves, if the Friends contribute £4,000 ( Budget line 114)

**I) Footway lighting:** The combined budget for footway lighting ( Repairs and Maintenance and Upgrading) has been increased by £16,370, with £10,000 to come from reserves ( lines 160 and 161). This will allow the council to continue a programme of replacing old halogen and sodium lights with more efficient and sustainable LED lighting.

**The Community Café in Victoria Park:** The draft budget also proposes funds for the construction of the proposed community Café in Victoria Park. Planning permission has been obtained and designs are at an advanced stage. We expect to go to tender shortly for the provision and construction of the café. An operator has been identified and they will be involved in the design, layout and fitout of the café. The planned opening date is Mid- March 2023. The planned expenditure for the coming year is £364,500, funded from reserves ( £81,865) Section 106 and CIL (£82,365) and a loan of £200,000 to £300,000, depending on final tender prices received. ( Budget line 250)

**Conclusion/ recommendations:** The committee is required to consider the draft budget attached and to recommend a budget for 2022-23 for Full Council on 31 January, so that Full council can set a precept to fund the council's services for 2022-23.

Hugh Peacocke

CEO and RFO

11 January 2022.

# APPENDIX 9.

## NTC Budget 2022/23

Full Council  
31 January 2022

Agreed 2021-22	Additions approved in year	Projected outturn 21-22	Draft Budget 2022-23
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## 2022/23 Source of Funds

	Agreed 2021-22	Additions approved in year	Projected outturn 21-22	Draft Budget 2022-23
1 Staff				
2 Salaries/NI/PAYE	420,066		420,000	468,323
3 Misc Staff Expenses	2,575		4,000	4,000
4 Salary Reallocation	-420,066			-468,323
5 <b>Total Expenditure</b>	<b>2,575</b>			<b>4,000</b>
6				
7				
8 Central Services				
9 Precept Received	1,135,249		1,135,249	1,180,623
10 Interest Received	2,500		500	1,000
11 <b>Total Income</b>	<b>1,137,749</b>			<b>1,181,623</b>
12 Salary Reallocation	25,962		25,962	101,982
13 Bank Charges	2,060		2,100	2,100
14 Election Expenses	6,500			0
15 <b>Total Expenditure</b>	<b>34,522</b>			<b>104,082</b>
16				
17				
18 P&R General				
19 Salary Reallocation	36,695		36,695	15,679
20 Members' travel & subsistence	750		750	800
21 Bus Shelter Advertising	800		800	0
22 Precept Leaflet	1,200		1,200	1,300
23 P&R Projects Fund	5,000		3,000	3,000
24 <b>Total Expenditure</b>	<b>44,445</b>			<b>20,779</b>
25				
26				
27 Grants & Contributions				
28 Grants for Climate Change Proj	10,000		6,000	10,000
29 Berkshire Youth; Youth Worker	25,000		25,000	25,000
30 Contribution to BID Xmas light	12,000		12,000	12,000
31 Greenham Community Youth	2,500		2,500	2,500
32 Volunteer Centre	500		500	500
33 Grant Sub Committee	24,500		24,500	24,500
34 CAB Grant	20,000		20,000	20,000
35 CCTV	12,000		12,000	0
36 WBC - contribution to library	10,000		10,000	0
37 Defibs	4,000		4,000	2,500
38 Riverside Centre	2,500		2,500	2,500
39 Support for diversity & inclusivity in Newbury				3,000
40 NCC contribution to rebuild to safeguard Loose Ends				5,000
41 Greenham & Crookham Common	500		500	500
42 <b>Total Expenditure</b>	<b>123,500</b>			<b>108,000</b>
43				
44				
45 Corporate Services				
46 Miscellaneous Income	100			100
47 <b>Total Income</b>	<b>100</b>			<b>100</b>
48 Visitor Information Centre	1,500		500	500
49 Training and Development	5,000		5,000	8,000
50 Advertising Recruitment	1,000		2,100	1,000
51 Telephone	5,650		7,000	7,000
52 Postage	1,500		1,800	1,800
53 Printing/Stationery	1,500		1,500	1,000
54 Office Equipment	2,000		1,500	1,500
55 IT	22,000		22,000	20,000
56 Professional Fees	15,000		12,000	12,500
57 Audit	3,800		4,000	4,500
58 Subscriptions	4,400		4,400	4,800
59 Photocopier Charges	2,000		1,200	1,300
60 Advertising General	1,200		1,200	1,300
61 Recycling Costs	900		1,000	1,100
62 GM contract admin fee (WBC)	2,700		2,700	2,800
63 Capital exp computers etc	6,000		4,000	2,000
64 Insurance	13,000		12,300	11,500
65 <b>Total Expenditure</b>	<b>89,150</b>			<b>82,600</b>

Income	Precept	Reserves	CIL/ S106	PWLB etc	External
	468,323				
	4,000				
	-468,323				
1,000					
	101,982				
	2,100				
	15,679				
	800				
	1,300				
	3,000				
	10,000				
	25,000				
	12,000				
	2,500				
	500				
	24,500				
	20,000				
	0				
	0				
	2,500	2,500			
	3,000				
	5,000				
	500				
100					
	500				
	8,000				
	1,000				
	7,000				
	1,800				
	1,000				
	1,500				
	16,330	3,670			
	12,500				
	4,500				
	4,800				
	1,300				
	1,300				
	1,100				
	2,800				
		2,000			
	11,500				

# NTC Budget 2022/23

v7 P&R final  
17th January 2022

Agreed  
2021-22

Additions  
approved in  
year

Projected  
outturn  
21-22

Draft Budget  
2022-23

66				
68	Town Hall			
69	Suite Lease Income	32,000	18,000	32,000
70	Solar Panel Income	400		500
71	Chamber Hire	6,000	5,000	7,000
72	Projector Hire	0	60	50
73	<b>Total Income</b>	<b>38,400</b>		<b>39,550</b>
74	Salary Reallocation	47,325		33,656
75	IT	0		0
76	Professional Fees	0	0	12,350
77	Reconnect Drinking Fountain	1,850	0	2,760
78	Topographical Survey	11,650	0	0
79	Town Hall Refurb	5,000	2,500	0
80	Town Hall Maintenance Fund	49,500	0	0
81	Replacement Solar Panel Invert	1,500	0	1,870
82	Rates	11,094	11,094	11,500
83	Water	1,000	400	500
84	Energy Supplies	10,300	7,500	11,000
85	Energy Conservation Projects	5,000	5,500	4,000
86	Repairs and Maintenance	29,500	10,500	22,500
87	Maint. Contracts	14,588	15,000	15,900
88	Fire Extinguishers	1,500	1,500	1,950
89	Security	800	1,400	1,600
90	<b>Total Expenditure</b>	<b>190,607</b>		<b>119,586</b>
91				
92	Weddings			
93	Chamber Hire	2,500	750	2,500
94	<b>Total Income</b>	<b>2,500</b>		<b>2,500</b>
95	Salary Reallocation	3,429	3,429	9,923
96	Weddings expenditure	1,000	1,500	2,000
97	<b>Total Expenditure</b>	<b>4,429</b>		<b>11,923</b>
98				
99				
100	Newtown Road Cemetery			
101	Miscellaneous Income	0	1,000	1,000
102	<b>Total Income</b>	<b>0</b>		<b>1,000</b>
103	Salary Reallocation	2,348	2,348	6,857
104	Toilet Hire NRC	1,300	1,300	1,250
105	Rates	389	600	650
106	Energy Supplies	400	2,800	600
107	Energy Conservation Projects	1,000	900	0
108	Repairs and Maintenance	7,500	6,500	15,670
109	Maint. Contracts	12,250	12,250	8,650
110	Maint. Contracts Unscheduled	1,200	1,200	1,560
111	Headstone Survey	2,000	0	2,240
112	Fire Extinguishers	100	100	225
113	Tree Surveys & Works	800	800	1,850
114	NRC Composting Toilet (25%)	2,563		14,000
115	Redecoration of Chapel	1,200	0	0
116	<b>Total Expenditure</b>	<b>33,050</b>		<b>53,552</b>
117				
118				
119	Shaw Cemetery			
120	Cemetery Income	35,000	50,000	40,000
121	<b>Total Income</b>	<b>35,000</b>		<b>40,000</b>
122	Salary Reallocation	21,149	21,149	14,443
123	IT	1,100	1,100	1,180
124	Subscriptions	95	95	95
125	Rent Payable	1,000	1,000	1,000
126	Rates	280	1,300	1,500
127	Water	3,000	750	750
128	Energy Supplies	1,000	1,050	1,200
129	Energy Conservation Projects	1,860	1,860	0
130	Repairs and Maintenance	13,560	8,500	5,540
131	Maint. Contracts	63,500	63,500	67,500
132	Maint. Contracts Unscheduled	2,200	2,200	2,860
133	Fire Extinguishers	250	250	860
134	Tree Surveys & Works	2,885	2,885	3,420
135	<b>Total Expenditure</b>	<b>111,879</b>		<b>100,348</b>

## 2022/23 Source of Funds

Income	REVENUE	Reserves	CIL/ S106	PWLB etc	External
32,000					
500					
7,000					
50					
	33,656				
		12,350			
		2,760			
				1,870	
	11,500				
	500				
	11,000	4,000			
	22,500				
	15,900				
	1,950				
	1,600				
2,500					
	9,923				
	2,000				
1,000					
	6,857				
	1,250				
	650				
	600				
	15,670				
	8,650				
	1,560				
		2,240			
	225				
	1,850				
		10,000			4,000
40,000					
	14,443				
	1,180				
	95				
	1,000				
	1,500				
	750				
	1,200				
	5,540				
	67,500				
	2,860				
	860				
	3,420				





# NTC Budget 2022/23

v7 P&R final  
17th January 2022

Agreed  
2021-22

Additions  
approved in  
year

Projected  
outturn  
21-22

Draft Budget  
2022-23

274				
275	Floral Displays and Trees			
276	Miscellaneous Income	2,000	1,200	1,500
277	<b>Total Income</b>	<b>2,000</b>		<b>1,500</b>
278	Salary Reallocation	6,111	6,111	6,514
279	Repairs and Maintenance	850	500	500
280	Maint. Contracts	21,896	21,896	23,890
281	Maint. Contracts Unscheduled	0	0	1,435
282	Tree Maintenance	5,000	5,000	7,680
283	Tree planting	4,850	2,000	6,750
284	Edible Crops	300	300	450
285	Additional Floral Displays NIB	1,500	1,650	1,800
286	Consultation	1,000	0	0
287	<b>Total Expenditure</b>	<b>41,507</b>		<b>49,019</b>
288				
289				
290	Britain & Newbury In Bloom			
291	Sponsorship	0	500	500
292	<b>Total Income</b>	<b>0</b>		<b>500</b>
293	Lock Island Upgrade	0		5,460
294	Salary Reallocation	18,307	22,000	9,571
295	Newbury In Bloom	7,000	3,800	7,000
296	<b>Total Expenditure</b>	<b>25,307</b>		<b>22,031</b>
297				
298				
299	Wash Common Allotment			
300	Allotment Income	3,300	3,600	3,700
301	<b>Total Income</b>	<b>3,300</b>		<b>3,700</b>
302	Notice Boards	0		1,850
303	Salary Reallocation	5,801	5,801	4,775
304	Water	700	500	600
305	Repairs and Maintenance	2,250	1,000	3,400
306	Maint. Contracts	1,440	1,440	2,300
307	Maint. Contracts Unscheduled	2,000	1,000	3,720
308	Extra security measures	2,300	2,300	1,500
309	Tree Surveys & Works	800	800	2,100
310	<b>Total Expenditure</b>	<b>15,291</b>		<b>20,245</b>
311				
312				
313	Allotments (except Wash Common			
314	Allotment Income	19,570	20,000	20,500
315	<b>Total Income</b>	<b>19,570</b>		<b>20,500</b>
316	Notice Boards	0		5,850
317	Salary Reallocation	29,007	29,007	19,100
318	Investigate additional allotment sites	2,500	1,000	0
319	Rent Payable	876	876	900
320	Water	4,000	1,000	1,100
321	Repairs and Maintenance	16,500	15,000	3,400
322	Maint. Contracts	7,192	7,192	9,870
323	Maint. Contracts Unscheduled	1,500	1,500	11,760
324	Extra security measures	5,540	5,500	3,000
325	Tree Surveys & Works	500	500	2,800
326	<b>Total Expenditure</b>	<b>67,615</b>		<b>57,780</b>
327				
328	Wharf Toilets			
329	Refurbishment	0		150,000
330	Salary Reallocation	6,424	6,424	2,914
331	Wharf Toilets Contract	11,845	11,845	12,450
332	Rates	7,309	0	0
333	Repairs and Maintenance	3,650	500	1,800
334	<b>Total Expenditure</b>	<b>29,228</b>		<b>167,164</b>
335				
336				
337	CPA&C General			
338	Queens Platinum Jubilee	0		1,500
339	NTC 25th Anniversary	0		2,500
340	Salary Reallocation	28,081	28,081	28,083
341	CPA&L Committee Fund	500	0	500
342	Music in the Market Place	1,000	0	0
343	Art Trail	1,000	1,400	1,000
344	Local Democracy WG	600	600	600
345	Youth Voice Project(s)	5,000	500	5,000
346	Art on the Park	500	0	500
347	<b>Total Expenditure</b>	<b>36,681</b>		<b>39,683</b>
348				

## 2022/23 Source of Funds

Income	REVENUE	Reserves	CIL/S106	PWLB etc	External
1,500					
	6,514				
	500				
	23,890				
	1,435				
	7,680				
	6,750				
	450				
	1,800				
500					
		5,460			
	9,571				
	7,000				
3,700					
	1,850				
	4,775				
	600				
	3,400				
	2,300				
	3,720				
		1,500			
	2,100				
20,500					
	5,850				
	19,100				
	900				
	1,100				
	3,400				
	9,870				
	11,760				
	3,000				
		2,800			
		38,000	12,000	50,000	50,000
	2,914				
	12,450				
	1,800				
		1,500			
		2,500			
	28,083				
	500				
	1,000				
	600				
	5,000				
	500				

## NTC Budget 2022/23

v7 P&R final  
17th January 2022

	Agreed 2021-22	Additions approved in year	Projected outturn 21-22	Draft Budget 2022-23
349				
350 Civic Responsibility				
351 Salary Reallocation	30,469		30,469	23,139
352 Mayors Allowance	1,000		1,000	1,000
353 Honorarium	4,000		3,000	4,000
354 Mayor Making	2,500		900	2,500
355 Remembrance	4,000		4,000	4,000
356 Regalia and Robes	3,000		3,000	3,000
357 Civic Hospitality & Events	1,500		1,500	1,500
358 Twin Towns	250		250	250
359 Civic Award Scheme	1,000		500	1,000
360 Watership Brass	650		650	650
361 <b>Total Expenditure</b>	<b>48,369</b>			<b>41,039</b>
362				
363				
364 Planning & Highways				
365 Grants & Donations Received	100		0	0
366 <b>Total Income</b>	<b>100</b>			<b>0</b>
367 Salary Reallocation	32,142		32,142	41,775
368 P & H Committee Fund	1,000		750	1,000
369 Heritage Working Group	3,000		500	3,000
370 Neighbourhood Development Plan	7,000		3,000	5,000
371 Signage	10,000		10,000	0
372 Canal Corridor	10,000		2,000	5,000
373 <b>Total Expenditure</b>	<b>63,142</b>			<b>55,775</b>
374			3,073,895	
375				
376 <b>Total Income</b>	<b>1,297,537</b>		1,316,836	1,425,448
377 <b>Total Expenditure</b>	<b>1,964,260</b>	<b>52,490</b>	<b>1,757,059</b>	<b>2,326,418</b>
	-666,723		-440,223	-900,970

## 2022/23 Source of Funds

Income	REVENUE	Reserves	CIL/ S106	PWLB etc	External
	23,139				
	1,000				
	4,000				
	2,500				
	4,000				
	3,000				
	1,500				
	250				
	1,000				
	650				
0					
	41,775				
	1,000				
	3,000				
		5,000			
		5,000			
<b>244,825</b>			117,635		
<b>244,825</b>	<b>1,425,448</b>	<b>395,585</b>	<b>114,635</b>	<b>250,000</b>	<b>140,750</b>
<b>Precept:</b>					
<b>1,180,623</b>					
<b>4.00%</b>					