

19/10/2021.

To: Councillors Phil Barnett, Jeff Beck, Jo Day, Billy Drummond, Nigel Foot, Roger Hunneman, Pam Lusby Taylor, David Marsh, Vaughan Miller, Andy Moore, Gary Norman, and Tony Vickers

Substitutes: Councillors Martin Colston, Jon Gage, and Stephen Masters

Dear Councillor,

You are summoned to attend a meeting of the **Planning & Highways Committee** on **Monday 25/10/2021 at 7:30 pm**. The meeting will be held in the Council Chamber, Town Hall, Market Place, Newbury, RG14 5AA. The meeting is open to the press and public.

Yours sincerely,

Darius Zarazel
Democratic Services Officer

1. Apologies

Democratic Services Officer

2. Declarations of Interest and Dispensations

Chairperson

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. Minutes (Appendix 1)

Chairperson

3.1 To approve the minutes of a meeting of the Planning & Highways Committee held on Monday 04/10/2021 (already circulated).

3.2 To receive a report on actions from previous meeting.

4. Questions and Petitions from Members of the Public

Chairperson

Questions, in writing, must be with the DSO by 2:00 pm on Friday 22/10/2021.

5. Members' Questions and Petitions

Chairperson

Questions, in writing, must be with the DSO by 2:00 pm on Friday 22/10/2021.

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- 6. Schedule of Planning Applications (Appendix 2)**
Chairperson
To comment on the planning applications listed at the attached schedule.
- 7. Schedule of Prior Approval Applications (Appendix 3)**
Chairperson
To comment, if relevant, on prior approval applications listed at the attached schedule.
- 8. Motion Received from Councillor Nigel Foot (Appendix 4)**
That this Council resolve:
 - 1) “To make it a requirement that Newbury Town Council consider the safety of employees during late-night travel when commenting on late-night licensing applications/variations.
 - 2) To petition West Berkshire Council to make safe late-night travel for employees a condition of granting, and maintaining, late-night licensing applications/variations.”
- 9. Update on Newbury’s Neighbourhood Development Plan**
Chairperson
To receive an update on the progress on Newbury’s Neighbourhood Development Plan.
- 10. Update from the Canal Corridor Working Group (Appendix 5)**
Chairperson
To receive an update on any relevant business from the Canal Corridor Working Group.
- 11. Update from the Sandleford Joint Working Group**
Chairperson
To receive an update on any relevant business from the Joint Working Group.
- 12. Update from The Western Area Planning Committee**
Chairperson
To receive an update on any relevant business from the Western Area Planning Committee.
- 13. Newbury Community Football Ground**
Chairperson
To receive an update.
- 14. Forward Work Programme for Planning & Highways Committee (Appendix 6)**
Chairperson
To note and agree any other items that Members resolve to add to the Forward Work Programme.

**Minutes of a meeting of the Planning and Highways Committee
held in the Council Chamber, Newbury Town Council, Town Hall, Market Place,
Newbury
04/10/2021 at 7:30pm/19:30.**

Present

Councillors; Nigel Foot (Chairperson); Phil Barnett; Jeff Beck; Jo Day; Billy Drummond; Roger Hunneman; Pam Lusby Taylor; David Marsh; Vaughan Miller; Andy Moore; and Tony Vickers

In Attendance

Darius Zarazel, Democratic Services Officer

67. Apologies

Apologies received from Councillor Gary Norman. Councillor Billy Drummond left the meeting at 21:01

68. Declarations of Interest and Dispensations

The Democratic Services Officer declared that Councillors Phil Barnett, Jeff Beck, David Marsh, Andy Moore, Billy Drummond, and Tony Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business. Councillors Phil Barnett, Billy Drummond, and Tony Vickers are also Members of Greenham Parish Council.

The Democratic Services Officer made the following statement on behalf of Councillors Phil Barnett and Tony Vickers who are Members of West Berkshire Council Planning Committee and Jeff Beck and Andy Moore who are Substitute Members of West Berkshire Council Planning Committee: "I wish to make it clear that any comments I make tonight are only being made in relation to the formulation of the Town Council's view and is not in any way prejudging the way that I may vote when any application is considered by West Berkshire District Council. At that time, I will weigh up all the evidence."

Councillor Phil Barnet declared an interest in item 9 of Appendix 1 and will not vote on the application.

69. Minutes

69.1 Proposed: Councillor Jeff Beck

Seconded: Councillor Phil Barnett

Resolved: That the minutes of the meeting of the Planning & Highways Committee held on 13/09/2021, be approved, and signed by the Chairperson.

69.2 Officer's Report on Actions from Previous Meeting:

On Councillor Stuart Gourley's request to West Berkshire Council (WBC) for works to be carried out to shrubbery outside Craven Dene, and to inquire about WBCs maintenance schedule, the DSO is continuing to work with the WBC to get the works done and will present the maintenance schedule when its provided.

Councillor Tony Vickers also informed the Committee about an update on his question on the Market Street Multistorey Car Park, and that it is actually opening soon.

70. Questions and Petitions from Members of the Public

Questions received from Paula Saunderson:

- 1) Given that construction has started, will NTC officers write to WBC's (the Lead Local Flood Authority) chief engineer and ask the LLFA whether they are happy that the WBC Drainage Department has NOT been able to Discharge in a Satisfactory manner [Condition 25](#) in Planning Application [20/01498/COMIND](#), granted on the 2nd of July 2020?
- 2) Please may NTC have a copy of the Flood Risk Assessment for PA [20/01498/COMIND](#) – the Development of the new Lidl Store on the London Road, RG14 2BP – which has been removed from the Planning Portal? (Flood Risk Assessment - ref LRRP-BWB-ZZ-XX-RP-YE-0001_FRA, prepared by BWB Consulting, dated June 2020).

Response from the Chairperson:

"Thank you for these questions. As construction seems to have started, I will request that both of these questions are forwarded onto WBC, with a response delivered directly to Ms Saunderson, as soon as possible."

71. Members' Questions and Petitions

There were none.

Motion to Vary the Order of Business

Proposed: Councillor Phil Barnett

Seconded: Councillor Tony Vickers

Resolved: To vary the order of business to take the Update on Car Club Services in Newbury next.

72. Update on Car Club Services in Newbury

The Committee received a presentation from Enterprise, the new Car Club operators in Newbury.

Key information included:

- Enterprise runs around 2,000 car clubs and believes that this Car Club can grow beyond Newbury and into West Berkshire more broadly. The WBC tender for Car Club operator was for the whole of West Berkshire, not just Newbury.
- The goal is to reduce total car usage, 1 car in the car club can take 18 cars of the road.
- There are plans to market this club widely – including SEO, digital content targeted to Newbury, and through a grassroots presence. WBC have earmarked funds for marketing, which have been doubled by enterprise.
- Whereas it might cost £40 per day to rent a car, with the car club you can rent from £3.60 per hour.
- The cars currently provided: 1 Electric Vehicle, 1 low emission vehicle, and 3 hybrids (self-charging hybrids). As vehicle charging infrastructure grows, more EV's will be added.

Enterprise will provide feedback to WBC about their progress, and when progress is made, they agreed to update the Council as well.

73. Schedule of Planning Applications

Resolved that the observations recorded as Appendix 1 to these minutes be submitted to the planning authority.

74. Schedule of Licensing Applications

Resolved that the observations recorded as Appendix 2 to these minutes be submitted to the planning authority.

75. Schedule of Appeal Decisions

The Committee noted the Planning Inspectorates decision to dismiss the appeal on application [20/01775/FULD](#).

76. Consultation: West Berkshire Council's Local Flood Risk Management Strategy (LFRMS) 2021-2026

The following comments were agreed to be sent to WBC in response to the LFRMS consultation:

- The main point raised was over a potential Greater Newbury Flood Forum. On point number 3 on Appendix 1 of the LFRMS, it says that “it is not considered that any other areas would benefit from a Flood Forum” (pg. 55). The Committee disagreed with this statement as they believe that the Greater Newbury area would benefit from a Flood Forum as large amount of land are on/near a flood plain.
- The Committee noted that, although they recognised the limited scope of the document, they would like to see it cover more areas. Although main rivers are the responsibility of Environment Agency, and sewers are the responsibility of Thames Water, climate change is affecting the level of rainfall, increasing flooding events. It was stressed that the LLFA should coordinate with these organisations to develop a more comprehensive flood prevention and management strategy.
- Although it is a technical document, it should be easily understandable to the general public.
- On the ‘West Berkshire River Flooding Historical Records’ on pg. 22, the large flooding event of 2014 is not on the list but should be included.
- On the ‘Current Flood Risk Management Studies’ on pg. 42-43, the Newbury Railway Station project is described as dealing with surface water flooding, but the overflowing of the sewers was an issue and should also be addressed.
- There are localised issues with drains, some drains are clogged with weeds, and some residents have noticed smells on Northbrook Street indicating drainage issues. More maintenance of drains was requested as a result of this.

77. Update on Newbury’s Neighbourhood Development Plan

The Committee noted the publicity campaign for volunteers for the NDP Steering Group will run from the 1st of October. The volunteers will be selected during the P&H Committee meeting on the 15th of November.

At the next P&H Committee meeting, on the 25th of October, the Council will be asked to resolve to approve the Terms of Reference for the Steering Group and choose a NDP Planning Consultant.

78. Town Centre Working Group Update

An update from Working Group was received and noted by members.

79. Update from the Sandeiford Joint Working Group

An update from the SJWG was received and noted by members.

80. Update from The Western Area Planning Committee

An update from the WAP Committee was received and noted by members.

Proposed: Councillor Tony Vickers

Seconded: Councillor Vaughan Miller

Resolved: That Councillor Nigel Foot to be sent as a NTC representative to both the site visit and WAP Committee meeting for the 1 Croft Road application, [21/01038/HOUSE](#).

81. Newbury Community Football Ground

An update on the NCFG was received and noted by members.

On the Town Council's application for the renewal of Faraday Road Football Ground and Stadium as an asset of community value, the application was considered by WBC and was approved on the 20th of September.

This means before any sale of the land takes place, any community interest group is permitted to have up to six weeks to confirm whether or not they wish to be treated as a potential bidder. If notice is received, then they have a further six months in order to formulate and submit their bid.

The Committee requested that the Council publish a press release detailing the success of this ACV renewal application.

82. Forward Work Programme for Planning & Highways Committee

No further items were added to the Forward Work Programme.

There being no other business, the Chairperson declared the meeting closed at 21:22 hrs.

Chairperson

**Planning and Highways Committee Meeting
Schedule of Planning Applications 04/10/2021**

Running Order	Resolutions	Ward	Application Number	Location and Applicant	Proposal
1.	Objection based on the size of the extension being overbearing, leading to a loss of light and impact on privacy.	Clay Hill	21/02392/HOUSE	74 Kiln Road, Newbury, RG14 2LS, for Mr & Mrs Chard	Proposed single storey rear extension.
2.	No objection.	East Fields	21/02230/FUL	Unit 1, Greenham Road Retail Park, Greenham Road, Newbury, RG14 7HZ, for Royal & Sun Alliance Insurance PLC	External alterations to include repainting existing cladding, removal of rear roller shutter & removal of rooflights.
3.	No objection.	East Fields	21/01920/FUL	Newbury Retail Park, Pinchington Lane, Newbury, RG14 7HU, for F&C Commercial Property Holdings Ltd	Alterations to existing access road and drive-thru. Amended: Amended proposed site plan showing retention of some of the existing pedestrian footpath along eastern boundary of drive-thru site and relocation of pedestrian footpath along northern boundary of drive-thru site.

					NTC previous comments: “No objection subject to sufficient pedestrian access.”
4.	No objection.	East Fields	21/02311/HOUSE	5 York Road, Newbury, RG14 7NJ, for Mrs A. Hyde	Single storey, flat roof extension at rear of house, squaring off the kitchen. Measuring 208cm x 348cm.
5.	No objection.	Wash Common	21/02236/HOUSE	10 The Glade, Newbury, RG14 7AT, for Mr & Mrs Smith	First floor extension.
6.	No objection.	Wash Common	21/02328/HOUSE	The Bungalow, Wild Woods, Kendrick Road, Newbury, RG14 6PW, for Mr J. Bayley	First Floor Extension to Existing Bungalow.
7.	No objection subject to permeable surfaces being used in the parking area, to reduce surface water runoff, and that obscure glass be used in the loft extension.	Wash Common	21/02361/HOUSE	37 Salcombe Road, Newbury, RG14 6EB, for Mr Webster	Single storey side extension and loft conversion.
8.	No objection.	Wash Common	21/02381/HOUSE	10 Stuart Road Newbury West Berkshire RG14 6QX, for Mr Rogers	Formation of habitable room in roofspace with rear dormer and gable build up.

9.	Objection as location D2, in page 10 of the '5G Site Specific Supplementary Information and Planning Justification' document, is the preferred location. Cllr's Vaughan Miller and Billy Drummond abstained.	West Fields	21/02226/TELE56	Telecommunications Equipment Adjacent Northcroft Lane West Car Park, Northcroft Lane, Newbury, RG14 1XG, for CK Hutchison Networks (UK) Ltd	Proposed 5G telecoms installation: H3G Phase 8 15m high street pole c/w wrap-around cabinet and 3 further additional equipment cabinets.
10.	No objection.	West Fields	21/02229/HOUSE	46 Salcombe Road, Newbury, RG14 6ED, for Mr D. Brown	A new double garage.
11.	No objection.	West Fields	21/02377/HOUSE	9 Goldwell Drive, Newbury, RG14 1HZ, for Mr T. Sandford	New single storey rear extension to form a Garden room and Utility room, with internal alterations and new decking.
12.	No objection.	West Fields	21/02366/FUL & 21/02367/LBC2	75 London Road, Newbury, RG14 1JN, for Mr Rai	Urgent masonry stitch and dry packing of fault in corner front wall. Installation of 'Z' strap externally and rendered over on front corner elevation - in accordance with structural engineer advice.

**Planning and Highways Committee Meeting
04/10/2021**

Schedule of Licensing Applications

Resolutions	Licence	Applicant(S)	Premises
No objection.	Licensing Act 2003 (Premises Licences & Club Premises Certificates) Regulations 2005 Premises Licence – New Ref: 21/00734/LQN	Applicant: Eden Retirement Living Ltd	Location: 11-15 Bartholomew Street, Newbury, RG14 5LL Proposal: Supply of Alcohol (on sales only) Monday-Sunday 11:00 – 23:00

<p>We support this event, however we recommend a review be carried out focusing on the level of noise and public nuisance caused, as well as on toilet facilities.</p>	<p>Licensing Act 2003 (Premises Licences & Club Premises Certificates) Regulations 2005 Premises Licence – Review of the licence Ref: 21/00812/LQN</p>	<p>Applicant: Andrew Wyper</p>	<p>Location: Newbury Real Ale Festival – Land between Northcroft Leisure Centre & Newbury Cricket Club, Northcroft Lane</p> <p>Proposal: Review of the licence based on, “1) the undermining of the licensing objectives of The Prevention of Crime and Disorder, 2) The Prevention of Public Nuisance, and 3) The Protection of Children from Harm.”</p>
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**Planning and Highways Committee Meeting
Schedule of Planning Applications 25/10/2021**

Running Order	Resolutions	Ward	Application Number	Location and Applicant	Proposal
1.		Adjacent Parish and Clay Hill	21/01452/FULEXT	Land South of Waller Drive, Newbury, for CALA Management Ltd.	<p>Full planning application for the redevelopment of the site for 70 dwellings (Use Class C3), public open space, play space, drainage, parking and associated access, infrastructure, landscape, ancillary and site preparation works, including demolition of existing structures and removal of existing hardstanding.</p> <p style="text-align: center;">Amended:</p> <p style="text-align: center;">The main changes are: House type swaps, Garden area sizes, Apartment block rear parking court layouts, Apartment block garden areas, Hard and soft landscaping, Refuse swept path and bin store for block 2, Cycle parking details, Car parking plan, Finished levels, Drainage details.</p> <p style="text-align: center;">Previous NTC Comment:</p> <p style="text-align: center;">We object to this application for the following reasons:</p>

					<p>Charging points for 50% of houses was felt to be insufficient. We would like charging points for 100% of the houses.</p> <p>This development does not comply with WBC policy, Core Strategy CS15 on renewable energy. Heating is fuelled by fossil fuels. Carbon zero should be the target. The orientation of many of the houses is also not conducive to solar panel usage.</p> <p>Affordable housing is concentrated in one area of the development. We would like them to be more evenly dispersed.</p>
2.		Clay Hill	21/01827/HOUSE	66 Kiln Road, Newbury, RG14 2LS, for Mr R. Sheppard	Replacement of existing shed and lean to greenhouse with purpose built brick and tile shed/greenhouse - enabling works completed under permission 17/00297/HOUSE - ran out of time for substantial implementation of the permission.
3.		Clay Hill	21/02504/HOUSE	4 Addison Gardens, Newbury, RG14 2FR, for Mr J. Calow	Convert the existing garage into utility room & kitchen; Replace the existing garage door with a new window and brickwork to match the existing house; Block up 2 No. windows in the living room; Replace the existing French doors in the living room with a new picture-frame window; Remove a ground floor internal partition and replace the kitchen door and window with a new bi-fold door.

4.		East Fields	21/02349/FUL & 21/02350/ADV	McDonald's Newbury Retail Park, Pinchington Lane, Newbury, RG14 7HU, for McDonald's Restaurants Ltd	Changes to access/egress to incorporate a new slip road for McDonald's traffic with alterations to kerb lines. The minor reconfiguration of the drive thru lane and car park to incorporate side by side ordering, including associated works to the site. The introduction of an island for signage and the installation of 2 no. Customer Order Display (COD) with overhead Canopy. A new Goal Post height restrictor to be installed with a new drive thru signage suite to replace existing.
5.		East Fields	21/02432/FUL	Northway House, York Road, Newbury, RG14 7NF, for Mr P. Moorhouse	We are planning to use the existing building as a climbing centre and cafe. This will require no structural changes.
6.		Speenhamland	21/01716/FUL	Aldi Foodstore Ltd, London Road, Newbury, RG14 1LA, for Aldi Stores Ltd.	Demolition of the existing office building, and the construction of an extension to the existing foodstore and external alterations, extension and reconfiguration of the existing car park, with other associated works. Amended: An amended Proposed Site Plan (1500 Rev P6) has been submitted enlarging the landscaping area in the south-eastern corner of the site (with a reduction to the area of landscaping in the north-eastern corner of the site), removing two trees along the southern boundary as advised by the arboricultural

					<p>assessment and introducing two new trees along the southern boundary.</p> <p>2 Amended Proposed Elevations Plan (1300 Rev P2) has been submitted to show the proposed location of a bird box and bat box.</p> <p>3 The soft landscaping plan (13869/P04 Rev A) has been amended to include a larger area of landscaping in the south-eastern corner of the site (with a reduction to the area of landscaping in the north-eastern corner of the site) to accommodate bioretention sustainable drainage measures (rain garden). The planting proposed on this plan has also been amended to include more native species planting (60%) including 55 metres of native hedgerow.</p> <p>4 An amended Proposed Roof Plan (1111 Rev P2) has been submitted to show the locations of the proposed bird and bat boxes.</p> <p>5 An amended Flood Risk Statement and Drainage Strategy document has been submitted to include proposed SuDS in the south-eastern corner of the site.</p> <p>6 An archaeological desk based assessment has been submitted following the response received from the Archaeologist.</p> <p>7 An amended Ecological Appraisal has been submitted (13869_R01b) to detail the provision and</p>
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					<p>rationale for the positioning of the bird and bat boxes.</p> <p>Previous NTC Comment:</p> <p>We object to this application due to the lack of emphasis on sustainability, the likely compounding effect it will have on local traffic, and the effect that the demolition would have on local residents. The Committee would like to see a new application that emphasises the promotion of active travel and increases the sites sustainability (including the installation of solar panels).</p> <p>Cllrs Jeff Beck, Andy Moore, and Gary Norman abstained.</p>
7.		Wash Common	21/02465/HOUSE	Rockery House, 86 Monks Lane, Newbury, RG14 7RN, for Mr & Mrs Mcturk	Proposed single storey attached garage.
8.		Wash Common	21/02556/HOUSE	Beech Hedge, Kendrick Road, Newbury, RG14 6PW, for Mr & Mrs Page	Extensions to side and Rear.
9.		Wash Common	21/02473/HOUSE	Hollins, Tydehams, Newbury, RG14 6JT, for Mr Holmes	Proposed First Floor extension to 1960's style bungalow to include internal reorganisation and replacement/relocation of existing external windows and doors.

10.		West Fields	21/02411/HOUSE	52 Craven Road, Newbury, RG14 5NJ, for Mr & Mrs Schofield	Proposed single storey rear extension and loft conversion.
11.		West Fields	21/00379/FULMAJ	The Mall, The Kennet Centre, Newbury, RG14 5EN, for Lochailort	<p>Full: Phased redevelopment of the Kennet Centre comprising (1) partial demolition of existing building (ii) flexible-use commercial space (iii) headquarters office building (iv) 381 dwellings plus residents ancillary facilities (v) access, car parking and cycle parking (vi) landscaping & open space (vii) sustainable energy installations (viii) associated works.</p> <p>Amended: The main changes are: Reduction of 2 storeys of block A, Reduction of 1 storey of block B, Reduction and greater set back from 33/34 Cheap St of block C, Amendments to roofscape of blocks A, B, C and F. Reduction of 21 flats from 402 to 381.</p> <p>Previous NTC Comment(s): Comment 1: “The green credentials, aspiration for small retail, and putting residents in the town centre are all applauded, but the height of the development is a concern. NTC would like to wait until the Masterplan</p>

					<p>has been presented before this application is progressed any further.”</p> <p>Comment 2:</p> <p>“Newbury Town Council wish to emphasise that they are deeply concerned about the proposed height of the development and believe it to be out of character with the Town. Would like to see the height of the development greatly reduced.</p> <p>The lack of affordable housing is also a real concern. Affordable housing is a part of West Berkshire Council’s Core Strategy (CS6) in the Local Plan. It should be 15% on brownfield sites. As this development lacks any affordable housing, this is also a major concern.</p> <p>In addition, there is a substantial lack of parking spaces for the number of flats built. The WBC housing site allocation plan states that, for a development of 402 flats, it would require 459 parking spaces, rather than the 76 proposed.</p> <p>We also wish to reemphasise that the Newbury Town Centre Masterplan is not yet published. A development of this size and importance needs to wait for the result of this study.”</p>
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12.		West Fields	21/02528/LBC2 & 21/02527/FUL	113 Bartholomew Street, Newbury, RG14 5DT, for Mr Turner	From covered pergola seating area to beer garden.
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Schedule of Applications for Prior Approval

Running Order	Resolution	Ward	Application Number	Location and Applicant	Proposal
1.		West Fields	21/02599/PACOU	22 Park Street Newbury West Berkshire RG14 1EA, for Metrix Developments Limited	Application to determine if prior approval is required for a proposed: Change of use of Class E office space to 6 C3 residential dwellings. 3 x 1b2p and 3 x 2b3p flats.

Councillor Nigel Foot's Motion on Safe Late-Night Travel as a Licensing Requirement

In light of the recent murders of Sarah Everard and Sabina Nessa, the issue of safe late-night travel for women has rightly become a focal point of national attention. As a response to this, East Dunbartonshire Council has now required that safe late-night travel by employees be a factor in granting, and maintaining, of these late-night licenses.

This move has been supported by Police Scotland, Unite Hospitality, and many other campaigners, and its replication here would not only be a significant step in ensuring greater safety for women, but it would also show that this issue is something this Council is dedicated to doing something about.

Therefore, I request that this Council resolve to support this principle of requiring employers who operate late at night to ensure that their staff have safe travel home as a condition of their license under the 'Public Safety' licensing objective, and anytime a late-night license comes to this council that this point is considered when making comments. Also, I request that this Council petition West Berkshire Council to do the same, and put this requirement into practice for the issuing of all late-night licenses across West Berkshire.

Resolutions:

- 1) To make it a requirement that Newbury Town Council consider the safety of employees during late-night travel when commenting on late-night licensing applications/variations.
- 2) To petition West Berkshire Council to make safe late-night travel for employees a condition of granting, and maintaining, late-night licensing applications/variations.

Sources:

Breese, E. (2021) 'Should employers make sure staff get home safe? This local council thinks so', *The Big Issue*, Available at: <https://www.bigissue.com/news/employment/hospitality-bosses-make-sure-staff-get-home-safe-after-late-shifts/> (Accessed on: 15/10/2021)

East Dunbartonshire Council (2021) 'Supplementary Statement of Licensing Policy', Available at: <https://www.eastdunbarton.gov.uk/business/licensing-permits/statement-licensing-policy> (Accessed on: 18/10/2021)

Gallacher, L. (2021) 'New measures to support safety of late night pub staff in East Dunbartonshire', *Glasgow World*, Available at: <https://www.glasgowworld.com/business/new-measures-to-support-safety-of-late-night-pub-staff-in-east-dunbartonshire-3399106> (Accessed on: 18/10/2021)

**The Canal Corridor Working Group
Action Plan, 22nd of February 2022**

Abbreviations and Acronyms:

C&RT	–	Canal & Rivers Trust
CCWG	–	Canal Corridor Working Group
IWA	–	Inland Waterways
KACT	–	Kennet & Avon Canal Trust
NCC	–	Newbury Canoe Club
NS	–	Newbury Society
NTC	–	Newbury Town Council
WBC	–	West Berkshire Council
WFCM	–	West Fields Community Matters
WSP	–	Water Safety Partnership

The Canal Corridor Working Group

Action Plan, 22nd of February 2022

No.	Proposal	Responsible Party	Priority (Low/ Medium/ High)	Action required	Who
Towpath					
1.	Repair/ improvements: Progress repairs/improvements of Towpath between West Mills Swing Bridge to the Monkey Bridge.	WBC	High	Paul Hendry (WBC) to take proposals to Capital Group (and investigate other funding possibilities). Likely in the next financial year.	WBC
	Low level safety Lighting (with minimal ecological impact): From Swing Bridge to Monkey bridge – to investigate installing alongside the repairs/improvements	WBC		Paul Hendry (WBC) to inquire with WBC Street lighting team about installing low level safety lighting when improving the Towpath.	WBC
	From Lock Stock and Barrell to Swing Bridge – to find ownership of tunnel and progress.	C&RT		Firstly, find ownership of Tunnel. Then have conversation with C&RT.	NTC, WFCM & C&RT
2.	Upgrading/repairing of the section of towpath between West Mills and the Monkey Bridge, and ideally beyond at least as far as the town boundary by Lipscombe Close.	WBC & C&RT	High	See No. 1.	WBC
				To fix washout holes.	C&RT & WBC
				To formalise existing 'Swims' (fishing platforms).	C&RT
3.	Bankside Health and Safety.	C&RT & WSP & WBC	High	Wait for WSP recommendations/progress.	WSP
				WBC engineers investigating section between Town Bridge and Victoria Park to address sheet piling.	WBC
4.	Repair the ground where sink holes have appeared.	C&RT/WBC	Medium	See No. 2 & 3 above.	C&RT/WBC
5.	New piling to prevent further erosion.	C&RT/WBC	Medium	See No. 2 & 3 above.	C&RT/WBC
6.	Applying aesthetic, bound surfacing of the towpath in certain areas.	C&RT/WBC	High	See No. 1,2, & 3 above.	C&RT/WBC
7.	Measures to prevent cars and motor bikes accessing the towpath.	WBC	Low	Can be considered when repairs/improvement made to Towpath.	WBC
8.	Installing crossing facilities for towpath users at Hambridge Road Bridge (where they have to cross both the road and the canal).	WBC	Medium	Surveys conducted into usage. The WBC Principal Engineer for traffic signals will be reviewing to consider what/if any measures are needed.	WBC

The Canal Corridor Working Group

Action Plan, 22nd of February 2022

Lock Island:					
9.	Low level safety lighting at Lock Island.	C&RT	High	Progress discussions between WFCM & C&RT.	WFCM
10.	Enhancements to “the tunnel” from Northbrook Street to Lock Island.	KACT, C&RT, WFCM	High	Find out landlord’s/owners’ details.	NTC
				Draft ideas to enhance the tunnel.	WFCM, KACT, C&RT
				Install lighting, drainage in underpass.	?
The Wharf:					
11.	Paint the crane.	KACT & NCC	High	NCC & KACT pursuing this.	NCC & KACT
12.	Plant the flower beds.	NCC	High	NCC pursuing this (possibility for next year’s budget)	NCC
13.	Install signage requesting no feeding of birds.	?	High	Find out responsibility for this.	NTC
14.	Install lighting under the bridge.	NCC	High	NCC put proposals to WBC Highways engineers	NCC
15.	Shore up the bank of the Wharf.	WBC	High	See No. 3 above.	WBC
Facilities for boat users:					
16.	A water point.	C&RT	High	C&RT to implement.	C&RT
17.	Waste disposal/recycling.	C&RT	High	Review of existing signage at Wharf.	C&RT
18.	A pump house for human waste.	C&RT	High	C&RT to implement.	C&RT
19.	Electric hook-ups (Potentially at the Wharf).	C&RT	Low	C&RT to implement.	C&RT
20.	A shower in the Wharf toilets.	NTC	Low	NTC to discuss in the budget proposals for 2022/23.	NTC
Other users:					
21.	Disabled Angler Access.	C&RT	Medium	C&RT are progressing this along Guyer Lock.	C&RT
22.	A new/improved access for the canoe club.	NCC	High	See No. 14 above.	NCC
23.	To review the Canoe Club Strategy.	NCC	Medium	The CCWG to review the NCC Strategy when complete.	NCC
24.	More information/interpretation panels along the corridor.	KACT, C&RT, NS, WFCM, WBC	High	NS provided draft proposals – KACT leading on installing panels in the Wharf area	KACT
				Repair Guyers Lock interpretation boards.	WBC
		C&RT, WFCM, NS, NTC	High	Panels in/near the tunnel & Lock Stock and Barrell. (See No. 10 above).	?
25.	Extension/promotion of “Quiet Zones”.	C&RT	Low	See 2 above	C&RT

Newbury Town Council

Forward Work Programme for Planning and Highways Committee: 25th of October 2021.

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensations
- 3.1 Approval of Minutes of previous meeting
- 3.2 Officers report on actions from previous meeting
4. Questions/Petitions from members of the Public
5. Questions/Petitions from Members of the Council
6. Schedule of Planning Applications
7. Schedule of Prior Approval Applications (if any)
8. Schedule of Licensing Applications (if any)
9. Schedule of Appeal Decisions (if any)
10. Neighbourhood Development Plan – Update
11. The Western Area Planning Committee – Update
12. Sandleford Park Joint Working Group – Update
13. Newbury Community Football Ground – Update

To be confirmed	Follow-up discussion on footpath recommendations.
	Paths that have Cycle ban signs to be reviewed.
	Consider additional signage to countryside paths and open space within the parish of Newbury or immediately adjacent to it.
	Property of the Essex Wynter Trust at Argyle Road, Newbury.
June/September/December/March (Quarterly)	Updates on Section 215 of the Town and Country Planning Acts. Updates on ongoing items.
Each November	Review of KPI's for Planning and Highways Committee Send Budget and Strategy proposals to RFO