

3<sup>rd</sup> June 2024

**To: Councillors**, Chris Hood, Roger Hunneman, Vaughan Miller, Graham Storey, Meg Thomas and Martha Vickers.

**Substitutes:** Alistair Bounds, Jo Day, Sam Dibas, Ian Jee, Steve Masters and Sarah Slack,

**Also:** Full Council Members for information only.

Dear Councillors,

You are required to attend a meeting of the **Victoria Park Subcommittee Meeting** to be held in the Council Chamber, Town Hall, Market Place, Newbury RG14 5AA, on **Monday 10<sup>th</sup> June 2024 at 12:00hrs**. This meeting is open to the Press and Public.

Newbury Town Council is inviting you to a scheduled Zoom meeting.

**Topic: Victoria Park Sub Committee - Public Meeting**

Time: Jun 10, 2024, 12:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/88000540599?pwd=mJ4xhooAftZ9wScDSOpb0boCXsvlY7.1>

Meeting ID: 880 0054 0599

Passcode: 215345

Yours sincerely,

**Martin Kavanagh**

**Services Delivery Manager**

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## AGENDA

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**1. Apologies for Absence**

*Services Delivery Manager*

**2. Declarations of Interest**

*Chair*

**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

Town Hall, Market Place, Newbury, RG14 5AA

 (01635) 35486     [towncouncil@newbury.gov.uk](mailto:towncouncil@newbury.gov.uk)  
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all be proud of

**3. Minutes (Appendix 1)**

*Chair*

**To approve The** Victoria Park Sub-Committee meeting minutes, of 23<sup>d</sup> May 2024.

**4. Questions and Petitions from Members of the Public**

*Chair / Services Delivery Manager*

(Questions, in writing, must be with the Services Delivery Manager by 2.00 pm on Friday 7<sup>th</sup> June 2024).

**5. Members' Questions and Petitions**

*Chair / Services Delivery Manager*

(Questions, in writing, must be with the Services Delivery Manager by 2.00 pm on Friday 7<sup>th</sup> June 2024).

**6. Café Project Design Update (Appendix 2)**

*Services Delivery Manager*

**5.1 To consider:** Architects: amended plans of the Café interior design

**5.2 To recommend** amended design for Community Services Committee consideration.

*Martin Kavanagh*

*Services Delivery Manager*

*Newbury Town Council*

**MINUTES OF A MEETING OF THE VICTORIA PARK SUB - COMMITTEE  
HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY  
ON THURSDAY 23 MAY 2024 AT 12:00**

**PRESENT**

Councillors: Roger Hunneman, Elizabeth O’Keeffe (P/T) \*, Sarah Slack(P/T)\*, Chris Hood (P/T) Meg Thomas, Graham Storey (P/T)\*, Jo Day and Martha Vickers.

**In Attendance**

Martin Kavanagh, Services Delivery Manager

**ELECTION OF COMMITTEE CHAIR**

The Services Delivery Manager opened the meeting requesting nominations for the role of Sub Committee Chairperson

Councillor Roger Hunneman was the sole nominee

**PROPOSED:** Councillor Martha Vickers

**SECONDED:** Councillor Meg Thomas

**RESOLVED:** That Councillor Roger Hunneman was re-elected to the post

**1. APOLOGIES FOR ABSENCE**

Apologies received from Councillors Vaughan Miller, Alistair Bounds and NTC CEO Toby Miles-Mallowan.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Services Delivery Manager declared that Martha Vickers is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

**3. APPROVAL OF PREVIOUS MEETING MINUTES**

**PROPOSED:** Councillor Roger Hunneman

**SECONDED:** Councillor Martha Vickers

**RESOLVED:** That the minutes of the meeting of the Victoria Park Sub Committee held on 31<sup>st</sup> May 2022 are approved and signed by the Chairperson.

#### 4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There are no questions or petitions from members of the Public for this meeting.

#### 5. MEMBERS' QUESTIONS AND PETITIONS

There are no questions or petitions from members for this meeting.

#### 6. EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**PROPOSED:** Councillor Jo Day

**SECONDED:** Councillor Elizabeth O'Keefe

#### 7. CAFÉ PROJECT

The members thanked the architects for their submissions.

Following careful consideration of the architects designs, cost estimates and resolving points of clarification. In particular the importance of having a solar panel provision was stressed by the Chair it **was resolved to progress with Michael Pagliaroli Architects Ltd : Option 2 design. Subject to minor amends**, i.e. to have external only access to toilet facilities, the addition of at least one further baby changing facility to one of the three toilet areas whilst retaining the changing places facility. Finally, an external serving hatch (as existing) to be incorporated in addition to the service counter provision inside the café. On receipt of the amended drawings this committee will reconvene on an evening sitting (7:30pm) to approve the amended drawings and recommend they are proposed to the Community services Committee as soon as possible.

**PROPOSED:** Councillor Jo Day

**SECONDED:** Cllr Martha Vickers

**RESOLVED:** To progress with Michael Pagliaroli Architects Ltd: Option 2. Subject to minor amends as detailed above.

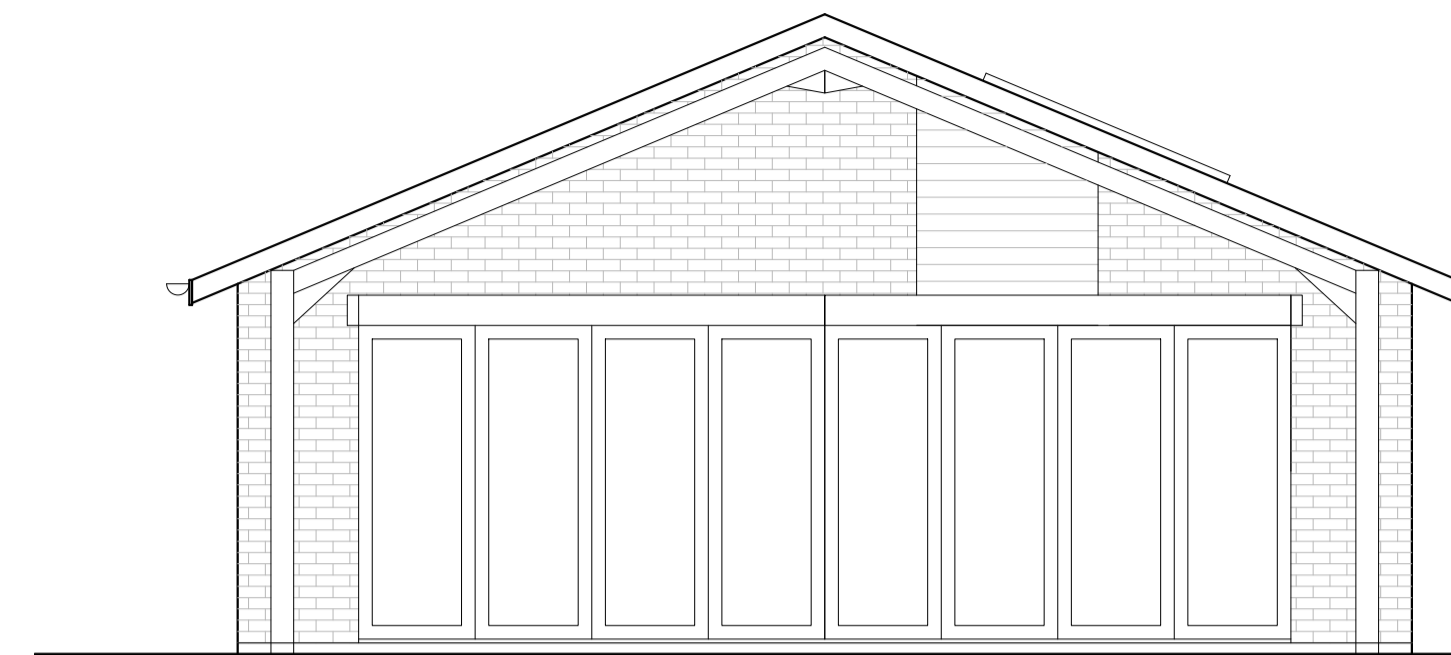
**THERE BEING NO OTHER BUSINESS, THE CHAIRPERSON THANKED ALL THOSE IN ATTENDANCE AND DECLARED THE MEETING CLOSED AT 2:05 PM.**

*\*Please note: the Councilors with (P/T) attendance was primarily due technical issues with the Zoom meeting platform.*





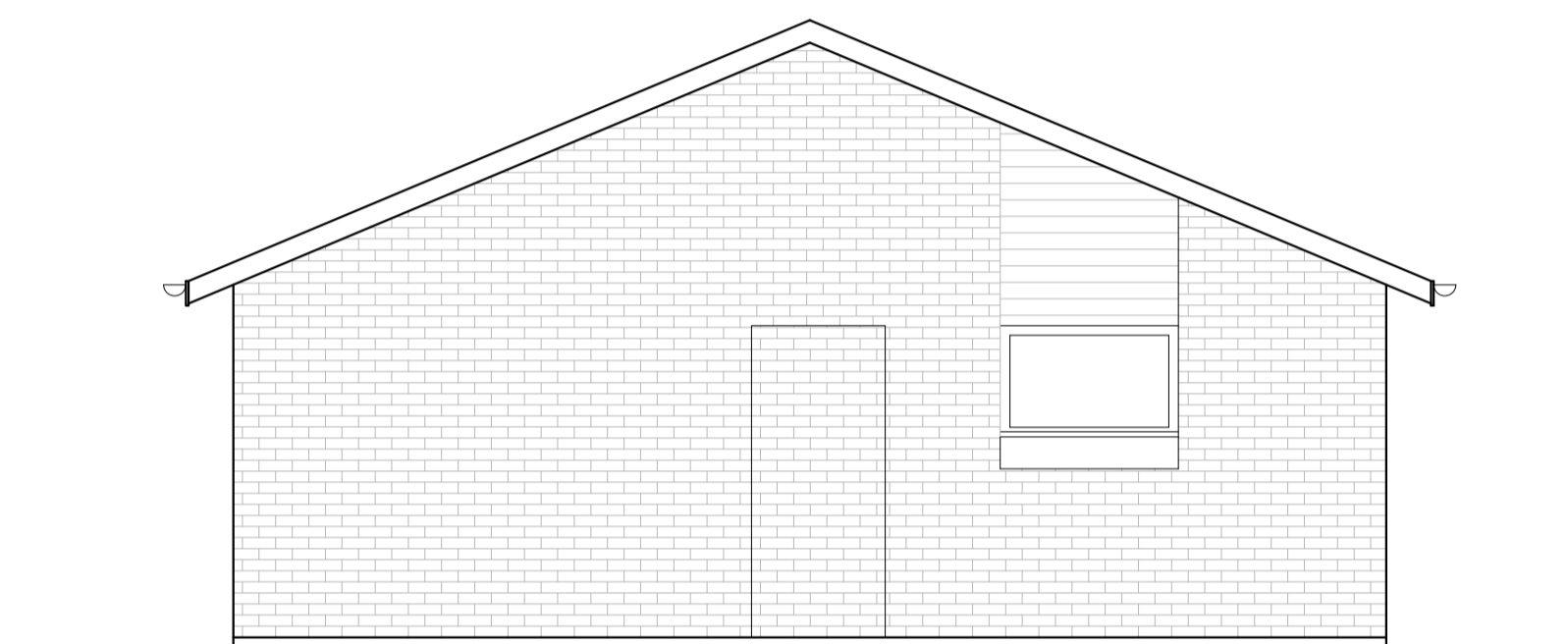
# Newbury Town Council Appendix 2



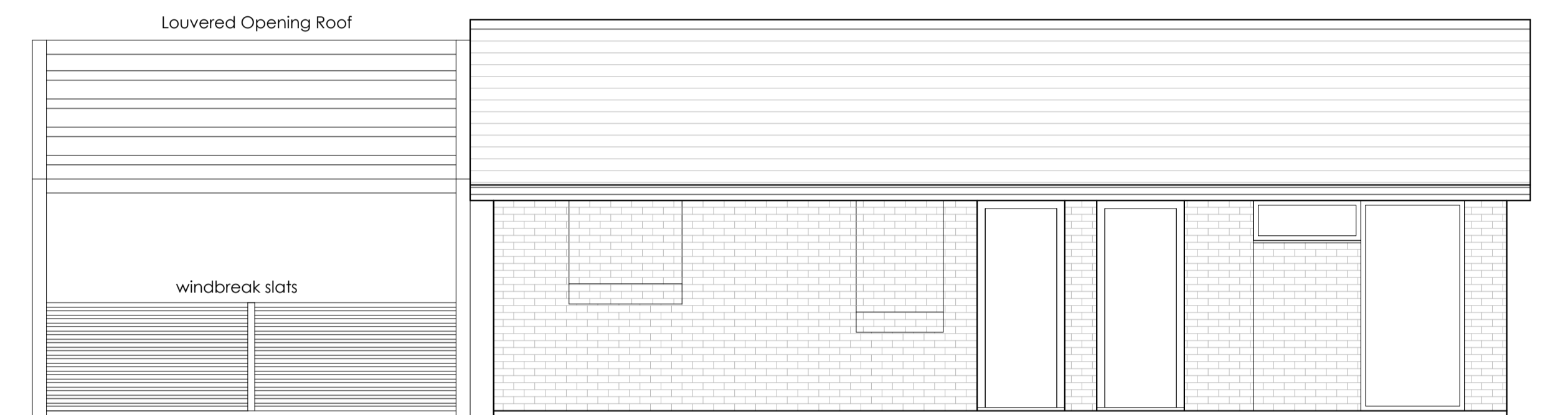
Side Elevation (East)  
Scale: 1:50



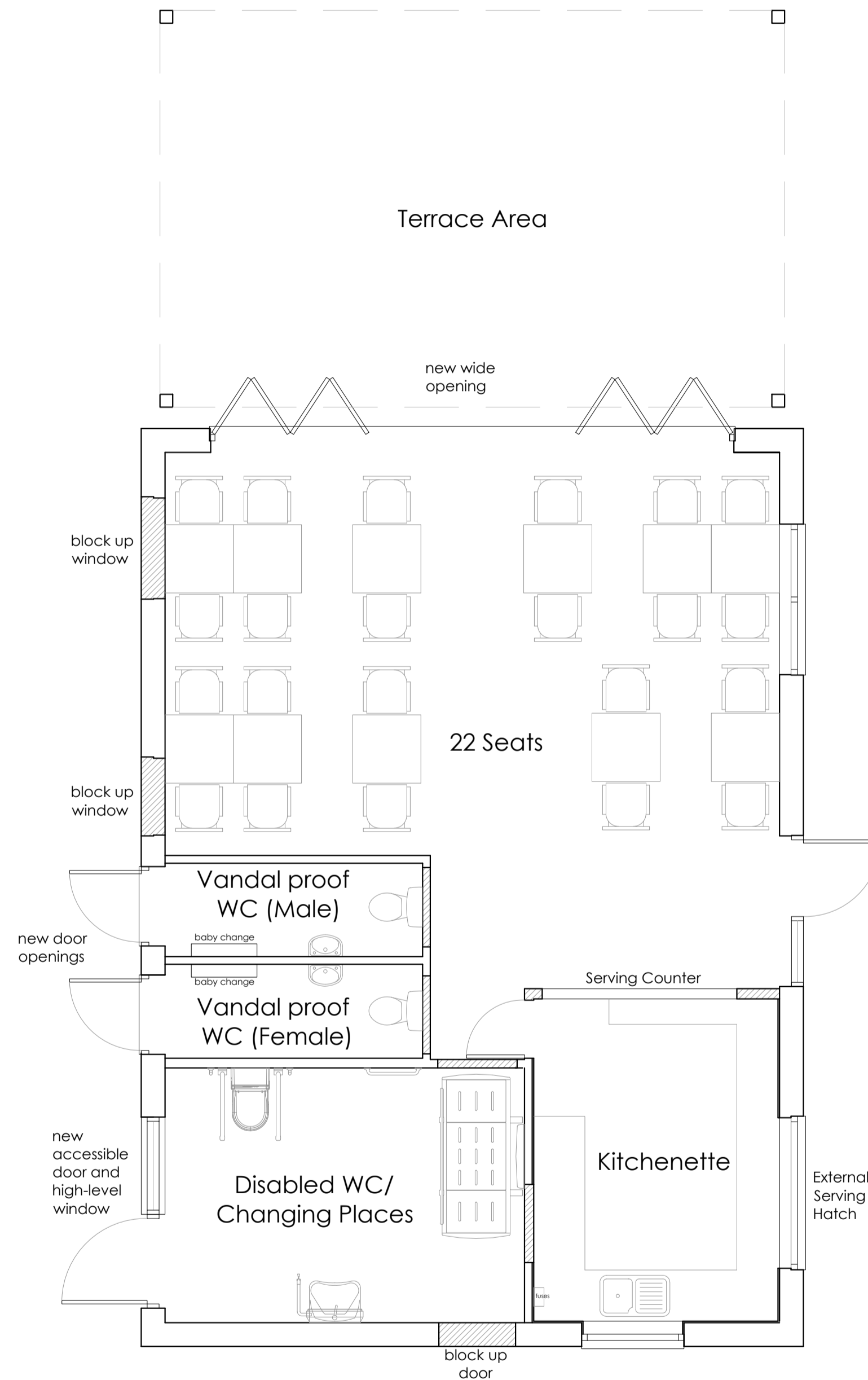
Front Elevation (South)  
Scale: 1:50



Side Elevation (West)  
Scale: 1:50



Rear Elevation (North)  
Scale: 1:50



Ground Floor Plan  
Scale: 1:50



Concept Sketch - Existing External Appearance Retained



Concept Sketch - Timber Cladding added to Existing Building

## Option 2 - Rev A

- Re-configure and renovate existing building
- Portal Frame Structure for covered outdoor seating
- 2 WCs, Changing Places facility, 22 seat cafe

A	28/05/24	Int. Layout/Ext. Concepts Updated	TM
Rev:	Date:	Description:	Drawn:
Copyright © <b>Michael Pagliaroli Architects Ltd</b> Chartered Architect: Residential Development: Listed Building Consultants			
Bartholomew House, 38 London Road Newbury, Berkshire, RG14 1JX Telephone: 01435 246177			
Project: Victoria Park Cafe, Newbury, Berkshire			
For: Newbury Town Council			
Drawing Title: Proposed Plans and Elevations Option 2 - Amended Portal Frame			
Scale:	Date:	Drawn:	
1:50	February 2024	MP	
Drawing No: <b>1457 - SK02</b>		Revision: <b>A</b>	