

21 March 2017

To: The Leader and Deputy Leader of the Council; Councillors Jeff Beck; Jeanette Clifford; Jo Day; Adrian Edwards; Miles Evans; John Gardner; Elizabeth O’Keeffe; Margo Payne; Kuldip Singh Kang; Andrew Steel.

Substitutes: Lynne Doherty; David Fish; Sarah Greenall; Tony Stretton; Julian Swift-Hook; Martha Vickers.

Also: All Members of the Town Council for information.

Dear Councillor

You are required to attend a meeting of the **Planning & Highways Committee** to be held in the Council Chamber, Town Hall, Market Place, and Newbury on **Monday 27 March 2017 at 7.30pm**. The meeting is open to the press and public.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

THE PLANS WILL BE AVAILABLE FOR COUNCIL MEMBERS TO VIEW FROM 6.30 PM
(MEMBERS OF THE PUBLIC CAN VIEW THE PLANS FROM 7.00 PM)

- 1. Apologies**
Chief Executive Officer
- 2. Declarations of Interest and Dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Planning & Highways Committee held on Monday 6 March 2017 (already circulated). (Appendix 1)
- 4. Questions and Petitions from Members of the Public**
Chairperson
- 5. Members’ Questions and Petitions**
Chairperson

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6. Schedule of Planning Applications (Appendix 2)

Chairperson

To comment on the planning applications listed at the attached schedule for which there are members of the public present.

7. Schedule of Prior Approval Applications (Appendix 3)

Chairperson

To comment, if relevant, on prior approval applications listed at the attached schedule.

8. Schedule of Planning Decisions (Appendix 4)

Chairperson

To receive and comment as necessary on the planning decisions and recommendations of the planning authority listed at the attached schedule.

9. Rescission of previous resolution made on 5 December 2016. (Appendix 5)

Chairperson

To Resolve to rescind the previous resolution for the Town Council to stop sending its own letters to surrounding residents advising of upcoming applications to be considered by the Planning and highways Committee.

(The Planning and Highways Committee meeting on 6 March expressed concerns at the very substantial drop in public engagement which appears to have happened since this process was introduced and unanimously agreed that the Town Council should resume issuing its own letters, as before, along with the West Berks letter.

In order to give effect to the wishes of the Committee, in accordance with Standing Orders 6.8 and 21, we the undersigned Members of the Planning and Highways Committee hereby give written notice of our resolution, at our forthcoming meeting on 27 March 2017, to rescind the Committee's above mentioned decision in this matter of 5 December 2016.

Signed by Councillors Adrian Edwards, David Goff, Anthony Pick, Elizabeth O'Keeffe, Kuldip Singh Kang, Jeff Beck, Joan Day and Margo Payne)

10. Update from The Western Area Planning Committee

Chairperson

To receive an update on any relevant business from the Western Area Planning Committee

11. Newbury Town Plan

Chairperson

To Update the Committee on the progress of the Newbury Town Plan.

12. Sandlesford Park Working Group – Update

Chairperson

To receive an update on any relevant information.

13. Urgency arrangements for Planning and Highways Committee

Chairperson

To Consider recommending to Full council to amend Standing Orders as follows:

In order to respond to any planning or licensing application received for consultation which requires a response outside of the normal Planning and Highways Committee meeting cycle:

The CEO may, having consulted the ward members in which any application is proposed, and with the approval of the Chairman, respond to any planning application received for consultation which requires a response outside of the Planning and Highways Committee meeting cycle.

14. Sealing of Contract for Repairs to Victoria Park between Newbury Town Council and Pangbourne Plant Hire Ltd. (Appendix 6)

Chairperson

To authorise the affixing of the Town Council seal to the JCT Minor Works Contract with Pangbourne Plant Hire Ltd for the repairs to Park Way pavement, Victoria Park wall, fencing and internal pathways at Victoria Park.