

**MINUTES OF A MEETING OF NEWBURY TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY
ON MONDAY 30 JANUARY 2017 AT 7.30PM.**

PRESENT

Councillors Howard Bairstow; Jeff Beck; Jeanette Clifford; Jo Day; Lynne Doherty; Adrian Edwards; Miles Evans; David Fenn; James Fredrickson; John Gardner; Sarah Greenall; Arthur Johnson; Mike Johnston; Margo Payne; Anthony Pick; Kuldip Singh Kang; Julian Swift-Hook (Town Mayor); Martha Vickers.

In attendance:

Hugh Peacocke, Chief Executive
Gillian Durrant, Responsible Financial Officer

Before the proper business of the meeting, the Town Mayor, on behalf of the Council, presented Long-Service Awards to Granville Taylor, Community Services Manager and Caroline Edmunds and Joanne Lempriere, Community Services Officers, in recognition of each of them having given 10 years' service with the Council.

44. APOLOGIES FOR ABSENCE

Councillors David Fish, David Goff; Elizabeth O'Keeffe Andrew Steel and Tony Stretton.

45. DECLARATIONS OF INTEREST

The Chief Executive Officer declared that Councillors Howard Bairstow, Jeff Beck, Jeanette Clifford, Lynne Doherty, Adrian Edwards, James Fredrickson, Mike Johnston and Anthony Pick are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

The Chief Executive Officer also declared a dispensation for those Town Councillors who live in the Newbury Town Council area with respect to their discussion relating to the budget and setting the precept for 2017/18.

46. MINUTES

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor Howard Bairstow

RESOLVED: That the minutes of a meeting of Newbury Town Council held on Monday 31 October 2016 be approved as a correct record and signed by the Town Mayor.

47. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

Mr Allan Mercado asked the following question:

“Has the Newbury Bid responded to the question asked at the Civic Pride meeting with respect to the lighting along the Canal footpath?”

The Town Mayor made the following response:

On the 21 November 2016 you asked a question to the Civic Pride, Arts and Leisure Committee about Christmas lighting on the canal footpath. This question was asked too late to be considered for the Christmas lights in 2016, but the BID will be asked to consider this for the Christmas lights in 2017 and we will let you know the outcome of this in due course.

Supplementary question

On 25 March 2013 I first asked this question and was informed that as the BID were now responsible for the Christmas Lights and that there is a Newbury Town Council representative on the BID Christmas working group the Newbury Town Council rep would be asked to raise this with the BID. This was nearly four years ago, so it appears that the management of the BID are holding Newbury Town Council in contempt. Why the delay?

The Town Mayor made the following response:

Officers will get back to you with a written answer as soon as possible.

Mr Allan Mercado asked the following question:

“Will the forthcoming Town Meeting be widely publicised by the Town Council throughout the Newbury community this year? In previous years it failed miserably to do so.”

The Town Mayor made the following response:

The agenda and notice of the Annual Town Meeting will be publicised on the Newbury Town Council website, social media and noticeboard and by press release to numerous media outlets. Newbury Town Council has over 2,000 Twitter followers.

Supplementary question:

May I suggest that a light faced 6 point type font advert hidden amongst the announcements in the Newbury Weekly News is insufficient? It would cost peanuts to place a banner across the front of the Town Hall – no money or planning permission is needed – like in Hungerford.

The Town Mayor made the following response:

I agree that this meeting should get the maximum amount of publicity. Your idea of a banner sounds practical and we need to look into what is involved. The CEO and officers will look into this. Thank you for bringing this to our attention.

48. MEMBERS' QUESTIONS AND PETITIONS

None received.

49. TOWN MAYOR'S REPORT

The Town Mayor gave his report to the Council, a copy of which is attached to these minutes as Appendix 1.

50. LEADER'S REPORT

The Leader gave his report to the Council, a copy of which is attached to these minutes as Appendix 2.

51. CHIEF EXECUTIVE OFFICER'S REPORT

The Chief Executive Officer presented his report, a copy of which was published with the agenda.

52. COMMITTEES

The Minutes of the following meetings were received:

Planning & Highways	24 October 2016
Planning & Highways	14 November 2016
Civic Pride, Arts & Leisure	21 November 2016
Planning & Highways	05 December 2016
Community Services	12 December 2016
Planning & Highways	04 January 2017
Policy & Resources	16 January 2017

53. 2017/2018 BUDGET AND PRECEPT

The Policy & Resources Committee resolved on 16 January 2017 to adopt a budget for 2017/2018, recommending that the Council sets an overall funding demand of £1,019,435. This was received and noted by the Committee.

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor Howard Bairstow

RESOLVED: To declare that the Precept for the Financial Year 2017/18 be set at £1,019,435.

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor Margo Payne

RESOLVED: That a leaflet explaining to the public how the precept is to be used during 2017/2018 is produced, with that leaflet to be distributed to each household in Newbury, along with an Annual report from the Council and published on the Council's website.

Data from the Leaders memo will be included in the leaflet and distributed to members for comment before it is distributed to the public, subject to time constraints.

54. ANNUAL TOWN MEETING

The Council noted that the Annual Town Meeting will take place at 7.00pm on 20 March 2017 in the Council Chamber.

55. SCHEDULE OF MEETINGS FOR THE MUNICIPAL YEAR 2017/18

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor Jo Day

RESOLVED: That the schedule of meetings shown at Agenda Appendix 4 be adopted

56. SAYERS CLOSE OPEN SPACE SITE SECURITY

PROPOSED: Councillor Anthony Pick

SECONDED: Councillor Sarah Greenall

RESOLVED: To spend £3,461 plus VAT from Section 106 funds to erect a lockable steel barrier gate and steel railings in order to protect the Council's open space land at Sayers Close.

THERE BEING NO FURTHER BUSINESS, THE TOWN MAYOR DECLARED THE MEETING CLOSED AT 8.15PM

TOWN MAYOR

Newbury Town Council
Mayor's Report for Full Council Meeting on 30th January 2017

Fellow councillors, ladies and gentlemen...

In the three months since the last Full Council meeting on 31st October 2016, my Mayoress and I have attended a total of 33 events on your behalf, including a variety of interesting Christmas engagements.

You will recall that at the October council meeting last year I reported to you that I had represented the town at the funeral of former Mayor of Newbury Chris Hall.

Once again, I have had occasion to perform the same duty, representing Newbury at the funeral of former Mayor Barbara McMahon last week, following her death at the age of 94.

Born in Newbury in 1922, Barbara McMahon lived in Newbury all her life.

She worked as a teacher at Greenham Court School, in my ward of Pyle Hill, a school which is now known as The Willows.

She served as a Newbury district councillor and was elected as mayor in 1983.

Our thoughts are with her family, her two daughters, Louise and Diane, her four grandchildren and five great-grandchildren.

The funeral was held last Friday January 27, at her parish church, St Francis de Sales, Wash Common.

The Town Council paid its respects to former councillor McMahon by observing a minute's silence at the start of the Policy and Resources committee meeting on 16 January.

On a more cheerful note, I was privileged to be invited to not one Diwali celebration, but two.

The mega Diwali at Newbury racecourse has become a regular annual feature in the town's social calendar, and as guests of honour, along with other members of the local chain gang, my Mayoress and I enjoyed thoroughly entertaining evening.

The highlight of the evening for me was when the chairman of West Berkshire Council, Councillor Quentin Webb, was invited onto the stage for a brief lesson in Indian dancing. Councillor Webb gave a very good account of himself, and was an excellent sport, though I suspect he would be the 1st to admit that Indian dancing is probably not his strong suit. I believe the video is on Facebook somewhere...

The following day was a different type of Diwali celebration – a smaller family event where the stars of the show were definitely the children of all the families taking part. A fabulous afternoon of colourful singing and dancing, at which my Mayoress and I had a front row seat.

The over 80s parcel fund is another annual entry in the town's civic calendar, in my Mayoress and I were pleased to support it on behalf of the town Council. We particularly enjoyed the parcel packing session at the beginning of December – this involved starting with an empty bag and going around a series of tables, each with a different item, putting one of each item in the bag.

What started as an orderly procession around the tables with one bag at a time quickly turned into a competition with various people seeing how many bags they could manage to fill at once and how quickly they could get round the course and get back to the beginning with a new empty bag.

The occasion was fun and festive, punctuated with bacon butties and much laughter. It was great to see so many different groups of youngsters from local schools, Scouts, guides and so on, all keen to help pack Christmas parcels for the older members of our community.

As usual, December mayoral events involved a lot of carols and a lot of mince pies. Fortunately, I am a great fan of mince pies, so I was very happy to fulfil my mince pie eating obligations to the community. I'm afraid my singing voice for the Christmas carols was not so good.

The civic carol service just before Christmas was a very special event, because it was a joint carol service with my chosen charity, West Berkshire Mencap.

Several different scenes from the Nativity story were performed by Mencap clients during the service, which added considerably to everyone's enjoyment of the evening.

The last mayoral event of the calendar year was a visit to West Berkshire community hospital on Christmas morning, to join the Mayor of Thatcham and the patients for a chat and some carol singing.

Having to be in hospital is not a fun thing to do on Christmas day, and although many patients had family members visiting, I'm sure they would all have preferred to have been at home with their families. I'm pleased that we were able to bring a little extra Christmas cheer to their day.

January has been a quiet month for the Mayor of Newbury, but things are getting busy again so I look forward to having more to report to you next time.

Thank you very much, and I am of course happy to answer any questions.

Julian Swift-Hook

Mayor of Newbury
30th January 2017

Draft

Leader's Report to Council 30th January 2017

Mr Mayor, Councillors, ladies and gentlemen, this is my eighth report to Council and I will bring you up to date with developments since our last Full Council back in October.

The Budget

In terms of the budget for 2017/2018 that is on the agenda later I am very pleased to say that if adopted it will result in a zero percent increase for the precept payers of Newbury. The budget was discussed at length during the Policy and Resources Committee meeting on the 16th January. As outlined in my budget memo we have had to face a number of budget pressures but with the savings that have been made we have been able to maintain the services for which we are responsible and the people of Newbury value and indeed take on some new ones.

John Winchcombe Statue

At the last P&R meeting we decided to make a contribution to this project. Jack of Newbury is a key figure in the history of Newbury and a statue is a fitting tribute to him. We were asked to make a small contribution. This is made up of £500 from a cancelled Art Trail Project and £1,300 from Community Infrastructure Levy funds. So there is no additional pressure on the precept. Not only will the project deliver a statue, but there will also be an educational benefit with educational projects in both primary and secondary schools in the town linked to its creation.

Markets

As outlined in my previous report, Market Traders' parking was one of the key issues facing the Council. Well as we are all aware this has now been successfully resolved. West Berkshire District Council have offered parking at Northcroft Lane West as an alternative. These arrangements will be in place from 1 April 2017

The Market is also under new management. We welcome Malcolm & Debbie Smith who have taken over from Steve Brind and we look forward to working with them.

The BID

We voted at last Full Council to support the renewal of the BID. I am pleased that the Business Community in Newbury also gave the BID their backing and we look forward to working with the BID over the next five years.

Victoria Park

All repair works are progressing well and within budget. I would encourage members and the public to visit the park where you can already see how much better it is looking as the works near completion.

Expect big news over the coming months:

- Work will commence on repairs to boundary wall and footpaths, as well as to the footpath on Parkway.
- The Bowls Club will start again next season, from April, with a newly restored bowling green. I thank the club and its members for their work in upgrading Club House for launch.
- New tennis courts will be opened in February.
- The football pitch is looking great and will be ready for the new season in August.

NEWBURY TOWN COUNCIL

The other projects are also progressing and tenders have been invited for the building of the new café and will soon be invited for the new changing rooms. The appearance of the Park will be further improved when the boat store is demolished. It will be replaced by a container, in the wooded area, closer to the pond.

Newbury in Bloom

We have just launched the 2017 campaign, aiming to build on the successes of last year. We have increased the budget and secured at least £1,000 from the Tesco Bags of Help grants scheme. This year's competition features a new category for Community Projects, whereby any individual or group can work to improve their area or their street or an open space in their area and enter it for an award. The Newbury in Bloom Working Group has agreed to use some of their funds to assist Community Projects and applications for assistance should be forwarded to the Town Hall. I would like to offer my thanks to Councillor Sarah Greenall, Chair, and her very active Working Group.

Newbury Town Design Statement

This description of the architectural character of Newbury and recommendations on future design has been prepared in draft for each area of the town by members of the Planning & Highways Committee, and is subject to a public open day at the Town Hall on 6th February. It updates the earlier edition of 2005. When finalised, it will be submitted to West Berks Council for approval as material consideration for planning purposes.

Town Plan

A Steering Group set up by the Planning & Highways Committee is preparing a Town Plan for Newbury as input to the next West Berks Council Core Strategy for 2019-2036. The work is being divided between Working Groups on the Character of Newbury, Planning, Transport, Business, Commercial, and Retail, Tourism, Culture, Recreation, and Leisure, Education, Health Care, the Environment, Emergency Services, and Places of Worship. As the scope of the Plan is the Newbury Settlement Boundary, members of the Parish Councils of Speen, Shaw-cum-Donnington, and Greenham have joined the Steering Group. The Working Groups include members of the public whose specialised knowledge will be valuable, of whom two are or will be co-opted to the Steering Group. I am grateful for the commitment of members of this Council to this important undertaking.

Thank you, Mr Mayor. I'm happy to take any questions.
David Goff,
Leader

Meeting of Newbury Town Council, Wednesday 10 May 2017

Agenda Item 8: Chief Executive Officer's Report

1. Planning and Highways:

A) Town Design Statement

The Planning and Highways Committee completed its review of the Town Design Statement in April and the text is now being finalised, together with some updated pictures, before the document is sent to print. The final document will also be sent to West Berkshire District Council, requesting the Planning Authority to adopt it as a material consideration when considering planning applications in the Town Council area.

B) Newbury Town Plan

The Town Plan Steering Group continues to work with the 10 Working Groups to progress this project. Councillor Anthony Pick, Chairman of the Steering Group, presented a progress report to the Vision Conference on 4 May.

A public survey, seeking views on this matter, has been launched on the Council's website and will run until 31 May.

C) Planning and Highways Committee letters to applicants for permission and adjoining residents and landowners

The Town Council writes to applicants and adjoining residents, inviting them to address the Committee and/or answers questions regarding the application. The Planning and Highways Committee resolved to save more time and substantial postage costs by working with the Planning Authority to streamline this process. The Committee agreed to trial this proposal for six months, from 1 January 2017 and review its operation at the first committee meeting in July 2017. While recognising the concern that the proposal might impact on public participation at Committee meetings, the Committee felt that the Council should avail of the savings and efficiencies offered by the planning Authority.

However, the new process resulted in a very significant fall in public attendance and engagement at Committee meetings and following a written notice of motion, this decision was rescinded in April and the Council has now reverted to the practice of writing our own letter to applicants and residents, inviting them to the Committee meetings where applications are considered. The Committee is aware of the increased postage costs and staff time involved but felt that these costs were acceptable in order to restore our normal levels of public engagement at Planning and Highways Committee meetings.

2. Staffing and Performance matters

A) Key Performance Indicators (KPI's)

The Policy and Resources Committee agreed the recommendation from the Council's Management Team to introduce a set of KPI's. These will help us to measure how well we are performing compared to our strategic goals and objectives. Well-designed KPIs provide vital information that give us a clear understanding of current levels of performance. The Committee resolved that the Council's other Committees should also consider whether there were any KPI's that they wish to add. The Committee further resolved that this be a standing item on its agenda and reported at each meeting.

B) Customer Services and West Berkshire District Council

The Council invited the newly-appointed Customer Services Manager at WBDC to meet us and discussed some areas where there can be confusion regarding services provided by our different authorities. The meeting was very useful and it was agreed to meet on an occasional basis to address customer services matters.

C) “Learning Time” Parish training facility with WBDC

West Berkshire District Council's staff training and development portal includes a range of courses of generic relevance to all local authority employees, such as health and Safety, Equality and Diversity, Freedom of Information and Data Protection. In many larger authorities these training courses are mandatory for all employees. The Parish Councils generally do not have the resources to provide this training and outside expertise can be costly, especially for smaller parishes. I worked with the corporate training staff in WBDC to encourage them to open up this facility to the parishes and I am pleased to report that it is now available to all parishes in West Berkshire at a very reasonable cost of £50 per employee.

D) All staff meeting with the Leader on 9 March

This has now become a regular item on the staff calendar, when the Leader of the Council meets all of the Council's staff, including the honorary officers of the Civic Team. It normally happens shortly after the budget is approved and it is an opportunity for all staff to meet the leader and discuss the Council's aims and objectives for the coming year.

3. West Berkshire District Council devolution portal

West Berkshire Council launched a new website in support of those town and parish councils that are interested in having more say in the delivery of local services.

The website address is <http://parish.westberks.gov.uk>

On the website you will find a list of services – such as grass cutting and path maintenance – which town and parish councils can become more involved in. It also provides more information about each service, advice about the tools and equipment needed and insurance cover and the next steps if you are interested in taking it further. There is also more advice about taking on community assets as well as:

- Information about a £400,000 fund to help get councils started – offered in partnership with Greenham Common Trust
- Advice on clustering with neighbouring councils or setting up a Community Interest Company
- Facts and figures about your town/parish

This Council has submitted expressions of interest in the following assets and services:

- The rest of Victoria Park
- Goldwell Park
- Northcroft Park
- Greenham House gardens (which we already maintain but was never transferred to us)
- The library Building at Wash Common
- The Community Centre at Wash Common
- Town centre maintenance services, such as cleaning signs and dealing with pavement obstructions

None of this is compulsory for parishes and at this stage these submissions are nothing more than an expression of interest, which do not commit this Council in any way. Officers will negotiate with WBDC and any proposed devolution or transfers will require approval at Council or Committee level.

4. Internet Banking

This proposal will bring efficiencies and savings for the council and our suppliers. It has been on the Council's agenda for some time. The RFO has worked hard with the Audit Working group to consider all of the various providers, their charges and security for such a service. The Policy and Resources Committee has accepted their recommendation to open an account with Handellsbanken, Newbury, who will provide us with internet banking services. It is hoped to introduce this in June and the council will be advising all of its customers and suppliers that we no longer deal in cheques.

Hugh Peacocke
Chief Executive Officer
4 May 2017.

**NEWBURY TOWN COUNCIL
COMMITTEE AND SUBCOMMITTEE COMPOSITION 2017/2018**

Total number of members: 23

Conservative Group: 17 (74%) Lib-Dem Group: 6 (26%)

Total Committee places to be filled: 64-60

Proportional allocation: Conservative Group: 47 44 places

Lib-Dem Group: 17 16 places

	POLICY & RESOURCES		PLANNING & HIGHWAYS		COMMUNITY SERVICES		CIVIC PRIDE, ARTS & LEISURE		STAFF		GRANTS		VICTORIA PARK		Totals	
	12 Members 6 Subs		12 Members 6 Subs		12 Members 6 Subs		12 Members 6 Subs		6 Members 4 Subs		6 Members 4 Subs		4 Members 0 Subs			
Political balance	9/3		9/3		9/3		9/3		4/2		4/2		3/1		44/16	
	Leader (C)		Leader (CH)		Leader		Leader		Leader (C)		Adrian Edwards		Leader (C)			
	Deputy Leader (V-C)		Deputy Leader (Chair) (StJ)		Deputy Leader		Deputy Leader		Deputy Leader (V-C)		David Fenn		Deputy Leader (V-C)			
	Howard Bairstow		Jeanette Clifford (Ncft)		Howard Bairstow		Kuldip Singh Kang		Tony Stretton		Kuldip Singh Kang		Tony Stretton			
	Margo Payne		Dave Goff		Tony Stretton		Margo Payne		Jeff Beck		Sarah Greenall		Julian Swift-Hook			
	Sarah Greenall		Andrew Steel (StJ)		Sarah Greenall		Howard Bairstow		Julian Swift-Hook		Arthur Johnson					
	Tony Stretton		Jeff Beck (CH)		James Fredrickson		Sarah Greenall		Elizabeth O'Keeffe		John Gardner					
	Jeff Beck		Kuldip Singh Kang (Flk)		David Fish		David Fish									
	Anthony Pick		Anthony Pick		David Fenn		Jeanette Clifford									
	David Fenn		Tony Stretton		Margo Payne		Mike Johnston									
	Martha Vickers		John Gardner (StJ)		Martha Vickers		Julian Swift-Hook									
	Julian Swift-Hook		Elizabeth O'Keeffe (Vic)		Arthur Johnson		Arthur Johnson									
	Elizabeth O'Keeffe		Jo Day (Ncft)		John Gardner		Jo Day									
	12		12		12		12		6		6				60	
NAMED SUBS	James Fredrickson		Lynne Doherty (Ncft)		Mike Johnston		Lynne Doherty		Mike Johnston		David Fish					
	Lynne Doherty		James Fredrickson		Jeff Beck		Andrew Steel		Kuldip Singh Kang		Lynne Doherty					
	Jeanette Clifford		David Fish (BG)		Kuldip Singh Kang		Tony Stretton		Andrew Steel		Jeff Beck					
	Kuldip Singh Kang		Sarah Greenall (StJ)		Anthony Pick		James Fredrickson		Martha Vickers		Jo Day					
	Arthur Johnson		Martha Vickers (Ncft)				John Gardner									
	John Gardner		Julian Swift-Hook (PH)		Jo Day		Martha Vickers									
Group	C	LD	C	LD	C	LD	C	LD	C	LD	C	LD	C	LD	C	LD
%	75	25	75	25	75	25	75	25	67	33	67	33	75	25	73	27

NEWBURY TOWN COUNCIL - WORKING GROUPS 2017 / 2018

Working Group	Councillor Composition and other Members Lead Member / Chairperson is in bold	Term	Parent Committee
Allotment Working Group	Cllrs David Fenn, Adrian Edwards Kuldip Singh Kang Martha Vickers <i>Other members:</i> Louise Castle (DF), Isobel Collyer (OTP), tenant TBD (P), Chris Lawrence (Southbys), John Cheney (WC), Susan Millington (WM), GMO, Granville Taylor, Caroline Edmunds	Long	Community Services
Audit Working Group	Cllrs David Fenn , Tony Stretton, Sarah Greenall, John Gardner <i>Other members:</i> Gillian Durrant, Responsible Financial Officer	Long	Policy & Resources
Shaw Cemetery Task Group	Cllrs Howard Bairstow, Arthur Johnson <i>Other members:</i> Granville Taylor plus Services Officer(s) as required	Long	Community Services
World Wars Working Group	Cllrs Jo Day , Dave Goff, Kuldip Singh Kang <i>Other members:</i> Joyce Lewis, Phil Wood (local historian) plus any other relevant groups/bodies	Medium	Civic Pride, Arts & Leisure
Heritage Working Group (HWG)	Cllrs Jeanette Clifford, Jo Day, Adrian Edwards, Anthony Pick , Martha Vickers, Elizabeth O'Keeffe <i>Other members:</i> Jeremy Holden-Bell, David Peacock, Catherine Pick, Fiona Walker, Phil Wood (Admin support by Caroline Edmunds or Margaret Gore)	Long	Planning & Highways
Local Democracy Working Group	Cllrs Jeff Beck, Jo Day, Adrian Edwards, Anthony Pick, Kuldip Singh Kang, Tony Stretton, Martha Vickers, Margo Payne, James Fredrickson, David Fish , Elizabeth O'Keeffe	Long	Council
Market Working Party	Cllrs Jeanette Clifford, Kuldip Singh Kang, Martha Vickers , John Gardner, Margo Payne, Adrian Edwards <i>Other members:</i> John Barham, Caroline Edmunds	Long	Community Services
Newbury Art Trail Steering Group	Cllrs Howard Bairstow, Dave Goff, Margo Payne , Sarah Greenall, Martha Vickers <i>Other members:</i> Bernard Eggleton (Newbury Society), Steve Miller, Granville Taylor	Long	Civic Pride, Arts & Leisure
Newbury in Bloom Action Group	Cllrs David Fish; Sarah Greenall ; Howard Bairstow, Kuldip Singh Kang; Martha Vickers, David Fenn, <i>Other members:</i> Marion Fenn, Judith Copper, Tony Hammond, Fran Lawton, Diane Baton	Long	Civic Pride, Arts & Leisure/ Community Services
Newtown Road Cemetery Working Group	Cllrs Howard Bairstow, Arthur Johnson , Martha Vickers, Mike Johnston, John Gardner <i>Other members:</i> GMO, Joanne Lempriere, Granville Taylor, Bryan Sylvester (Friends Group Chair), Maureen Hudd (Friends Group), Ad hoc members of Friends Group as and when necessary	Medium	Community Services
Victoria Park Working Group	Cllrs Tony Stretton, Martha Vickers, Miles Evans, James Fredrickson, Vacancy, David Fish , Elizabeth O'Keeffe <i>Other members:</i> Fiona Walker (Friends), Granville Taylor, Caroline Edmunds, David Allen, Charlie Farrow	Long	Community Services
The Pedestrian Experience	Cllrs Jo Day (Chair) , David Fish, Martha Vickers, Margo Payne, Elizabeth O'Keeffe, Jeanette Clifford <i>Other members:</i> Gary Poulson (Shop mobility on behalf of WBDA), Russell Downing (Newbury BID)	Short	Planning and Highways
QE 90	Cllrs Margo Payne (Chairman), Cllrs Jo Day, Dave Goff, Miles Evans, Howard Bairstow, Sarah Greenall, Kuldip Singh Kang, David Fish & Arthur Johnson; and Joyce Lewis, Civic Manager.		
Strategy Working Group	Cllrs Arthur Johnson, John Gardner, Adrian Edwards, David Fish , Dave Goff, Anthony Pick, Sarah Greenall	Medium	Full Council

Town Council representatives for Governing Bodies for 2015/2016 Municipal Year

School	Link Councillor/Representative
Falkland Primary School	Howard Bairstow
Fir Tree Primary School and Nursery	
John Rankin Infant and Nursery / Junior Schools	Kuldip Singh Kang
Park House School	
Robert Sandilands Primary School and Nursery	David Fish
St Bartholomew's School	No need to allocate
St John The Evangelist Infant and Nursery School	Sarah Greenall
St Joseph's Catholic Primary School	Elizabeth O'Keeffe
St Nicolas Church of England School	
Speenhamland Primary School	Jeanette Clifford
Trinity School	Sarah Greenall
Victoria Park Nursery School	
The Willows	Julian Swift-Hook
The Winchcombe School	Jo Day

It is up to each Governor to decide the importance and relevance of a report to the Council and act accordingly.

NEWBURY TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES FOR MUNICIPAL YEAR 2016/2017

Ref	Outside Body	Representative
1	Newbury Twin Town Association	Town Mayor and Deputy Town Mayor or a nominated substitute, Margo Payne
2	Carnival Committee	Arthur Johnson
3	NYC Link Councillors	Jo Day / Sarah Greenall / David Fish/ Lynn Doherty/ Tony Stretton
4	Wash Common Community Association	Kuldip Singh Kang
5	Time to Talk Management Committee	Elizabeth O'Keeffe, Margo Payne –Link Cllr.
6	CAB Steering Group	Jo Day
7	Age UK, Newbury	Vera Barnett?/Sarah Greenall
8	Volunteer Centre West Berkshire	
9	St Bartholomew's School Foundation	Howard Bairstow / Bernard Eggleton
10	Newbury Almshouse Trust	Kuldip Singh Kang
11	Greenham & Crookham Commons Commission	Julian Swift-Hook
12	Berkshire Association of Local Councils (and NALC / WBDALC)	Leader of the Council
13	Spring Festival Committee	Chairperson of Civic Pride, Arts & Leisure Committee/Margo Payne
14	Winchcombe School Project Board	Jo Day
15	Community Youth Project (Greenham Community Centre)	Arthur Johnson
16	River Lambourn HLF Project	Margo Payne
17	West Berkshire Heritage Forum	Adrian Edwards
18	Disability External Scrutiny Board Observers	Elizabeth O'Keeffe or Jeff Beck/Sarah Greenall
19	Clay Hill Residents Association	Tony Stretton/Margo Payne
21	BID Board	Hugh Peacocke
22	BID Sub-Groups: Finance Operations Marketing Christmas & Events Car Parking	<i>Check with BID</i> Hugh Peacocke (+ 1 from each pool) Martha Vickers (+ 1 from Conservative pool) Caroline Edmunds (+ 1 from each pool) 1 from each pool
23	Friends of West Berkshire Museum	Jeanette Clifford
24	Newbury Vision Steering Group	Jeff Beck, John Gardner and Anthony Pick (supported by Hugh Peacocke)
25	Sandleford Park working group	Adrian Edwards, John Gardner, Julian Swift-Hook

Note that school governing bodies are now covered in a separate table. In each and every case, the relationship between the Council and the Outside Body is different. It is up to each representative (working with other representatives if relevant) to decide the importance and relevance of a report to the Council and act accordingly.