

4 May 2017

To: All Members of Newbury Town Council

Dear Councillor

You are required to attend a meeting of **Newbury Town Council** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Wednesday 10 May 2017 at 7.30 pm.**

The meeting is open to the press and the public.

A briefing for the annual meeting of the Council (Mayor Making) will precede the meeting, at 7:15 pm.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

- 1. Apologies for absence**
Chief Executive Officer
- 2. Declarations of interest and dispensations**
Town Mayor / Chief Executive Officer
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes**
Town Mayor
To approve the minutes of a meeting of Newbury Town Council held on Monday 30 January 2017 (**Appendix 1**).
- 4. Questions and Petitions from members of the public**
Town Mayor / Chief Executive Officer
- 5. Members' questions and petitions**
Town Mayor / Chief Executive Officer

Town Hall, Market Place, Newbury, RG14 5AA

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6. Town Mayor's Report

Town Mayor

7. Leader's report (To follow)

Leader of the Council

8. Chief Executive Officer's report (Appendix 2)

Chief Executive Officer

9. Committees

Town Mayor / Committee Chairpersons

To receive the minutes of meetings of the Town Council's Committees:

Planning & Highways	23 January 2017	(already circulated)
Civic Pride, Arts & Leisure	6 February 2017	(already circulated)
Planning & Highways	13 February 2017	(already circulated)
Community Services	27 February 2017	(already circulated)
Planning & Highways	6 March 2017	(already circulated)
Planning & Highways	27 March 2017	(already circulated)
Policy & Resources (Draft)	24 April 2017	(already circulated)

To note that the draft minutes of the Annual Town Meeting of 20 March 2017 have been circulated and appropriate actions are being progressed.

10. Nomination of Mayor Elect and Deputy Mayor Elect for the 2017/2018 municipal year

Town Mayor

To resolve the Council's nominees for Mayor Elect and Deputy Mayor Elect for the 2017/2018 municipal year.

11. Election of Leader and Deputy Leader of the Council for the 2017/2018 municipal year

Town Mayor

To elect the Leader and Deputy Leader of the Council for the 2017/2018 municipal year.

12. Committee / Sub-Committee seat allocation for the 2017/2018 municipal year

Town Mayor

To confirm the number of seats to be allocated to each political party on each Committee and Sub-Committee, in line with Standing Orders.

13. Committees / Sub-Committees for 2017/2018 municipal year

Town Mayor

To agree the membership of each Committee / Sub-Committee for the 2017/2018 municipal year. Proposed membership is attached at Appendix 3.

Standing Order 4.1 (a) states that the Council may not appoint any Member of the Committee so as to hold office later than the next Annual Meeting, so what is agreed at this meeting will need to be ratified at the Annual Meeting of the Council on 14 May 2017.

14. Working Groups for the 2017/2018 municipal year

Town Mayor

To agree relevant updates to the membership of each Working Group. Proposed members are as attached at Appendix 4.

15. Representation on School Governing Bodies for 2017/2018

Town Mayor

To review the Council's representation on School Governing bodies for 2017/2018. Proposed representatives are as attached at Appendix 5.

16. Representation on Outside Bodies for 2017/2018

Town Mayor

To review the Council's representation on outside bodies for 2017/2018. Proposed representatives are as attached at Appendix 6.

17. Update on the Repairs and Improvements to Victoria Park

The Chair of the Victoria Park Working Group

To receive an update on the ongoing programme of works at Victoria Park.