

17 May 2016

To: The Leader and Deputy Leader; Councillors Howard Bairstow; David Fish; David Fenn; James Fredrickson; John Gardner; Sarah Greenall; Arthur Johnson; Mike Johnston; Tony Stretton; Martha Vickers.

Substitutes: Councillors Jeff Beck; Jo Day; Miles Evans; Elizabeth O'Keeffe; Margo Payne; Kuldip Singh Kang.

Also: All Members of the Council for information.

Dear Councillor,

You are required to attend a meeting of the Community Services Committee to be held in the Council Chamber, Town Hall, Market Place, Newbury, on **Monday 23 May 2016 at 7.30 pm**. This meeting is open to the Press and Public.

Yours sincerely,



Granville Taylor
Community Services Manager

AGENDA

- 1. Election of Chairperson and Vice-Chairperson**
Chairperson
To elect the Chairperson and Vice-Chairperson of the Community Services Committee for the 2016/2017 municipal year.
- 2. Apologies for Absence**
Community Services Manager
- 3. Declarations of Interest and Dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 4. Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Community Services Committee held on Monday 29 February 2016, already circulated and as attached at Appendix 1.

Town Hall, Market Place, Newbury, RG14 5AA

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5. Questions and Petitions from Members of the Public

Chairperson

6. Members' Questions and Petitions

Chairperson

7. Presentation by Icthus Event Solutions Ltd (Appendix 2a & 2b)

Chairperson

7.1 To receive a presentation from Douglas Bennett of Icthus Event Solutions Ltd on a proposal for a Christmas Festival in Victoria Park in 2016, in conjunction with a previously circulated Event Management Plan and parking map as attached at Appendix 2a and 2b.

7.2 To consider the proposed Event Management Plan and subject to complying with any concerns / amendments recommended by the Community Services Committee **agree** to the proposal.

8. Victoria Park (Appendix 3)

Cllr David Fish, Chair of Victoria Park Working Group

8.1 To note the minutes of the Victoria Park Working Group meeting of 12 May 2016 as attached at Appendix 3.

8.2 To receive a verbal update relating to Victoria Park from Cllr David Fish.

9. Allotment Working Group Minutes & Strategy (Appendix 4 & 5)

Chairperson

9.1 To note the minutes of the Allotment Working Group meeting of 20 April 2016 as attached at Appendix 4.

9.2 To agree the amended Allotment Strategy as discussed at the Allotment Working Group of 20 April 2016 as attached at Appendix 5.

10. Allotment Stewards Meeting (Appendix 6)

Chairperson

10.1 To note the minutes of the Allotment Stewards Meeting meeting of 9 March 2016 as attached at Appendix 6.

10.2 To agree the following suggested Allotment Rule changes:

2. The Tenant will: (j) not obstruct, encroach or reduce the width of the pathways surrounding their allotment and keep the adjoining path to the left and rear of the Allotment in good repair and regularly cut.

2. The Tenant will: (l) before erecting any structure (including polytunnels), obtain written consent from the Council, which will not be unreasonably withheld. Sheds and greenhouses can be a maximum of 8 x 6ft with a height of no more than 8ft. Polytunnels can be of various size (to be agreed with the Council) and all structures must not cause an obstruction of light issue. (Consideration will be given to the erection of more than 1 structure).

11. Councillors Allotment Visits

Chairperson

11.1 To note the 2016 Councillor Allotment Visits (formally known as Allotment Inspections) will be taking place on the following dates, commencing at 5:00pm:

22 June: Southbys
One Tree Park
Wash Common

29 June: Dairy Farm
Parsons
West Mills

For the purposes of allotment awards, a preliminary inspection will be carried out to provide a short list for Councillors to judge on the two days. Certificates will be awarded to successful tenants and a trophy will be presented to the overall allotment site winner. There will also be a special award for plots that are managed by schools.

11.2 To request volunteers from Councillors to participate in the inspections.

12. Allotment Beekeeping (Appendix 7)

Chairperson

To agree the beekeeping guidelines for Newbury Town Council Allotment sites as attached at Appendix 7.

13. Market Working Party (Appendix 8 & 9)

Chairperson

13.1 To note the minutes of the Market Working Party meeting of 13 April 2016 as attached at Appendix 8.

13.2 To agree the amended Market Regulations as attached at Appendix 9.

14. Farmers Market (Appendix 10)

Chairperson

To ratify the Farmers Market Agreement as attached at Appendix 10.

15. Cemetery Charges

Chairperson

To review and consider a further increase in cemetery charges as agreed at Community Services Committee on 29 February 2016 following a request in the Leaders Report at Full Council on 18 January 2016.

Community Services 29 February 2016

“RESOLVED: That there would be a 2.6% increase in Cemetery Charges for 2016/17 financial year.”

16. Exclusion of the press and public

Chairperson

To move: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17. BID Proposal to Manage CCTV Hub for Newbury and Surrounding Area (Appendices 11a & 11b)

Chairperson

17.1 To consider the BID CCTV Hub proposal as attached at Appendix 11a & 11b.

17.2 To approve the BID CCTV Hub proposal, subject to agreement to the detail contained in Appendix 11b.